

WESTMORELAND COUNTY BOARD OF SUPERVISORS
MINUTES – OCTOBER 15, 2025

A regular meeting of the Westmoreland County Board of Supervisors was held on Monday, October 15, 2025, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia.

Present: Board of Supervisors

Darryl E. Fisher, Chairman (Late)
Timothy J. Trivett, Vice Chairman
Jeffrey McCormack
Matthew Ingram
Woody Hynson (Absent)

Staff

Richard Stuart, County Attorney
James P. Taylor, County Administrator
Donna L. Cogswell, Assistant County Administrator

Vice Chairman Trivett stated that Chairman Fisher is running late and will join later in the meeting and asked Vice Chairman Trivett to open the meeting in his absence.

1. CALL TO ORDER

Vice Chairman Trivett called the meeting to order at 6:02 p.m.

2. CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

Vice Chairman Trivett asked the Supervisors if there were any changes to the agenda.

Mr. Ingram asked to add **item 9– Closed Session - Under Section 2.2-3711 A1 – to discuss Land Use personnel.**

With no further discussion, upon motion by Mr. Ingram, seconded by Mr. McCormack, carried unanimously with Vice Chairman Trivett., Mr. Ingram and Mr. McCormack voted “aye” to amend today’s agenda.

Vice Chairman Trivett mentioned that Mr. Hynson had a medical procedure done today and was unable to attend today's meeting.

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3. COMMENT PERIOD

A. Chairman and Board Member Comments

Vice Chairman Trivett acknowledged Mr. Ingram for receiving the William H. Knull Jr. award by the Boys and Girls Club of the Northern Neck (BGCNN). He noted that Captain Knull Jr. spent 30 years in the U.S. Navy and founded the BGCNN. Mr. Ingram was recognized for his leadership and has done an outstanding job bringing the BGCNN to this county and preparing the old high school for their use. Vice Chairman Trivett also mentioned that Mr. Ingram teaches at the Northern Neck Technical Center, Rappahannock Community College. He stated that anyone who dedicates their time to help children should be commended, and the award was well deserved. He thanked Mr. Ingram for all he does for the county and said it is an honor to work with him.

B. County Administrators' Comments

Mr. Taylor reviewed updates and additional information from the last meeting. Early voting for the November 4th election continues Monday through Friday from 8:30 a.m. to 4:30 p.m., and during the last two Saturdays before the election. More information is available on the registrar's website. He thanked the Board and the school board for the joint meeting on October 8, 205, regarding the Capital Improvement Plan (CIP). Mr. Taylor, Mr. Ingram, and Mr. Trivett attended a regional summit on October 2, 2025, at the Northern Neck Technical Center. He noted that it was a full agenda with great discussion, and the county administrators are continuing discussions and will follow up with next steps. Work continues on the new website, and they are getting ready for launch at the end of the month. The lifetime tag decals are in and available at the Treasurer's Office, and the change is being well received by residents. David Beale from VDOT was unable to attend the meeting and sent a report that was provided and plans to attend the next meeting. Many projects are underway, including two on Route 3 from Flat Iron Road to Finch's Hill Road and Route 3 near the King George line. He appreciated everyone's patience and advised planning for

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longer commutes due to road construction. Prior to the meeting, some board members explored the new mobile and renovated EMS training room and Emergency Operations Center. He thanked the Board for their ongoing support of public safety in the community. Mr. Taylor congratulated everyone involved in the Fall Festival in the Town of Montross, calling it beautiful weather and a great success. He thanked the Town of Montross, the Planning Committee, and everyone who attended. He noted a special proclamation was issued for the parade to honor the many volunteer EMS providers and other first responders who have given a lot to the county over the years. He then showed a picture from the Fall Festival featuring the Mayor of Montross, Joey King, the Mayor of the Town of Colonial Beach, Robin Schick, and Chairman of the Board of Supervisors, Darryl Fisher, and it was great to have them all there to issue the proclamation.

4. REQUEST FOR APPROVAL OF MINUTES

A. Request for Approval of Minutes, Board of Supervisors Meetings September 8, 2025 and September 22, 2025

Vice Chairman Trivett stated that everyone should have had an opportunity to review the minutes from the Regular Board meeting on September 8th and September 22, 2025. The Chairman asked whether any changes were needed to the minutes; if not, he asked for a motion to approve.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram, and carried unanimously, the Board approved the minutes from the September 8th and September 22nd, 2025, meetings, as presented.

5. REQUEST FOR ADMINISTRATIVE APPROVALS

A. Request for Approval of Accounts Payable September 2025

Vice Chairman Trivett stated that you all received the Accounts Payable and asked if there were any questions, observations, or concerns. If not, Vice Chairman Trivett asked for a motion to approve the Accounts Payable as presented for September 2025.

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With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, and Vice Chairman Trivett voting “aye”. The Board approved the Accounts Payable for September 2025.

B. Request for approval of Payroll Register for September 2025

Vice Chairman Trivett stated that you all received the Payroll Register asked for a motion to approve the Payroll Register as presented for September 2025.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, and Vice Chairman Trivett voting “aye”. The Board approved the Payroll Register for September 2025.

C. Appropriation DSS transfer, no local funds needed

Tiffany Gordon, Assistant Director of Social Services, approached the podium to discuss the appropriation. She appeared before the Board to request an appropriation of \$69,328.29. She noted that the funds have been received and approved, and the department is not requesting any new local- only funds at this time. She then asked if the Board would like her to review the categories and amounts in more detail. The Board agreed not to. She then provided some announcements for the departments. Social Services is recognizing Breast Cancer Awareness, Domestic Violence Awareness, and Sudden Infant Death Syndrome Prevention. One of the most impactful resources available to women is the Every Woman’s Life Program, which offers free breast and cervical cancer screenings to eligible Virginia residents aged 18-64 who are uninsured and meet federal guidelines. The services include clinical breast exams, mammograms, pelvic exams, and more. If cancer is detected, women can qualify for Medicaid coverage through the Breast and Cervical Cancer Prevention and Treatment Act. Ms. Gordon then shared that her mother was diagnosed with breast cancer last year, which was caught by a routine mammogram. Today, she is in full remission and thriving. She mentioned that anyone interested in scheduling a screening can call Carrie Houser with Riverside Health Systems at 1- 800- 520- 7006. She stated the county is stronger when caring for one another, not just in illness but also in times of crisis, which includes

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standing with survivors of domestic violence. She noted that one of the most critical aspects of access to safety is that 6-10 women and 1-10 men experience domestic violence in Virginia. Ms. Gordon emphasized that if someone is going through domestic violence, they are not alone, and help is available through local shelters, victim- witness programs, and social services. Their role in social services is to support families through every challenge, from crisis intervention to helping parents and caregivers learn how to create safe sleep environments for their babies. She encouraged residents to reach out if they want additional information or training on safe infant sleep practices. Social Services is hosting its 3rd annual Trunk or Treat at Westmoreland High School with the Westmoreland High School National Honor Society on Thursday, October 30, 2025, from 5: 00 p. m. To 8: 00 p. m., everyone is welcome, and there will be face painting, live music, a bounce house, games, and more. With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, and Vice Chairman Trivett voting “aye”. The Board approved the appropriation of the DSS transfer in the amount of \$69,328.29.

D. Appropriation for funds to be placed in Reserve Accounts for FY25-26 and Appropriated in July 2025

Garhett Adams, the Budget Manager, came to the podium and delivered a presentation on the appropriation. He mentioned that a copy of the fund appropriation for Fiscal Year (FY) 2024-2025 that will be carried over to the new FY 2025 in at their places. He then went through the presentation slide by slide, starting with the first slide, which covered important information about this year's appropriation. Only mandated funds and outstanding purchase orders were carried forward for FY 2025-2026. He noted that purchase orders are also carried over; if they are outstanding, they will be deducted from this year's budget, and the department will be held liable. All other funds were returned to the General Fund, a change from the year prior that helped balance FY26. The amounts for FY 2025-2025 amounts and purchase orders carried forward are \$4,779,547.12 less than FY2024-2025. He then showed Fund 100, the operating budget, and listed that a majority of the funds being carried over are

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grant funds, totaling \$1,543,038.38, and that outstanding purchase orders are \$599,288.36. His next slide showed the Auxiliary funds, including water and sewer, Placid Bay Sanitary District, etc., and went through the list of auxiliary funds, showing the amounts to be carried over in each category. He then showed the school funds that will be carried forward, which includes Fund 205, showed a list and the amounts in each category. He noted that they are federal funds that must be carried over, totaling \$1,051,749.79, and that the school's outstanding purchase order total is \$50,756.61. He mentioned that a list of the different appropriations was provided to the Board prior to the meeting.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, and Vice Chairman Trivett voting “aye”. The Board approved the Appropriation for funds to be placed in Reserve Accounts for FY25-26 and Appropriated in July 2025, as presented.

E. Resolution to Reimburse Expenditures from the Proceeds of Bonds – Sheriff’s Vehicles

Mr. Taylor came to the podium to discuss the resolution in more detail. He stated that the action is recommended by Davenport, financial advisors and bond counsel. He stated that Davenport was here last meeting and provided a presentation on the Capital Improvement Plan (CIP), which included the vehicles. Due to timing there needed to be an order placed so they weren’t sold to someone else and the resolution isn’t binding. He stated that the resolution would provide the ability to use money from the CIP.

Vice Chairman Trivett asked if Mr. Taylor has spoken with Sheriff Balderson about the vehicles for next year.

Mr. Taylor stated that the process for the budget for next year just started and will be having many conversations about vehicle needs.

Vice Chairman Trivett stated that the Sherriff comes before the board every year for vehicles and asked if the vehicles will be in the plan for each year and wants to make sure that they sheriff’s office has what they need.

Mr. Taylor stated if the Board adopts the capital improvement plan that was presented by Davenport last week; they will be good for 3 years of spending and have three sheriffs’

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vehicles and an animal control vehicle this year, no vehicles for the next and 3 sheriff vehicles for the 3rd year. He noted that if it meets the sheriff's office needs, then they are good to go, but if not, then they will need to revisit.

Mr. Trivett stated that Sheriff Balderson will need vehicles next year, so the current plan needs to be revised.

Sherriff Balderson came to the podium and stated that waiting for a couple years to purchase a vehicle will be hard on his department due to him not knowing what he needs from year to year and basis it on what's in the fleet currently and the mileage and wear and tear . He stated that he would be more than happy to look at the process with Mr. Taylor. He noted when he came before the Board to present during budget season he told the Board to keep in mind of 5 vehicles but may need 2 or 6, just depends on the needs at that time. Sherriff Balderson understood that the Board can only give what the fund allow but is unsure if he is able to make the schedule that is set up in the plan work but will work with Mr. Taylor and see what can be worked out.

Mr. Taylor stated that when Davenport came before the Board last meeting, they discussed flexibility within the plan year and whether certain purchases need to be advanced. It could be worked out. In the current plan, there are six vehicles over a three-year period and they can be in any increment that is agreeable. Mr. Taylor felt it was important to meet with the Sheriff's Office to clarify what is needed and the expectations based on their current inventory. Mr. Taylor is happy to work on that and budget accordingly. Mr. Taylor felt that the resolution before the Board tonight is separate and necessary so the county can be reimbursed for the purchase of three sheriff's vehicles and one vehicle for animal control. He asked the Board to consider the resolution so they have the ability to do what is needed. Vice Chairman Trivett asked if the resolution is time-sensitive to be approved.

Mr. Taylor answered yes, and from his understanding, there are 60 days from the date of the purchase to pass the resolution.

Mr. Ingram asked for the purchase date.

Mr. Taylor answered September 2025.

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Vice Chairman Trivett stated that Sheriff Balderson has everything needed for this year, but wanted to make sure that with the plan, they are not putting him into a position where he does not have what he needs.

Mr. Taylor stated that there is no need to make any changes and told Sheriff Balderson to purchase the vehicles. The presented resolution allows them to reimburse the county from bond proceeds.

Mr. Stuart stated that he is not a bond lawyer, but from his understanding, it gives the county the flexibility to repay the General Fund for the purchase of the vehicles from bond proceeds, if in fact the county does issue bond proceeds, but felt that the county is not obligated to do it.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, and Vice Chairman Trivett voting “aye”. The Board approved the motion to adopt the attached Resolution authorizing the use of CIP financing for the Sheriff’s Office vehicle purchases, subject to final approval of financing terms by the Board.

F. Request from Stratford Hall for funds for June 7th event

Mr. Taylor reviewed the request from Stratford Hall and stated that the 250th anniversary of the United States is coming up next year, and Virginia Resolved will be held on June 7th. 2026, which is a commemoration of Independence. It is the signature 250th anniversary event; they are in the planning stages for sponsors and grants. Stratford Hall is interested with working with the county and are providing complimentary access for County residents and staff to attend the event. His next slide was a list of the events at the Virginia Resolved. He noted that they are planning to have a citizenship ceremony for more than 100 new American citizens, middle school and high school students will be participating, music, interpreters, etc. He noted that there has been discussion about adding a drone show to the fireworks to make it improved. Mr. Taylor then asked for the Board input in collaborating with Stratford Hall. He noted that the CIP sets aside funds to ensure some events are supported, and the request from Stratford Hall is \$50,000 to collaborate on the June 7, 2026, event.

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Mr. McCormack stated that he brought this up at the last meeting and believed it is important to honor our nation's history in Westmoreland County, the birthplace of George Washington. He felt that Mr. Taylor did a great job explaining the importance of George Washington's Birthplace and why it should be reopened, as mentioned in his letter that was sent to the congressional representatives. He noted that if it were not for this county, there would be no USA, and it is important for people to understand how this country started. Mr. McCormack mentioned that it is a significant event—the 250th anniversary of the Great Experiment in the USA—that began right here in this county. He felt that supporting the event, which is just three weeks away from the 250th birthday of the USA, is not too much to ask. He also said that, while the cost he saw last month seemed a bit high, he supports the lower estimate of \$50,000.

Mr. Ingram stated that this event is paramount for this county and this nation, and it is what democracy is about. 250 years ago winning the Revolutionary War, celebrating the independence from Great Britain and building this great county. He noted that it needs to be celebrated, all of those who have lost their life and have served and maintained democracy. Mr. Ingram stated that he supports this 100%.

Vice Chairman Trivett stated that if the funds were approved, he would like to see the funds used for marketing or advertising to get the word out, and not so much fireworks. He felt that the public might donate money for fireworks. Vice Chairman Trivett emphasized the importance of getting the word out and expressed support.

Mr. Taylor stated that Stratford Hall is working with sponsors, which may affect how the funds are used, and would be happy to work with Stratford Hall to develop a budget showing where the funds will go.

Vice Chairman Trivett asked if Mr. Taylor needed a motion to approve the funds tonight.

Mr. Taylor answered no; he was just seeking direction from the Board and felt he had received it.

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6. PRESENTATIONS

A. Town of Colonial Beach Update, Natasha Tucker, Town Manager

Vice Chairman Trivett stated that the town manager was unable to attend due to a town council meeting tonight. He noted that the Bike Fest was well attended

B. Town of Montross Update, Fran Taylor, Town Manager

Mr. Ingram stated that the mayor emailed Mr. Taylor and asked Mr. Taylor to read it.

Mr. Taylor stated that they sent their regrets; they had to call a special meeting tonight. They also commented on the success of the Fall Festival and thanked the committee that made great changes. They acknowledged Mr. Ingram and Mr. McCormack for helping at the Fall Festival. Mr. Taylor mentioned that they also discussed the proclamation and felt it was a great way to recognize and pay tribute to the volunteers. The next town event is the Spirit Fest on December 5, 2025.

C. Virginia Tourism Corporation – Tourism Economic Impact ,Laura Messer, Destination Development Manager

Laura Messer, Destination Development Manger was present and stated that she works for partnership marketing and the goal is to help maximize tourism potential in communities across Virginia. She then gave a presentation and went through it slide by slide. She noted that there are 3 key resources that contribute to the livelihood of the communities which are strategic tourism planning, tourism business development and cooperative partnership marketing opportunities. She then showed a map of Virginia and showed each destination development manager and where they represent. She noted that she represents this county and the northern peninsula, Hampton roads localities and the eastern shore. She helps people such as Mr. Taylor, Mr. Hendon, regional organizations, and tourism across the board. She then showed state fast about tourism and stated that there were 44.7, billion overnight visitors, \$35.1 billion dollars in visitor spending across Virginia, travelers spent \$96 million per day in 2024 up from \$91 million in 2023.\$2.5 billion in state and local tax revenue was collected which is equivalent to saving every VA household \$990 in state and local taxes. She

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stated that for each county they track but not the town itself so the town of colonial beach's data will be within what she will show. She then showed a chart of economic impact in the county from 2020- 2024. She then went through the employment, expenditures, labor income, local tax receipts and state tax receipts for 2024. She noted that data was released in September 2025, which takes time to gather data for 133 localities. She then showed a pie graph of the sector expenditures in the county for 2023 and 2024. She noted that Virginia Tourism Corporation (VTC) tracks 5 different sectors which are lodging, recreation, transportation, food & beverage and retail. She noted that there was growth in lodging, food & beverage, and retail in 2024, and that it was strong overall. She stated that Lisa Hull doesn't a lot of work regionally along with other partners such as Stratford Hall. She expressed her excitement of the board conversation earlier in the meeting about supporting Stratford Hall and the Virginia 250 because it is a signature event is a big deal. There are only a handful of signature events for the Virginia 250. She noted that the lodging data also includes camping. Her next slide provided information about the 2024 visitor profiles: 66.5% of visitors spent at least one night, 33.5% took day trips, the most popular months are June-August, and the top originals are Washington DC, Richmond, and Norfolk. She noted that it is a solid profile overall that aligns with other communities in the Northern Neck. Her next slide was an overview of VTC and what they are doing. She noted that VTC did an audience study and is focused on outdoor excursionists, travel & activity, and urban explorers. VTC is currently running a campaign called Vacation Starts with VA and try to attract people outside of the commonwealth to Virginia. Another campaign is called Heart & Soul which highlights black travelers and Winter Wander Love, which brings people to Virginia in the slower months. Her next slide was a map of all the love works across the state, showing that Colonial Beach has the most, with more than 300, making it a strong visual draw. She noted that there is a Facebook group and will visit a Love Works every weekend. Ms. Messer then went over free VTC resources. The first being FreeVirginia.org, any tourism business is eligible to have an advertisement and is simple to set up. It is the website that VTC using to draw people in. they do also offer VTC orientation is an overview of all the VTC resources, free, online and no cost to attend. She then reviewed the VTC research and stated the research team's does

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great jobs with data that she presented tonight. They have a lot of different data and reports that is available online at www.vatc.org/research/. They also have a marketing leverage program, which is grant program that VTC offers and is a funding opportunity. Will open again in 2026, cash match is required, two tiers \$20,000 and \$50,000, online application and reimbursable. www.vatc.org/grants/leverageprogram/. She noted that Stratford Hall has successfully applied several times for marketing leverage and is beneficial to double the marketing money. Advertising at Virginia welcome centers is another that VTC offers which is a brochure slot, which the locality supplies and is \$120 per year. She mentioned the VTC offers development programs as well, support tourism zones across the state and the tourism improvement district, which can help provide a source of funding. She noted that her role is to support the county to make sure that tourism thrives.

After Ms. Messer's presentation, she asked if the Board had any questions.

Let the record show that Chairman Fisher joined the meeting at 6:41 p.m.

Mr. McCormack thanked Ms. Messer for her presentation and asked how to determine who is a tourist and who is not.

Ms. Messer stated that it is anyone that is out of a 30-mile radius.

Vice Chairman Trivett stated that due to Chairman Fisher's arrival, he would now turn the meeting over to him.

Chairman Fisher thanked the other Board members for allowing him the opportunity to be tardy and for only missing 6 meetings in 32 years. He thanked Vice Chairman Trivett for running the meeting in his absence.

D. Economic Development Grants – Structure and Process, Dale Hendon, Director of Economic Development

Mr. Hendon delivered a presentation on the review of economic development grants. He then provided an overview of these grants, which include both state and federal programs focused on economic growth. The goals of economic development grants are to establish business services and to fund capital projects or infrastructure. The IDA and County can act as awardees and partners to help leverage these funds. He mentioned that most grants operate

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on a reimbursement basis and often require matching funds. Nearly all grants require some match or 'skin in the game,' often expressed as a \$1:\$1 or \$2:\$1 cost-share ratio. He noted that the granting agency wants to see local support and aims to leverage their dollars. He then explained how the process will work: identifying a grant opportunity, connecting with the grantor for project due diligence, preparing the application, verifying match requirements, establishing an agreement with the business, then the business will provide a cash match, and the IDA will execute the grant deliverables and reporting with the business partner. His next slide showed an example: an AFID grant for the development of a commercial kitchen totaling \$100,000. The county supported a site visit on 9/30/2025. The application is drafted with the project scope, the MOU has been drafted, and funds have been verified. If awarded, Garners Produce will provide the IDA with upfront funds for the total project cost. The county is also contributing \$5,000. Garners Produce will also purchase kitchen equipment as an added advantage. The IDA, in partnership with Garners Produce, will execute the project. Upon completion, the IDA will provide the reimbursed grant funds back to Garners Produce.

Chairman Fisher asked if they identify a grant opportunity first and then try to find the right business that would benefit.

Mr. Hendon stated that it works both ways; either the business finds a grant opportunity and comes to the county and ask for support or in another the county finds a grant opportunity and tries to find the correct business for it.

Mr. McCormack stated that he spoke to the owners of Garners Produce and felt they need to let more businesses know that they have a new Economic Developer for the county due to a lot of people not knowing it. He stated that they need to advertise the grant opportunities to bring more businesses to the county.

Mr. Hendon stated that in this specific case they will be submitting the grant, unless there is an objection from the Board but does not feel like there is. His intent to continue to make business visits as many as possible to get the word out and is the most beneficial way. He noted that there isn't a grant for every type of business but there are services available and

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continue to add more moving forward that businesses can access such as a revolving loan fund.

Mr. Taylor stated that they are trying to get the chamber of commerce up and running to help spread the word and have discussed a business appreciation event. He noted that there is still a lot of work to do, but wanted to raise awareness, share the structure of how things work, and receive any feedback the Board had.

7. ACTION ITEMS

A. Colonial Beach and Westmoreland County Lease of EMS station on Dennison Street.

Mr. Taylor gave a presentation on the lease of the EMS station on Colonial Beach. He stated that the current lease by the Colonial Beach Volunteer Rescue Squad has ended, and the Town of Colonial Beach and the County wish to enter into a new lease of the building to continue providing services. The proposed lease would contemplate \$1.00 a year, and the Town would pay the taxes and utilities. Both attorneys have reviewed the proposed lease, and the town is also considering the agreement this evening.

Mr. Stuart stated that the agreement has been negotiated between himself, Mr. Taylor, Mr. Trivett, and the Town of Colonial Beach over the past couple of months. He noted that the Town of Colonial Beach has been great to work with, and the \$1.00 is there so that it is valid under the eyes of the law. He stated that the town will pay for the taxes and utilities but the county does have to maintain the insurance and maintenance on the equipment. He stated that it is a good agreement, it benefits both sides, it has been in place for two years now, and is renewable based upon what the Board needs to do as time goes on for the citizens in the town.

Mr. Trivett stated that there are always many comments when the volunteer rescue squad is on the agenda for the Town of Colonial Beach. He stated that Colonial Beach Volunteer Rescue Squad (CBVRS) is the last in the county, 18 months ago the Board entered in an MOU with CBVRS, when the county took over EMS operations. The squad had gotten down to small amounts of volunteers and have not run calls in a while. He stated the county's EMS has been running the calls and have been working out the CBVRS building. The Town has

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been cooperative, agree with the lease agreement, and is still a 501C3, which is a nonprofit and has nothing to do with operations. He stated that the county EMS would continue to do the operations from the building until a new building is hopefully built in the future. CBVRS has been getting donations for funds to build a new building and when that time comes those funds will be used towards a new building in the town.

With no further discussion, upon motion by Mr. Trivett, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved the Motion to approve the EMS station lease between the Town of Colonial Beach and Westmoreland County.

B. Tangible Personal Property Reporting –Transitioning to non-filing system, Will Hoover, Commissioner of Revenue

Mr. Hoover was present and gave a presentation on tangible personal property reporting. His first slide was the current county ordinance, and he read that into the record. He then reviewed the historical late filing penalty fees from 2021-2025. He noted that it is a 39% increase from 2021-2025. He then spoke about the taxpayer burden for 2025 and showed the county-wide penalty assessed of \$81,037.61, office expenses of \$18,258.05, and the taxpayer postage burden estimated at \$14,097.72, for a grand total of \$ 113,393.38. Mr. Hoover's recommendations are that the Board would require only businesses, farms, owners of planes and mobile homes, and changes of ownership of vehicles, boats, and trailers to file. He noted that they could have a form online for changes of ownership so that his office can be notified and update things on their end. He stated that the concerned forms wild still need to be signed and returned by April 1, 2025 to avoid the late filing fee penalty per state code. Mr. Hoover stated that he is making the recommendation due to his hearing a lot of feedback from residents over the years, which is the most common complaint, and it would minimize office expenses. In 2025, 42.8 % of personal property account were late fling or didn't file at all. He then reviewed the implementation and read Section 46.2-604 and Sections 29.1-708 & 709, and 58.1-3901 & 3902, into the record. He

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stated that DMV and DWR send them annual reports with all taxpayers registered in Westmoreland County. He then reviewed the state code that will allow them to change the ordinance, which is 58.1-3518.1. Alternative method of filing returns for motor vehicles, trailers and boats, states that the governing body of any county, city or town may provide by ordinance for an alternative method of filing personal property taxes returns for motor vehicles, trailers and boats. He then showed a list of the surrounding localities that are required to file and who are not. His next slide was there benefits of the recommendation, which would be to improve taxpayer experience by elimination redundant paperwork, increased efficiency within the department, reduction in late filing and penalties, alignment its best practices adopted in other jurisdictions. The county gains the flexibility to consider alternative payment cycles, like semi-annual billing, to reduce administrative complexity. He noted if in the future the county wants to do semiannual billing, this would be the first step anyway.

Mr. McCormack asked if they drop the boat tax rate on boats to zero if they would still require an assessment.

Mr. Hoover stated that legally, it could not be completely at zero; it would have to be 0001.

Mr. Stuart didn't think Mr. Hoover still had to do an assessment because if you put the rate at 0001, there effectively is no tax.

Mr. Hoover's state assessment still needs to be completed, but it will not generate a tax bill. He noted that if it did generate a tax bill, the boat would have to be huge and expensive. He stated that if a tax bill is under a certain amount, the treasurer could wipe it out.

With no further discussion, upon motion by Mr. Trivett, seconded by Mr. McCormack, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Trivett, and Chairman Fisher voting "aye". The Board approved Mr. Hoover's request to advertise a public hearing to modify the county's tangible personal property filing requirements, limiting them to changes in ownership for businesses, farms, aircraft owners, and mobile home owners, with an effective date of January 1, 2026.

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C. CASE # 2509-CA-02 – Public Hearing – Land Use: Proposal to add the County's newly

adopted Solar Energy Policy in its entirety as an amendment to the Comprehensive Plan.

Kelly DeJesus from Land Use was present to discuss the proposal. She stated that it is the proposal to add the solar policy that was adopted into the Comprehensive Plan as written and no amendments at this point. The current Comprehensive Plan was adopted by the Board in 2010, and the last revision was adopted in December 2017. Solar panels weren't a big thing. She then went over the current solar policy that was adopted by the Board on April 28, 2025. She noted that it addresses 50-100. Locations& Screening, land quality, slopes, historic preservation, lighting, noise and vegetation, decommissioning, applications requirements, and compliance and enforcement. She stated that the Planning Commission conducted a 2232 review, which is in compliance with the Comprehensive Plan guidance. She noted that the last special exception she brought before the board received a neutral recommendation because the planning commission had nothing to go on. The proposition was brought to the Berkley Group, and their suggestion was to use the existing solar policy as written. The Planning Commission unanimously recommended case #2509-CA-02, which adds the solar policy to the Comp plan, for approval on September 3, 2025. She stated that the objective is to insert the current solar policy as an addendum, provide standards and guidance for boards and staff for compliance review, and provide a structured foundation for future standards and additional considerations, such as allowing leeway for projects that meet most but not all requirements.

Mr. Trivett stated that the plan covers 50-100, and Ms. Fanning had come twice and presented her concerns about the solar policy. Mr. Trivett felt that the current policy does not address everything that it needs to. He asked whether they would have to change the policy before adopting it into the plan.

Ms. DeJesus agreed with Mr. Trivett and asked if the Board would like to have another committee of people to discuss.

Mr. McCormack stated that there is a policy in place that keeps it flexible, but needs guidance for Land Use and the Planning Commission. He felt that the plan that they have now is for 5 megawatts and 50 acres and larger. Mr. McCormack stated that there should be

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a blanket policy for all solar farms which was the intent when the committee. To developing the policy but when it was presented again, it was kept at 5 megawatts. He noted that it is just to add it to the Comprehensive Plan and if they wanted to add it as an addendum to the plan.

Mr. Stuart thought that the current policy covers anything over 100 acres due to it making smaller solar farms, out of sight and on land that wasn't farmable. Mr. Stuart talked to Mr. Taylor and stated that there is a solar energy policy and putting it into the comp plan doesn't do anything more than having a policy. He noted that if you wanted to have the force of law you have to put it in the ordinance. He stated that the Comprehensive Plan is just a guiding document but it does not have to be adhered to but if the Board wants to make something into the force of law than the ordinance needs to be revised and readopted.

Mr. McCormack felt that the intent of the policy was that there is not n ordinance do to not being ridged but to be an example to the rest of the state. He noted that this issue was in legislation pending removing the localities rights on solar. He stated that currently, this county does not have rights over the Biosolids. He felt that if they would like the current policy in the plan, then they can because it is not legally binding, it just gives guidance. Chairman Fisher stated that if the Board's concerns moving forward, they may have to revisit and revise the ordinance. He noted that there is more work to be done with solar. The Chairman opened the Public Hearing portion for case # 2509-CA-02, Land Use: Proposal to add the County's newly adopted Solar Energy Policy in its entirety as an amendment to the Comprehensive Plan. Below is who spoke during the public hearing.

Seth Cogbill- He represents a nonprofit in the state energy rights and works with counties around the state, who advocate for cohesive energy policies that are both friendly for counties as well as other residents. He attended the last Planning Commission meeting and spoke with them about the setbacks in the policy, particularly regarding the footage. He noted that he sent Ms. McDowell maps showing trends and setbacks in property lines and proximity to residential dwellings. He stated that if the policy were approved, it would put

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this county at the highest extreme in the state with approved solar setback ordinances. He felt that the policy needed to be reviewed and changed and act as a ban in many cases.

Richard Wilkins- he stated that anything that can be added into the Comprehensive Plan addressing solar would be helpful due to the current plan in place has nothing. He felt that policy should be an ordinance and agreed with Ms. Fanning that there should be a policy for all solar farms no matter how big or small. He noted that adjacent facilities should be reviewed like the one across from Garners Produce that is 100 acres. He stated that the Board didn't approve that and if they wanted to come back and put up another solar facility right beside it for 50 acres they could , it would be a different requirement, facility and different time but it is the same and can continue it until it covers the whole lot. They could make a case in court of why any certain one wouldn't be approved if they meet all of the requirements. Mr. Wilkins volunteered his services to look more into the policy and plan to make it an ordinance. He noted that solar isn't the answer and there are many issues with it and if a solar facility gets destroyed there is nothing in the language stating that the solar company is liable, they can just walk away and the land is wasted.

Let the record show that no one else came to the podium to speak, and the Chairman closed the public hearing portion for case # 2509-CA-02, Land Use: Proposal to add the County's newly adopted Solar Energy Policy in its entirety as an amendment to the Comprehensive Plan.

Mr. McCormack recommended that the board review the current policy and consider the comments made during the public hearing before adopting it in the plan. Mr. McCormack felt that it needs to be a blanket policy, not to rigid, but remain a policy and not an ordinance. He stated that planners do a lot of work planning and would be more efficient if the Board gives them better guidance to go off.

Mr. Ingram stated that Mr. Wilkins made a good point about how you could subdivide your land, have different solar farms on a large track of land, doing it 50 acres at a time, which is concerning, and felt that the policy needed to be reviewed.

Mr. McCormack felt that they should table the motion until the policy has been reviewed and updated.

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Mr. Stuart stated that it could be tabled for as long as necessary and not have to advertise for another public hearing.

Chairman Fisher stated sending a recommendation back to Land Use and the Planning Commission to review the policy, due to what was established in the policy, is what would be incorporated in its entirety. He stated if they wanted changes in the policy then they should do it now so that way they do not have 2 different documents. He hoped that they could incorporate it into this motion and refer it back for further work on the policy and then the Board could decide if they want to make it an ordinance or just as a policy and then put it into the comprehensive plan.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved to table the motion for CASE # 2509-CA-02, proposal to add the County’s newly adopted Solar Energy Policy in its entirety as an amendment to the Comprehensive Plan. The Board would like to send a recommendation to staff for the Planning Commission to review the current policy for further review and revision before it comes before the Board again.

Chairman Fisher stated that the Board would like to get the best solar policy they can with the information there.

8. PUBLIC COMMENT

Chairman Fisher stated that they are now at the Public Comment Portion of the meeting, where they will hear from the public present. He asked whoever would like to come to the podium to state their name for the record and proceed to address the Board. Below is who spoke during Public Comment.

Bruce Legg- He is a Westmoreland County School bus driver and had concerns of a safety issue. His bus run is in the Westmoreland Shores area and travels from 205 to Holly Vista daily. He noted that there is no housing on Stoney knoll before you get to Westmoreland Shores. The vegetation is growing and is approaching onto the roadway in several spots and has to cross the centerline in order to not hit it. He has contacted VDOT several times and when they went out there, they said that they could not remove the vegetation due to an endangered bat living there.

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Mr. Legg felt that if it is not taken care of it will eventually turn into a serious accident and is concerned with the safety of the students on the bus. He stated there is no posted speed limit on that road. He felt that the safety of the students is more important than a bat.

Chairman Fisher stated that the Board takes every comment seriously and that they should let the Board reach out to VDOT to see what can be done. If the vegetation is out in the road, something needs to be done, and they can catch the bat. Chairman Fisher mentioned that, environmentally, with endangered species, you have to go through a lot of red tape, just like if you are dealing with a bald eagle, there are many limitations on what you can and cannot do.

Richard Wilkins -Mr. Wilkins read a message from Larry Hinson, who apologized for not being able to attend tonight but mentioned he has issues to discuss next month. Mr. Wilkins quoted, "It is better to be a lion for a day than a sheep all your life." He then addressed the lack of communication from his supervisor. On April 8, 2024, he sent an email with pictures, descriptions, and possible solutions regarding road issues on Cedar Hill Road and received no response. He explained that he blind copied the email, then forwarded it to David Beale with VDOT and sent it to the local VDOT office. On July 7, 2025, Mr. Wilkins sent a picture of standing water on a curve caused by a clogged road pipe, again with no response. On August 28, 2025, he emailed Ms. Cogswell, and within ten days, VDOT was working on the issues; he thanked her for that. Mr. Wilkins stated that while VDOT was addressing the problems, he mentioned to the flagman that he had sent pictures to his supervisor about issues on Pomona Road, and within a week, they were out fixing it. He added that Pomona Road and Cedar Hill Farms Road experience heavy traffic. On Pomona Road, many sections lack shoulders, forcing drivers to go over the line to avoid potholes with oncoming traffic. Cedar Hill Farms Road sees many commuters in the morning, with overhanging trees making the road so narrow that buses can't pass each other without slowing down. Mr. Wilkins also expressed concerns about revisiting the idea of adding a turning lane on 205 before reaching Placid Bay Road. He noted that when he arrived at the meeting, cars were lined up to turn, and the hills obstructed the view of any stopped vehicles. Chairman Fisher thanked everyone for their comment and will take them under advisement and will proceed accordingly.

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9. CLOSED SESSION under Section 2.2-3711 A1 – to discuss Land Use personnel.

Chairman Fisher asked for a motion to go into closed session.

With no further discussion, upon motion by Mr. Ingram seconded by Mr. Trivett, and carried unanimously, the Board moved into closed session.

Chairman Fisher asked whom they will need in the closed session.

Mr. Ingram stated they will need Mr. Stuart, Ms. Cogswell, and Mr. Taylor.

RECORDING WAS STOPPED, AND THE MEETING MOVED TO CLOSED SESSION

Chairman Fisher asked for a motion to return to Regular Session from Closed Session. Upon motion by Mr. Ingram, seconded by Mr. McCormack and carried unanimously, the Board returned to Regular Session from Closed Session.

Chairman Fisher then asked for a Certification Motion stating that nothing other than what was listed on the call under Sec 2.2-3711(A)(1) was discussed during the Closed Session, and no action was taken.

Upon motion by Mr. Ingram, seconded by Mr. McCormack, and carried unanimously, Mr. Trivett, Mr. McCormack, Mr. Ingram and the Chairman voted "aye." The Certification Motion was approved.

10. ADJOURNMENT

Chairman Fisher asked if there was any other business to come before the board.

Mr. Trivett stated that in reference to the zoning administrator and subdivision agent, Mr. Trivett made a motion for the Board to designate Richard Stuart, Jr. as Interim County Zoning Administrator, pursuant to Virginia Code 15.2-2299 , with the authority to administer and enforce proffer conditions attached to rezoning , zoning map amendments , including ordering remedies for noncompliance, initiated legal action in required and releasing guarantees required improvements. Mr. Trivett further moved that the Board designate Richard Stuart Jr. Interim County Subdivision Agent pursuant to Westmoreland County Submission article ordinance article 2-1, to administer and implement the ordinance for the plating and development of subdivisions.

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Mr. Trivett stated that the design statements are effective immediately and shall remain in effect until it is amended or rescinded by the Board. The Board authorizes the designee to appoint one or more deputy as may be necessary for continuity of operations effective immediately.

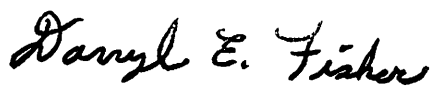
With no further discussion, upon motion by Mr. Trivett seconded by Mr. McCormack and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Trivett, and Chairman Fisher voting "aye".

The Board approve the Motion to designate Richard Stuart, Jr. as Interim County Zoning Administrator, pursuant to Virginia Code 15.2-2299, with the authority to administer and enforce proffer conditions attached to rezoning, zoning map amendments, including ordering remedies for noncompliance, initiated legal action in required and releasing guarantees for required improvements. Then further approved the motion that the Board designate Richard Stuart Jr. as Interim County Subdivision Agent pursuant to Westmoreland County Submission article ordinance article 2-1, to administer and implement the ordinance for the plating and development of subdivisions. These statements are effective immediately and shall remain in effect until it is amended or rescinded by the Board. The Board authorizes the designee to appoint one or more deputy as may be necessary for continuity of operations effective immediately.

Chairman Fisher stated that there is a scheduled work session on October 27, 2025, that has been canceled, and the next meeting will be on Wednesday, November 12, 2025, instead of the scheduled November 10, 2025, at 6:00 P.M. due to scheduling conflicts within the Board.

With no further business, upon motion by Mr. Trivett, seconded by Mr. McCormack, and carried unanimously, the meeting was adjourned at 8:30 p.m.

The next scheduled meeting is Wednesday, November 12, 2025, at 6:00 p.m. in the George D. English, Sr. Memorial Building.


Chairman, _____

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ACCOUNT NUMBER	RESERVE ACCT# CREDIT RES ACCTS	AMOUNT
#100-GENERAL FUND		
CLERK, CIRCUIT COURT		
4-100-21600-8207 - TECHNOLOGY FUNDS FOR INDEXING/STATE	0-100-300-0145	47,431.75
TOTAL CLERK, CIRCUIT COURT	0-100-300-0145	47,431.75
COMMONWEALTH'S ATTORNEY		
4-100-022100-5899 - FORFEITURE FUNDS/STATE	0-100-300-0133	4,322.96
TOTAL COMMONWEALTH'S ATTORNEY	0-100-300-0133	4,322.96
SHERIFF'S DEPT DONATIONS		
4-100-031700-5600 - NATIONAL NIGHT OUT DONATIONS	0-100-300-0135	250.00
4-100-031700-5893 - DONATIONS K-9	0-100-300-0135	253.98
4-100-031700-5894 - DONATION D. A. R. E.	0-100-300-0135	28.08
4-100-031700-5895 - DONATION/SHOP WITH A COP/WALMART	0-100-300-0135	10,414.30
4-100-031700-5896 - DONATION PROJ LIFESAVER	0-100-300-0135	3,110.44
4-100-031700-5897 - MISC. GRANTS/DONATIONS-WALMART, ETC.	0-100-300-0135	4.56
4-100-031700-5898 - DONATIONS - MOTORCYCLE PRGM	0-100-300-0135	100.20
4-100-031700-5899 - SHERIFF'S DEPT TRIAD PROG EXP	0-100-300-0135	1,214.59
TOTAL SHERIFF'S DEPT DONATIONS	0-100-300-0135	15,376.15
SRO GRANT/COPS		
4-100-31907-9299 - SCHOOL PORTION/CONTINGENCY	0-100-300-0135	41,068.88
TOTAL SRO GRANT/COPS	0-100-300-0135	41,068.88
DMV GRANTS/ALCOHOL 25061		
4-100-31944-1200 - SAL & WAGES-OT-ALCOHOL-25061	0-100-300-0135	8,583.34
TOTAL DMV GRANTS/ALCOHOL	0-100-300-0135	8,583.34
DMV GRANTS/POLICE TRAFFIC-25070		
4-100-31955-1200 - SAL & WAGES-OT-POLICE TRAFFIC-25070	0-100-300-0135	2,359.69
TOTAL DMV GRANTS/POLICE TRAFFIC	0-100-300-0135	2,359.69
COLONIAL BEACH VOL. RESCUE		
4-100-032303-5899 - CONTINGENCY CBVRS	0-100-300-0166	6,375.14
TOTAL COLONIAL BEACH VOL. RESCUE	0-100-300-0166	6,375.14
COLONIAL BEACH VOL. FIRE DEPT.		
4-100-032205-5899 - CONTINGENCY	0-100-300-0165	10,121.64
TOTAL COLONIAL BEACH VOL. FIRE DEPT.	0-100-300-0165	10,121.64
OFFICE OF EMERGENCY MANAGEMENT		
4-100-32700-8203 - COMMUNICATIONS EQUIPMENT	0-100-300-0154	79,168.07
TOTAL OFFICE OF EMERGENCY MANAGEMENT	0-100-300-0154	79,168.07
ANIMAL CONTROL/SHERIFF		
4-100-35100-6021 - SUPPLIES PURCHASED WITH DONATIONS	0-100-300-0107	35,975.53
4-100-35100-6022 - SUPPLIES/SANTA PAWS DONATIONS	0-100-300-0107	735.58
TOTAL ANIMAL CONTROL	0-100-300-0107	36,711.11
EMERGENCY SERVICES		
4-100-35500-3330 - MAINTENANCE CONTRACT/GENERATORS	0-100-300-0108	44,794.23
TOTAL EMERGENCY SERVICES	0-100-300-0108	44,794.23

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ACCOUNT NUMBER	RESERVE ACCT# CREDIT RES ACCTS	AMOUNT
TOURISM-TRAVEL COUNCIL		
4-100-81800-5810 - TRANSIENT OCCUPANCY TAX EXPENDITURE	0-100-300-0125	87,817.86
TOTAL TOURISM-TRAVEL COUNCIL	0-100-300-0125	87,817.86
CAPITAL PROJECTS		
4-100-94100-8211 - VDOT/REVENUE SHARING SKIPJACK RD	0-100-300-0116	255,234.00
4-100-94100-8271 - INDUSTRIAL DEV AUTHORITY	0-100-300-0116	250,000.00
4-100-94100-8288 - VEDP/COF GRANT CARRY-ON TRAILER	0-100-300-0116	50,142.00
4-100-094100-8285 - HVAC/SHERIFF & JUDICIAL	0-100-300-0116	492,694.00
TOTAL CAPITAL PROJECTS	0-100-300-0116	1,048,070.00
TRANSFERS		
4-100-93100-9205 - TRANSFER TO VPA FUND	0-100-300-0191	110,837.56
TOTAL TRANSFERS	0-100-300-0191	110,837.56
TOTAL FROM GENERAL FUND BALANCE RESERVED	DEBIT FUND BALANCE	0-100-300-0001
		1,543,038.38
CREDIT RES ACCTS		
4-100-32600-8208 LEASE PURCHASE OF EQUIPMENT	0-100-300-0156	2,945.00
4-100-32600-8208 LEASE PURCHASE OF EQUIPMENT	0-100-300-0156	2,118.08
4-100-32600-6023 VEHICLE MAINTENANCE	0-100-300-0156	199.55
4-100-31200-6010 POLICE SUPPLIES	0-100-300-0134	2,975.00
4-100-12510-3100 PROFESSIONAL SERVICES	0-100-300-0106	3,745.00
4-100-32700-8203 COMMUNICATIONS EQUIPMENT	0-100-300-0108	1,004.99
4-100-31200-3320 MAINTENANCE SERVICE CONTRACTS	0-100-300-0134	3,072.57
4-100-32700-8203 COMMUNICATIONS EQUIPMENT	0-100-300-0108	1,570.08
4-100-32600-8302 GRANT MATCHING FUNDS	0-100-300-0156	10,960.16
4-100-94100-8285 HVAC/SHERIFF & JUDICIAL	0-100-300-0116	482,933.00
4-100-12510-8208 LEASE/PURCHASE OF EQUIP & SOFT	0-100-300-0106	24,573.25
4-100-12510-3320 MAINT CONTRACTS	0-100-300-0106	4,450.00
4-100-32700-6015 OSHA	0-100-300-0108	7,609.25
4-100-32700-6015 OSHA	0-100-300-0108	6,228.80
4-100-32700-8212 CAP OUTLAY/EQUIP REPP GRANT	0-100-300-0108	5,766.40
4-100-32700-6015 OSHA	0-100-300-0108	5,766.40
4-100-32600-3100 PROFESSIONAL SERVICES	0-100-300-0156	2,252.00
4-100-32600-3100 PROFESSIONAL SERVICES	0-100-300-0156	19,848.00
4-100-32700-6011 UNIFORMS	0-100-300-0108	3,348.13
4-100-32700-6015 OSHA	0-100-300-0108	1,172.70
4-100-13100-3310 VOTING MACHINE REPAIRS	0-100-300-0159	6,750.00
TOTAL OUTSTANDING PURCHASE ORDERS - GENERAL FUND	DEBIT FUND BALANCE	0-100-300-0001
		599,288.36
GRAND TOTAL FROM GENERAL FUND BALANCE	DEBIT FUND BALANCE	0-100-300-0001
		2,142,326.74
#525-WESTMORELAND WATER & SEWER FUND		
CREDIT RES ACCTS		
4-525-41700-3180 - SERVICES/INSTALLING ADDITIONAL TAPS	0-525-300-0104	51,249.00
4-525-41700-8308 - CAPITALIZED LEASE/PURCH OF EQUIP	0-525-300-0104	100,000.00
4-525-41800-3175 - RECORDATION FEE	0-525-300-0104	4,398.00
4-525-41800-3180 - SERVICES/INSTALLING ADDITIONAL TAPS	0-525-300-0104	325,668.64
4-525-41900-3175 - RECORDATION FEE	0-525-300-0104	2,843.00
4-525-41900-3180 - SERVICES/INSTALLING ADDITIONAL TAPS	0-525-300-0104	215,613.28
4-525-93900-9299 - CONTINGENCY	0-525-300-0104	926,146.28
4-525-95100-9122 - SHORT LIVED ASSET REPLACEMENT	0-525-300-0104	398,208.00
4-525-94600-3140 - ENGINEERING	0-525-300-0104	108,000.00
4-525-95100-9121 - DEBT SERVICE RESERVE	0-525-300-0104	501,476.00
TOTAL FROM WESTMORELAND WATER & SEWER FUND BALANCE RESERVED	DEBIT FUND BALANCE	0-525-300-0001
		2,633,602.20

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ACCOUNT NUMBER	RESERVE ACCT#	AMOUNT
#525-WESTMORELAND WATER & SEWER FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2025		
	CREDIT RES ACCTS	
4-525-41600-3310 REP & MAINT SERVICES	0-525-300-0104	11,200.00
4-525-41500-3310 REP & MAINT SERVICES	0-525-300-0104	4,549.00
4-525-41500-3310 REP & MAINT SERVICES	0-525-300-0104	1,624.98
4-525-41700-8305 CAPITALIZED MOTOR VEHICLES	0-525-300-0104	68,753.44
4-525-41700-8305 CAPITALIZED MOTOR VEHICLES	0-525-300-0104	45,286.00
4-525-41800-3180 SERVICES/INSTALLING TAPS	0-525-300-0104	29,329.92
4-525-41500-6007 REP & MAINT SUPPLIES	0-525-300-0104	2,817.50
4-525-41700-6007 REP & MAINT SUPPLIES	0-525-300-0104	2,559.00
TOTAL OUTSTANDING PURCHASE ORDERS WESTMORELAND WATER & SEWER FUND	DEBIT FUNI	0-525-300-0001
		166,119.84
GRAND TOTAL FROM WESTMORELAND WATER & SEWER FUND BALANCE	0-525-300-0001	2,799,722.04
#225-PLACID BAY SANITARY DISTRICT FUNDS TO RESERVE & APPROPRIATE FOR JULY 2025		
	CREDIT RES ACCTS	
4-225-82600-5840 - EASEMENT	0-225-300-0104	12,980.00
4-225-82600-3310 - ROAD REPAIRS & IMPROVEMENTS	0-225-300-0104	138,389.02
4-225-82600-3311 - ROAD REP & IMPROVEMENTS/REV SHAR	0-225-300-0104	504,025.66
TOTAL FROM PLACID BAY SANITARY DISTRICT RESERVE	DEBIT FUND BALANCE	0-225-300-0001
		655,394.68
#225-PLACID BAY SANITARY DISTRICT FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2025		
	CREDIT RES ACCTS	
	0-225-300-0104	
	0-225-300-0104	
TOTAL OUTSTANDING PURCHASE ORDERS PLACID BAY SANITARY DISTRICT FUND	DEBIT FUND E	0-225-300-0001
		0.00
GRAND TOTAL FROM PLACID BAY SANITARY DISTRICT FUND BALANCE	DEBIT FUND BAL	0-225-300-0001
		655,394.68
#226-PLACID BAY SANITARY DISTRICT FUNDS TO RESERVE & APPROPRIATE FOR JULY 2025		
	CREDIT RES ACCTS	
4-226-82600-3100- PROFESSIONAL SERVICES	0-226-300-0104	16,696.99
4-226-93900-9299 - CONTINGENCY	0-226-300-0104	40,000.00
TOTAL FROM PLACID BAY SANITARY DISTRICT RESERVED	DEBIT FUND BALANCE	0-226-300-0001
		56,696.99
#227- GH-CP SANITARY DISTRICT FUNDS TO RESERVE & APPROPRIATE FOR JULY 2025		
CLUBHOUSE EXPENDITURES	CREDIT RES ACCTS	
4-227-71310-6014 - OTHER OPERATING SUPPLIES	0-227-300-0104	5,621.00
TOTAL CLUBHOUSE EXPENDITURES	0-227-300-0104	5,621.00
CONTINGENCY FUND	CREDIT RES ACCTS	
4-227-093900-9299 - CONTINGENCY FUNDS	0-227-300-0104	53,317.66
TOTAL CONTINGENCY	0-227-300-0104	53,317.66
CAPTIAL PROJECTS	CREDIT RES ACCTS	
4-227-94100-8320 - CAPITAL OUTLAY/DRIVEWAY REPAIR	0-227-300-0104	5,200.00
TOTAL CAPITAL PROJECTS	0-227-300-0104	5,200.00
TOTAL GH-CP SANITARY DISTRICT FUND RESERVED	DEBIT FUND BALANCE	0-227-300-0001
		64,138.66
#227-GLEBE HARBOR/CABIN POINT SANITARY DISTRICT FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2025		
	CREDIT RES ACCTS	
4-227-71311-6003 AGRICULTURAL SUPPLIES	0-227-300-104	2,150.00
4-227-94300-8222 CRYSTAL LANE BEACH/RIP RAP	0-227-300-104	16,500.00
4-227-71320-8202 FURNITURE & FIXTURES	0-227-300-104	3,697.18
TOTAL OUTSTANDING PURCHASE ORDERS GLEBE HARBOR/CABIN POINT SANITARY DISTRICT FUND/DEBIT	0-227-300-0001	22,347.18
GRAND TOTAL FROM GH-CP SANITARY DISTRICT FUNDS	0-227-300-0001	86,485.84

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ACCOUNT NUMBER	RESERVE ACCT#	AMOUNT	
#240-FEDERAL DRUG SEIZURE FUND TO RESERVE & APPROPRIATE FOR JULY 2025			
	CREDIT RES ACCTS		
4-240-031201-5840 - CONFIDENTIAL FUNDS - STATE	0-240-300-0104	23,287.51	
4-240-031201-5841 - CONFIDENTIAL FUNDS - FEDERAL	0-240-300-0104	425.93	
TOTAL FEDERAL DRUG SEIZURE FUND RESERVED	DEBIT FUND BALANCE 0-240-300-0001	23,713.44	
#240-FEDERAL DRUG SEIZURE FUND OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2025			
	CREDIT RES ACCTS		
	0-240-300-0104		
TOTAL OUTSTANDING PURCHASE ORDERS FEDERAL DRUG SEIZURE	DEBIT FUND BALANCE 0-240-300-0001	0.00	
GRAND TOTAL FROM FEDERAL DRUG SEIZURE FUND BALANCE	DEBIT FUND BALANCE 0-240-300-0001	23,713.44	
#250 ELECTRONIC SUMMONS SYSTEMS TO RESERVE & APPROPRIATE FOR JULY 2025			
	CREDIT RES ACCTS		
4-250-093900-9299 - CONTINGENCY	0-250-300-0104	40,132.90	
TOTAL ELECTRONIC SUMMONS SYSTEMS FUND RESERVED	DEBIT FUND BALANCE 0-250-300-0001	40,132.90	
#250 ELECTRONIC SUMMONS SYSTEMS OUTSTANDING PURCHASE ORDERS TO RESERVE & APPROPRIATE JULY 2025			
	CREDIT RES ACCTS		
	0-250-300-0104		
TOTAL OUTSTANDING PURCHASE ORDERS ELECTRONIC SUMMONS SYSTEM	DEBIT FUND BALANCE 0-250-300-0001	0.00	
GRAND TOTAL FROM ELECTRONIC SUMMONS SYSTEMS FUNDS	DEBIT FUND BAL 0250-300-0001	40,132.90	
GRAND TOTAL FROM AMERICAN RESCUE FUND BALANCE	DEBIT FUND BAL 0-250-300-0001	0.00	
#310-CAPITAL PROJECT/INDUST. PARK FUND TO RESERVE & APPROPRIATE FOR JULY 2025			
	CREDIT RES ACCTS		
4-310-081600-3160 - ECONOMIC DEVELOPMENT PROJECTS	0-310-300-0104	6,100.00	
4-310-091400-5800 - CONTINGENCIES	0-310-300-0104	326,005.77	
4-310-094300-8116 - CAPITAL OUTLAY	0-310-300-0104	1,925.00	
4-310-094300-8261 - REC PARK EQUIPMENT & BASEBALL EQUIPMENT	0-310-300-0104	17,604.80	
4-310-094600-8216 - HIGH SCHOOL CONSTRUCTION	0-310-300-0105	18,691.12	
TOTAL CAPITAL PROJECT/INDUST. PARK RESERVED	0-310-300-0001	351,635.57	
TOTAL CAPITAL PROJECT/INDUST. PARK RESERVED - HIGH SCHOOL	0-310-300-0001	18,691.12	
GRAND TOTAL FROM CAPITAL PROJECT/INDUST. PARK FUND BALANCE	DEBIT FUND BAL 0-310-300-0001	370,326.69	
#360 - MONTROSS VOL RESCUE DQ ASSET FUND			
	CREDIT RES ACCTS		
4-360-93900-9299 - CONTINGENCY	0-360-300-0104	500,000.00	

**FUNDS TO BE PLACED IN RESERVE ACCOUNTS FOR FY 2025/2026
AND ALSO TO BE APPROPRIATED IN JULY 2025**

PAGE 5

INSTRUCTION

4-205-061100-3001-22-10 - All in Implementation	0-205-300-0105	52,591.88
4-205-061100-6002-22-10 - All in Implementation - Materials	0-205-300-0105	18,534.93
4-205-061100-3001-23-10 - All in Implementation	0-205-300-0105	52,591.89
4-205-061100-6002-23-10 - All in Implementation - Materials	0-205-300-0105	18,534.93
4-205-061100-3001-24-10 - All in Implementation	0-205-300-0105	26,295.95
4-205-061100-6002-24-10 - All in Implementation - Materials	0-205-300-0105	9,267.46
4-205-061100-6020-25-10 - Textbooks	0-205-300-0105	150,000.00
4-205-061100-3001-34-10 - All in Implementation	0-205-300-0105	26,295.95
4-205-061100-5806-34-10 - MMS Sponsor a child donations	0-205-300-0105	58.63
4-205-061100-5808-34-10 - MMS Band Sponsorship donations	0-205-300-0105	369.21
4-205-061100-5809-34-10 - MMS Softball Sponsorship donations	0-205-300-0105	168.58
4-205-061100-5810-34-10 - MMS Baseball Sponsorship donations	0-205-300-0105	469.50
4-205-061100-6002-34-10 - All in Implementation - Materials	0-205-300-0105	9,267.45
4-205-061100-5802-35-10 - Instructional Reading donations	0-205-300-0105	2,518.00
4-205-061100-6020-35-10 - Textbooks	0-205-300-0105	119,060.97
4-205-061100-3001-36-10 - All in Implementation	0-205-300-0105	52,591.89
4-205-061100-5805-36-10 - WHS Varsity Football donations	0-205-300-0105	580.76
4-205-061100-5806-36-10 - WHS Sponsor a child donations	0-205-300-0105	58.62
4-205-061100-5807-36-10 - WHS Varsity Baseball donations	0-205-300-0105	468.94
4-205-061100-5808-36-10 - WHS Band Sponsorship donations	0-205-300-0105	367.59
4-205-061100-5810-36-10 - WHS JV Baseball Sponsorship donations	0-205-300-0105	468.13
4-205-061100-5811-36-10 - WHS Reserved Seating Spons. donations	0-205-300-0105	208.00
4-205-061100-6002-36-10 - All in Implementation - Materials	0-205-300-0105	18,534.93
4-205-063700-8100-95-10 - Car Replacement for Students	0-205-300-0105	112,470.00

TOTAL INSTRUCTION	0-205-300-0105	671,774.19
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FACILITIES-ARCHITECTURE

4-205-066300-3190-95-10 - PURCHASED SERVICES	0-205-300-0102	27,691.42
TOTAL FACILITIES ARCHITECTURE	0-205-300-0102	27,691.42

TITLE IA

4-205-069103-3000-22-10-500	0-205-300-0104	609.20
4-205-069103-3000-23-10-500	0-205-300-0104	609.20
4-205-069103-6035-22-10-500	0-205-300-0104	32,335.15
4-205-069103-6035-23-10-500	0-205-300-0104	32,335.15
4-205-069103-4000-22-10-500	0-205-300-0104	1,000.00
4-205-069103-1121-22-10-500	0-205-300-0104	3,500.00
4-205-069103-1121-23-10-500	0-205-300-0104	3,500.00
4-205-069103-2100-22-10-500	0-205-300-0104	271.71
4-205-069103-2100-23-10-500	0-205-300-0104	267.75

TOTAL TITLE IA	0-205-300-0104	74,428.16
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TITLE IVA

4-205-069113-1620-25-10-970	0-205-300-0104	7,750.00
4-205-069113-1620-35-10-970	0-205-300-0104	7,750.00
4-205-069113-2100-25-10-970	0-205-300-0104	592.87
4-205-069113-2100-35-10-970	0-205-300-0104	592.88
4-205-069113-3000-25-10-970	0-205-300-0104	500.00
4-205-069113-3000-35-10-970	0-205-300-0104	500.00
4-205-069113-6000-25-10-970	0-205-300-0104	7,395.38
4-205-069113-6000-35-10-970	0-205-300-0104	7,395.38

TOTAL TITLE IVA	0-205-300-0104	32,476.51
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TITLE IIA

4-205-069104-1620-25-10-700	0-205-300-0104	9,000.00
4-205-069104-1620-35-10-700	0-205-300-0104	9,000.00
4-205-069104-2100-25-10-700	0-205-300-0104	688.50
4-205-069104-2100-35-10-700	0-205-300-0104	688.50
4-205-069104-3000-25-10-700	0-205-300-0104	7,961.02
4-205-069104-3000-35-10-700	0-205-300-0104	7,961.01
4-205-069104-5504-25-10-700	0-205-300-0104	803.01
4-205-069104-5504-35-10-700	0-205-300-0104	803.00

TOTAL TITLE IIA	0-205-300-0104	36,905.04
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DARRYL E. FISHER, CHAIRMAN
ELECTION DISTRICT NO. 1
HAGUE, VIRGINIA 22469

TIMOTHY J. TRIVETT, VICE CHAIRMAN
ELECTION DISTRICT NO. 5
COLONIAL BEACH, VIRGINIA 22443

JEFFREY A. MCCORMACK
ELECTION DISTRICT NO. 2
MONTROSS, VIRGINIA 22520

MATTHEW D. INGRAM
ELECTION DISTRICT NO. 3
MONTROSS, VIRGINIA 22520

W. W. HYNSON
ELECTION DISTRICT NO. 4
COLONIAL BEACH, VIRGINIA 22443



WESTMORELAND COUNTY, VIRGINIA

Board of Supervisors

MONTROSS, VIRGINIA 22520-1000

JAMES P. TAYLOR
County Administrator
P. O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: jimtaylor@westmoreland-county.org
Web Page: www.westmoreland-county.org

DONNA L. COGSWELL
Assistant County Administrator
P.O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: dcogswell@westmoreland-county.org
Web Page: www.westmoreland-county.org

RESOLUTION DECLARING AN OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM THE PROCEEDS OF BONDS

WHEREAS, the Board of Supervisors of Westmoreland County (the "Board") has made and may make capital expenditures ("Expenditures") in connection with the acquisition of motor vehicles and equipment for Westmoreland County (the "Project"); and

WHEREAS, the Board has determined that the funds advanced to pay Expenditures are or will be available for only a temporary period and it will be necessary or advisable to reimburse those Expenditures with the proceeds of an issue or issues of obligations (the "Bonds").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. It is found and declared that the Board reasonably expects to reimburse Expenditures made with respect to the Project with proceeds of the Bonds; and
2. The maximum, aggregate principal amount of the Bonds expected to be issued for the Project is \$6,000,000.00; and
3. To the extent required under applicable law, the Board will make a reimbursement allocation, which is a written allocation that evidences the use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the latter of (a) the date on which the Expenditure is paid or (b) the project in question is placed in service or abandoned, but in no event more than three (3) years after the date on which the Expenditure is paid. It is recognized that exceptions are available for certain "preliminary expenditures," costs of issuance, certain de minimis amounts, expenditures by "small issuers" and expenditures for construction projects of at least five years; and
4. This resolution is intended to constitute the "official intent" of the Board under Section 1.150-2 of the regulations promulgated under the Internal Revenue Code of 1986, as amended.

Adopted this 15th day of October, 2025.

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors



September 25, 2025

Mr. James P. Taylor
Westmoreland County Administrator
111 Polk Street
Montross, Virginia 22520

Dear Jim,

As the nation celebrates its 250th anniversary in 2026, we are excited to host *Virginia Resolved: A Commemoration of Independence* on June 7, 2026 to celebrate our independence that began here in Westmoreland County.

June 7, 2026 marks the 250th anniversary of the Lee Resolution for Independence. The resolution, introduced by Richard Henry Lee on June 7, 1776 acting on the instructions of the 5th Virginia Convention, marked a formal proposal for the American colonies to declare independence from Britain. It reads "Resolved, That these United Colonies are, and of right ought to be, free and independent States, that they are absolved from all allegiance to the British Crown..." The words from the Lee Resolution, which was adopted on July 2, 1776, are forever enshrined in the Declaration of Independence.

Virginia Resolved will be an incredible celebration of our independence featuring a Citizenship Ceremony, living history demonstrations, community partner booths, and more. It is a signature VA250 event and the signature event for NNK250 in 2026. With the county's investment, we hope to expand the 2026 *Virginia Resolved* event to include an evening fireworks program.

We have received a proposal from Pyrotecnico who is known for their firework displays and drone shows throughout the country. **We invite Westmoreland County to partner with us for an evening program featuring a combination fireworks display and drone show for \$75,000, or for a 15-minute firework display for \$50,000.**

Stratford's stories – Westmoreland County's stories – are Virginia's stories. They are America's stories. This is where our nation began. We are proud to commemorate the Semiquincentennial of the United States of America and would be honored to partner with Westmoreland County to create a 250th anniversary event for our entire county to enjoy.

Many thanks for your partnership and for your consideration of our proposal to celebrate the 250th anniversary of our nation on June 7, 2026 at Stratford Hall.

Sincerely,

Karen L. Daly
President

WHERE THE VOICES OF AMERICAN HISTORY STILL SPEAK

483 Great House Road • Stratford, Virginia 22558
(804) 493-8038 • info@stratfordhall.org • StratfordHall.org



TOURISM IN
WESTMORELAND COUNTY

Oct. 15, 2025

PARTNERSHIP MARKETING

Goal: Help Virginia communities maximize their tourism potential.

With a dedicated staff comprised of seasoned tourism professionals, Partnership Marketing focuses its efforts on developing and marketing vibrant communities.

We strive to accomplish this by providing three key resources that contribute to the livelihood of the communities we serve:

1. Strategic Tourism Planning
2. Tourism Business Development
3. Cooperative Partnership Marketing Opportunities

VTC PARTNERSHIP MARKETING

Destination Development Team

■ Becky Nave – Director of Destination Development
276.791.9172 | bnave@virginia.org



■ Sarah Austen Holzgreffe – Destination Development Specialist
804.545.5554 | sholzgreffe@virginia.org



Destination Development Managers

■ Michelle Workman 276.722.0238 | mworkman@virginia.org

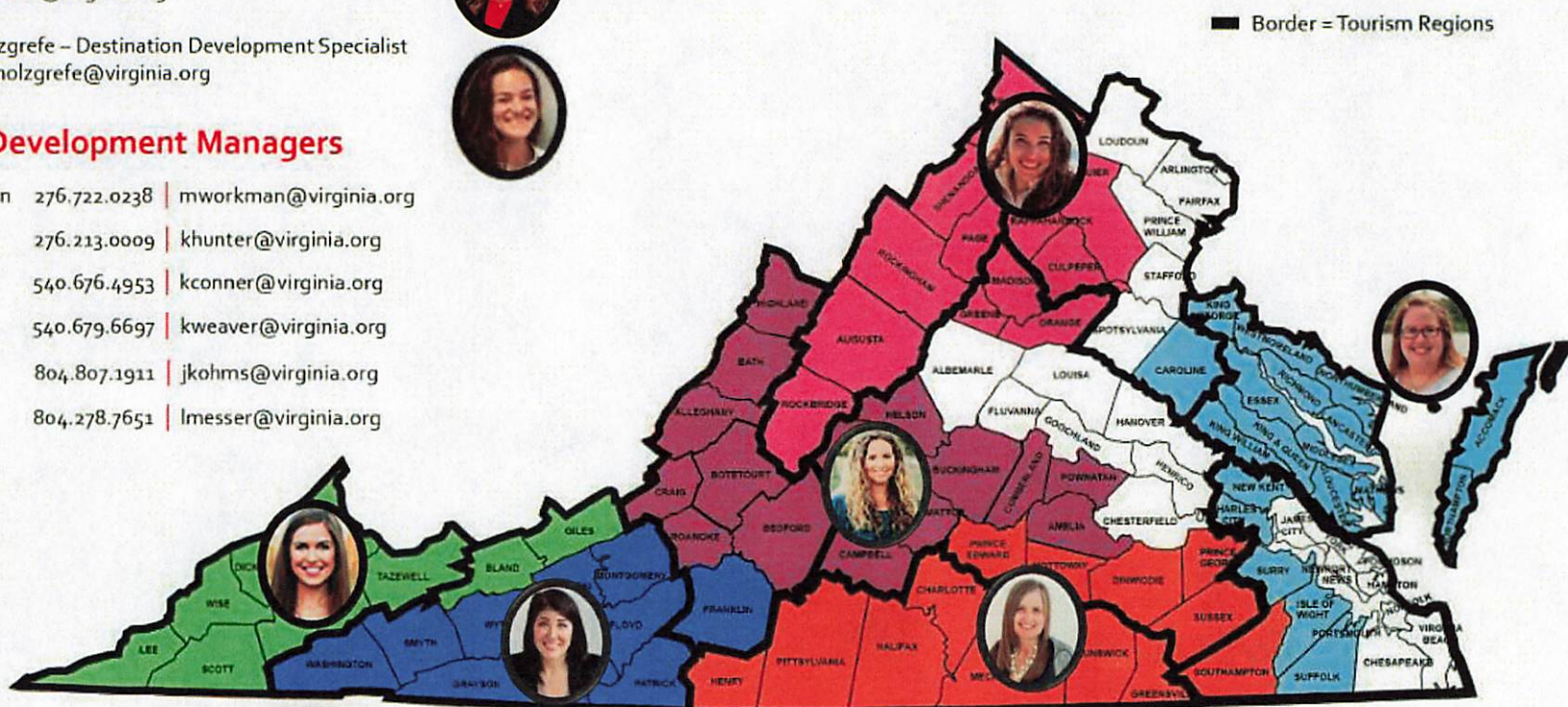
■ Kalen Hunter 276.213.0009 | khunter@virginia.org

■ Katie Conner 540.676.4953 | kconner@virginia.org

■ Kelli Weaver 540.679.6697 | kweaver@virginia.org

■ Jennifer Kohms 804.807.1911 | jkohms@virginia.org

■ Laura Messer 804.278.7651 | lmesser@virginia.org



STATE FAST FACTS ABOUT TOURISM

2024

44.7 million overnight visitors (+2.5%)

\$35.1 billion in visitor spending across Virginia (+5.4%)

Travelers spent \$96 million per day in Virginia in 2024 up from \$91 million in 2023

\$2.5 billion in state & local tax revenue (+4.2%)

Tourism saves every VA household \$990 in state and local taxes.

Source: Virginia Tourism Corporation

ECONOMIC IMPACT IN WESTMORELAND COUNTY



ECONOMIC IMPACT IN WESTMORELAND COUNTY

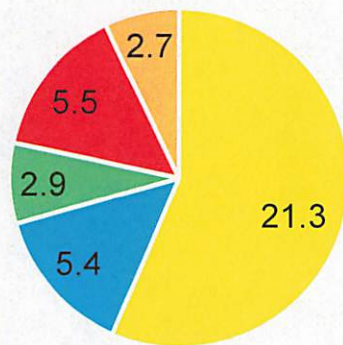
Westmoreland

	2020	2021	2022	2023	2024	Percent Change
Travel Economic Impacts						
Employment	149	150	156	156	158	1.3%
Expenditures	\$ 32,464,417	\$ 37,643,334	\$ 37,611,693	\$ 37,806,363	\$ 38,691,638	2.3%
Labor Income	\$ 4,107,659	\$ 4,256,295	\$ 4,573,217	\$ 4,796,871	\$ 4,880,822	1.8%
Local Tax Receipts	\$ 1,893,830	\$ 2,100,129	\$ 2,257,748	\$ 2,307,280	\$ 2,275,890	-1.4%
State Tax Receipts	\$ 432,205	\$ 503,981	\$ 542,589	\$ 551,690	\$ 564,362	2.3%

Source: Virginia Tourism Corporation

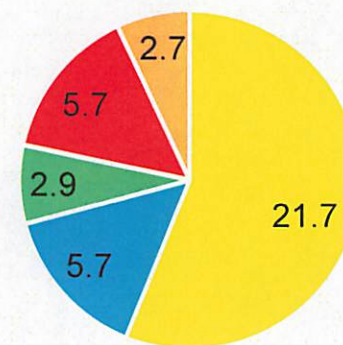
SECTOR EXPENDITURES IN WESTMORELAND COUNTY (in millions)

2023 (in millions)



- Lodging
- Food & Beverage
- Recreation
- Retail
- Transportation

2024 (in millions)



- Lodging
- Food & Beverage
- Recreation
- Retail
- Transportation

Source: Virginia Tourism Corporation

2024 VISITOR PROFILE

Summary

66.5% of visitors spent at least one night in the destination (-3.9%)

33.5% of visitors took day trips

Average nights in destination – 1.5 (-8.7%)

Most popular months June-August

Top three origin DMAs:

- Washington DC/Northern VA
- Richmond region
- Norfolk/Portsmouth/Newport News

Source: Arrivalist data for Virginia Tourism Corporation

VTC GENERAL INFO



VTC AUDIENCES **AT A GLANCE**

OUTDOOR EXCURSIONISTS



People who like to experience all the outdoors has to offer, from camping to fishing and everything in between.

Values:
Self-identify as adventurous, authentic, explorers when traveling.

TRAVEL & ACTIVITY ENTHUSIASTS



Travelers who aim to act on abundance and do everything a destination has to offer on their travels.

Values:
Self-identify as adventurous, explorative, and learning travelers.

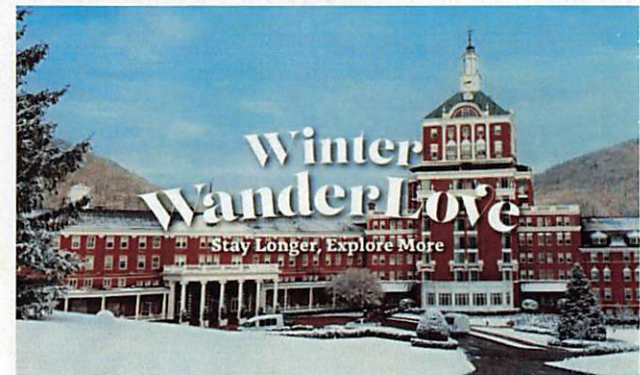
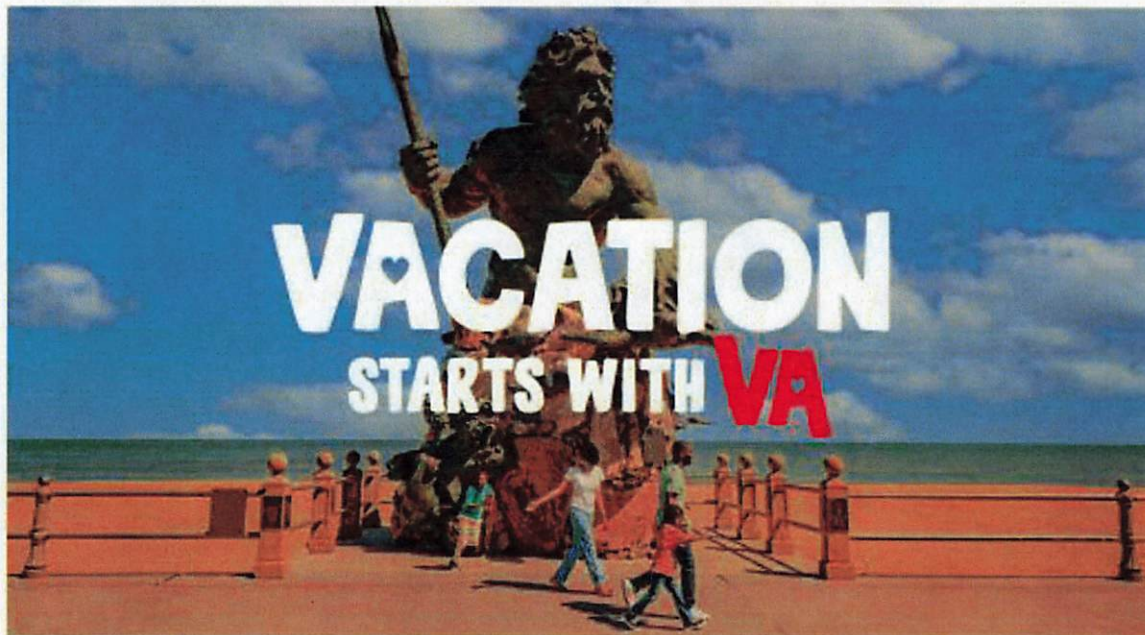
URBAN EXPLORERS



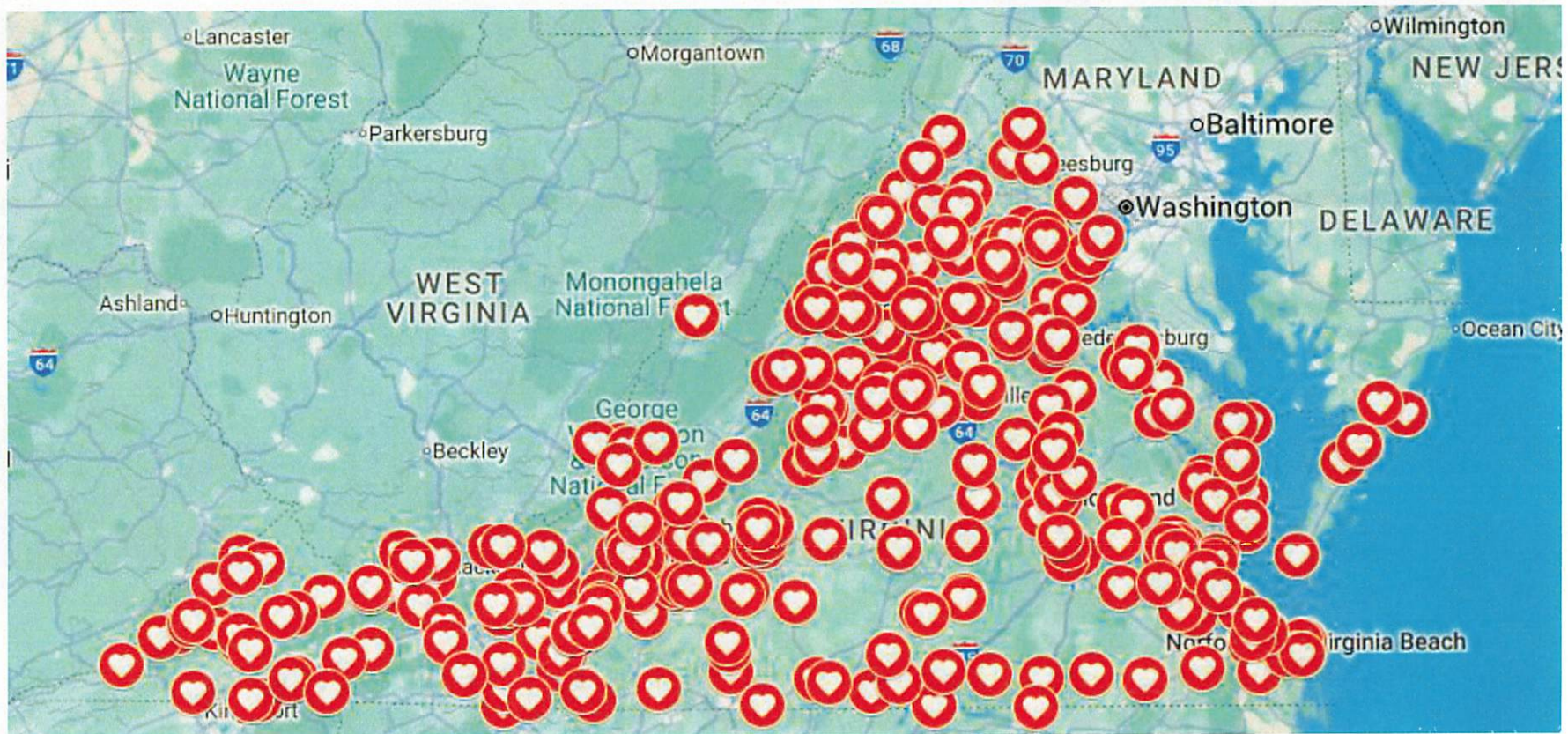
People who exhibit curiosity toward the world and seek a variety of experiences rooted in an urban center to satisfy their vacation needs.

Values:
Self-identify as risk-taking, brand-conscious, and creative travelers.

CURRENT VTC CAMPAIGNS



LOVEWORKS



VIRGINIA IS FOR LO♥ERS

TOURISM IN WESTMORELAND COUNTY

VTC RESOURCES





FREE Virginia.org LISTINGS

Virginia.org is used by more than 16,000,000 visitors per year all with an expressed interest in Virginia travel. These visitors log on from all over Virginia, the US and the world. The system is backed by VTC's multi-million dollar advertising campaign promoting the Virginia.org address and drawing users to the site. There is a lot of information on the web. Make it easier for travelers, travel agents and meeting planners to find you by listing on Virginia.org.

<https://www.vatc.org/marketing/digital-marketing/webmarketing/>

VIRGINIA IS FOR LOVERS

VTC ORIENTATION

VTC Orientation is held multiple times a year. Over the course of two days, VTC provides an overview of each department and shares information about how to connect with VTC to support your business.

Online and no cost to attend.

<https://www.vatc.org/partnershipmarketing/orientations/>

VIRGINIA IS FOR LOVERS





VTC RESEARCH

VTC's Research Team assists with a wide range of tourism-related data analysis and gathering, including the economic impact of tourism on the state and localities, visitor profiles, market share, consumer trends, and the VTC's advertising and marketing campaigns. The goal of the Research team is to provide detailed and timely information for those in the Commonwealth who are interested in the travel and tourism industry.

<https://www.vatc.org/research/>

VIRGINIA IS FOR LOVERS

MARKETING LEVERAGE PROGRAM

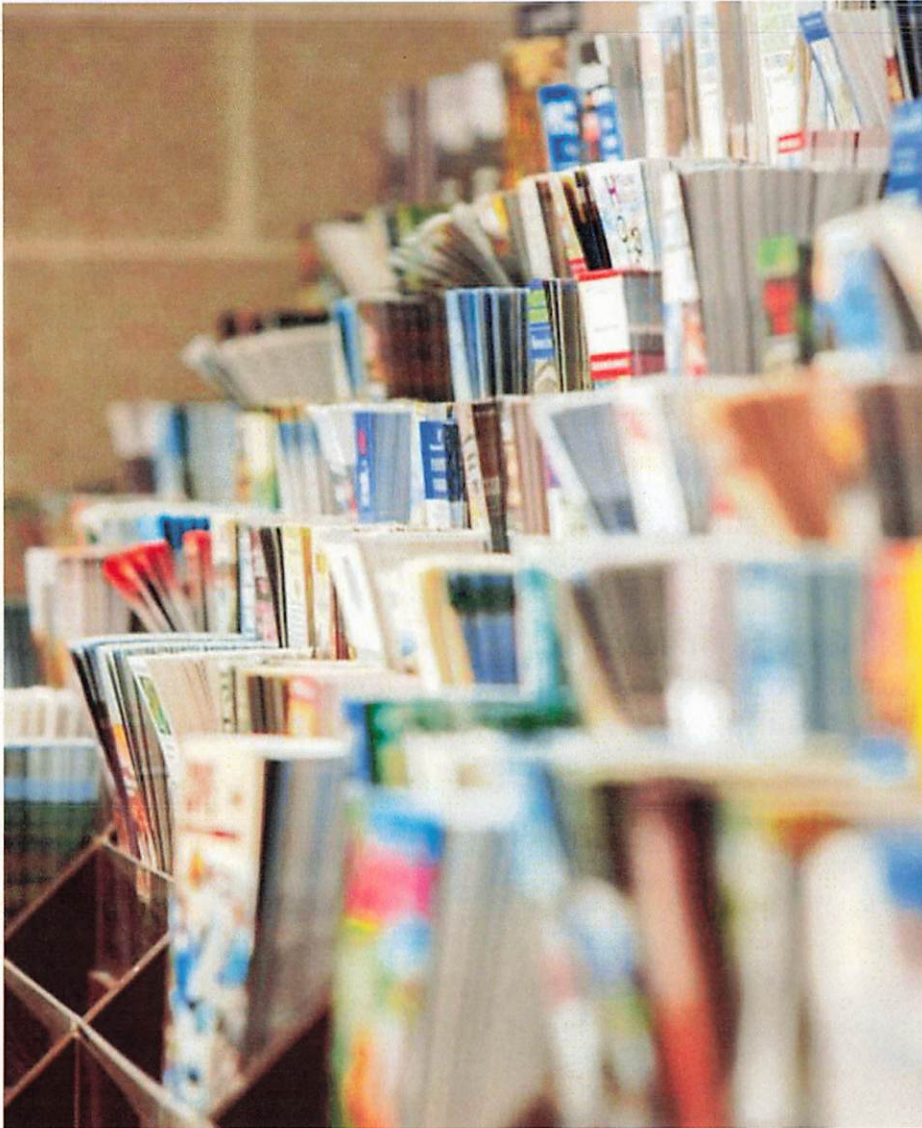
VTC offers the Marketing Leverage Program annually, which is a reimbursable grant program to leverage existing marketing funds. All Virginia travel industry partners are eligible to apply including small businesses, private sector attractions, accommodations and events.

- Will open again in 2026
- Cash match 1:1 required
- Two tiers – \$20,000 and \$50,000
- Online application
- Reimbursable

<https://www.vatc.org/grants/leverageprogram/>

VIRGINIA IS FOR LOVERS





ADVERTISING AT VIRGINIA WELCOME CENTERS

Tourism businesses can advertise at Virginia's 12 welcome centers for only \$120 per year (per welcome center.) This is for one brochure slot. You must supply the brochures, but this is a very affordable advertising opportunity.

There are a variety of other advertising opportunities at welcome centers.

<https://welcomeva.com/>

VIRGINIA IS FOR LOVERS

THANK YOU! QUESTIONS?



Contact Laura at lmesser@virginia.org

LEASE

THIS LEASE ("Lease") made this ____ day of October 2025 between the Town of Colonial Beach, VA, a Virginia Municipal Corporation ("Town"), and the County of Westmoreland, a political subdivision of the Commonwealth of Virginia ("County").

WHEREAS, the County is currently providing emergency medical services ("Services") out of a location on Dennison Street which is described more particularly below (the building and any other structures, including fixtures, and the lots are hereinafter referred to as the "Premises"); and

WHEREAS, because of physical issues with the Premises, the County is contemplating building a new emergency medical services station in or nearby the Town of Colonial Beach ("New Station"); and

WHEREAS, as the County considers plans and the location for the New Station, it wishes to continue providing the Services out of the Premises; and

WHEREAS, there is currently no lease on the Premises; and

WHEREAS, the Town and County wish to enter into this Lease for the Premises so the Services may continue.

NOW, THEREFORE for their consideration of their respective covenants and for other good and valuable consideration, the receipt of which is acknowledged, the parties agree as follows:

1. INCORPORATION OF RECITALS

The aforesaid recitals are incorporated herein and made a part of this Lease.

2. DEMISE

The Town leases to the County the Premises located on Dennison Street in the Town of Colonial Beach, Westmoreland County, Virginia known as described by the plat of survey of said Town as Lots 2, 3, 11 and 12 in Block 84.

3. TERM

The term of this Lease is two years, beginning on the date of this lease and expiring at midnight two years thereafter. At the end of this term, the lease can be extended upon mutual agreement.

4. RENT

The County agrees to pay the Town, as rent for the Premises, the sum of \$1.00 yearly, payable in advance at Town Hall or at such place as the Town may designate from time to time.

5. TAXES

The Town shall be responsible for all taxes, water, and sewer charges on the Premises. The Town shall not charge the County any real estate taxes or personal property taxes on any equipment or vehicles maintained on the Premises.

6. LIENS OR ENCUMBERANCES

The County shall not permit the Premises to become subject to any lien, charge or encumbrance whatsoever without prior written approval by the Town. Should any lien be filed against the Premises, the County agrees to act promptly either to discharge or post a bond for said lien. To the extent that it may legally do so, the County shall indemnify the Town against all such liens, charges or encumbrances.

7. ASSIGNMENTS

The County shall not assign or sublet this Lease, except with written approval of the Town.

8. INSURANCE

The Town shall insure and maintain insurance on the Premises against loss or damage by fire, theft or windstorm. The County shall be responsible for maintaining insurance on its equipment.

9. REPAIRS

The County shall maintain the Premises in good repair, reasonable wear and tear excepted

10. ALTERATIONS

The County shall be responsible for the cost of all alterations or improvements to the Premises.

11. LESSOR TO ENTER

The County shall permit the Town and its agents or employees at all reasonable times to enter upon the Premises to view the condition of the Premises.

12. UNLAWFUL USE

The County shall not make or suffer any use or occupancy of the Premises contrary to any law or ordinance.

13. SURRENDER

At the termination of this Lease, the County shall surrender the Premises to the Town in good condition, reasonable wear and tear excepted.

14. QUIET ENJOYMENT

The Town warrants that the County shall have quiet enjoyment of the Premises.

15. USE, LEVEL OF SERVICES

The County shall use the Premises to continue to provide the Services. The County agrees that during the term of this Lease it shall continue to provide the Services at least at their current level and agrees that the Services shall be provided at least at the same level as similar services are provided at any other emergency medical services station in Westmoreland County, Virginia.

16. PERSONAL PROPERTY ON PREMISES

The Town shall not be responsible for any personal property on the Premises.

17. NON-WAIVER

No failure to take any action related to any breach of this Lease shall constitute a waiver of any future right to enforce such breach or any other breach of this Lease.

18. SUCCESSORS AND ASSIGNS

The terms of this Lease shall be binding on all successors and assigns.

19. ENTIRE AGREEMENT, AMENDMENT

This Lease sets out the entire agreement between the parties. Neither party is relying on any representations not specifically set forth herein. This Lease may only be amended by a duly authorized written agreement signed by both parties.

WITNESSETH THE FOLLOWING SIGNATURES AND SEALS:

Town of Colonial Beach

Natasha Tucker, Town Manager

County of Westmoreland

James Taylor, County Administrator

Approved as to form:



Powell Duggan, Town Attorney

Approved as to form:

Richard Stuart, County Attorney



Westmoreland County, Virginia
LAND USE ADMINISTRATION
PO Box 1000
Montross, VA 22520
804-493-0120

Building Official
Zoning Official
Planning Commission
Board of Zoning Appeals
Board of Building Appeals
Wetlands Board

County Code Amendment
Staff Report

Date: October 5, 2025
From: Beth McDowell, *Planning Director*
Case #: 2509-CA-02
Site Location: County-wide
Project Description: Proposed amendment to Comprehensive Plan, adopting the Solar Energy Policy in its entirety as an addendum to the Plan
Planning Commission: *At their September 3, 2025 meeting, the Planning Commission unanimously recommended approval of the proposed amendment.*
Board of Supervisors: Wednesday, October 15, 2025 (6:00 pm, English Building)

Background and Intent:

Earlier this year, Westmoreland County formed a committee of stakeholders to assist with developing a solar policy. This Solar Energy Policy is intended to establish standards for the County's consideration when reviewing applications for proposed solar facilities. The final version of this Solar Energy Policy was adopted by the Board of Supervisors on April 28, 2025.

The Comprehensive Plan (informally referred to as the Comp Plan) is the guiding document for development decisions in the County, and the Planning Commission has expressed their concern in recent months that it doesn't currently address solar facilities. Therefore, at this time we are considering the adoption of the Solar Energy Policy in its entirety as an addendum to the Comprehensive Plan.

The Solar Energy Policy's proposed adoption into the Comp Plan will provide standards for the Planning Commission and Board of Supervisors to use when considering solar facility applications. It will also substantially add weight to the Solar Energy Policy, as solar facilities must be evaluated for their conformance with the Comprehensive Plan during the board review process. This evaluation is required by Virginia Code § 15.2-2232, which obliges such reviews by a locality's Planning Commission prior to approval of any public utility facility (among other public improvements).

Future planned amendments:

This proposed addendum is intended as the first phase of related changes to the Comp Plan, with additional revisions to the document to be drafted in the coming months. These changes will likely be intended to provide guidance for a broader spectrum of possible solar facility projects. For example, the current Solar Energy Policy addresses facilities with project areas between 50 acres and 100 acres. Furthermore, the County may desire to allow leeway for projects that meet most but not quite all of the standards and may be deemed acceptable by the boards. Therefore, the Planning Commission and staff have identified the need for additional language to be added into the body of the Comp Plan to provide a more robust blueprint. During the review process of this proposed amendment to add the Solar Energy Policy to the Comp Plan, the boards and staff have discussed several ideas and have been collecting information for future potential amendments.

Need for Board Action:

Any changes to the Comprehensive Plan need to be reviewed and approved by means of a public hearing process before the Planning Commission and Board of Supervisors.

Planning Commission Action:

At their September 3, 2025 meeting, the Planning Commission unanimously recommended approval of the proposed amendment (3-0, with three members present).

Attachments:

Solar Energy Policy, as adopted April 28, 2025



Solar Energy Policy

Purpose and Intent

This Solar Energy Policy establishes comprehensive standards for the development of utility-scale (5 megawatt or 50 acres or greater) solar energy facilities in Westmoreland County, Virginia. The policy aims to balance renewable energy development with the preservation of the County's agricultural lands, natural resources, historic sites, and rural character.

It is the goal of the County to allow solar facilities where they can't be seen and on soil that is not designated as prime or other important farmland by the United States Department of Agriculture (USDA).

I. Siting Requirements

- A. Location and Size Constraints** - The project area, including perimeter fencing of Solar facilities shall be located at minimum distances of up to:
 - 1. 1,000 feet from primary roads (measured from center line of road)
 - 2. 500 feet from secondary roads (measured from center line of road)
 - 3. 1,000 feet from historic sites designated on local, state, or national registers
 - 4. 250 feet from property lines of non-consenting landowners
 - 5. 1,000 feet from non-consenting residential dwellings
 - 6. 0.75 miles (3,960 feet) from tidal waters
- B. Maximum size** – the maximum size of any single solar facility shall not exceed 100 acres
- C. Land Quality and Environmental Considerations**
 - 1. Preference given to projects sited on lands with marginal soil productivity as defined by USDA soil classification (websoilsurvey).
 - 2. Projects shall avoid lands with existing slopes exceeding 15% to the extent practicable.
 - 3. Projects shall not be located within floodplains, wetlands, or critical habitat areas with the exception of necessary road and utility crossings and with approval from all appropriate agencies having jurisdiction of these resources.

4. During construction, proper erosion and sediment control barriers shall be maintained to prevent runoff and outflows of sediment to neighboring watersheds.

D. Screening and Visual Impact

1. Solar facilities shall maintain and preserve existing vegetation and mature trees of at least 6 inches in diameter where possible and establish new vegetation to create an effective visual buffer.
2. A vegetative buffer of at least 50 feet in width and within 50 feet of the solar panels so that the panels cannot be seen shall be established within the setback area and maintained around the perimeter of the facility until decommissioning is complete.
3. Screening shall include a mix of native and other fast-growing trees and shrubs that provide year-round visual screening.
4. Planted vegetation shall comply with Article 6 Landscaping of the Zoning Ordinance, with staggered rows and a mixture of deciduous and evergreen vegetation.
5. Project owners shall post a vegetation maintenance bond for a minimum period of three (3) years following installation. The bond amount shall be sufficient to ensure the replacement of any failed plantings and proper maintenance of the vegetative buffer. The bond shall be renewed if the screening vegetation has not achieved 80% survival rate and the expected height and opacity after three (3) years.

E. Historic Preservation

1. Solar facilities shall not be permitted within designated historic districts.
2. Projects must include a historic resources survey conducted by qualified professionals.
3. Projects located within 1 mile or a lesser amount approved by Department of Historic Resources (DHR) of a historic resource shall include a viewshed analysis demonstrating minimal visual impact.
4. The County may require additional setbacks or screening for projects near historic resources it deems to be of particular significance.

F. Environmental Controls

1. Lighting

- a. Lighting shall be limited to that required for safety and operational purposes.
- b. Motion-sensor lighting is preferred over constant illumination, and all lighting shall be shielded and directed downward to the extent practicable to minimize light pollution.

2. Noise

- a. Inverters and transformers shall be located at least 500 feet from the property line of any non-consenting landowner.

b. Operational noise shall not exceed 50 dBA at the property line of any non-consenting landowner. Construction noise shall not exceed 65 dBA.

c. Construction activity shall be limited to 7 am to 7 pm Monday through Saturday.

3. Vegetation Management

a. Native, pollinator-friendly vegetation shall be established around solar arrays where practicable.

b. A vegetation management plan must be submitted and approved that:

I. Minimizes use of herbicides and pesticides

II. Promotes native species diversity

III. Prevents erosion

IV. Details mowing schedules and methods

c. Grazing for vegetation management is encouraged where appropriate.

II. Decommissioning

A. Prior to construction, the applicant shall provide a detailed decommissioning plan that includes:

1. Removal of all above-ground and below-ground equipment and structures

2. Revegetation with native species or other as requested by the landowner

3. Recycling of materials where possible

B. A surety bond (or other acceptable form of security) in the amount required for full decommissioning of the solar facility shall be provided and is subject to approval by the Westmoreland County Board of Supervisors.

C. The decommissioning cost estimate and surety bond shall be updated every 5 years.

D. Decommissioning shall be required if the facility ceases operation for a continuous period of 12 months.

III. Application Requirements

A. Applications for solar facilities shall include:

1. Detailed site plans showing panel locations, buffers, and setbacks

2. Environmental inventory and impact statement regarding:

a. All site and viewshed impacts

b. Impacts to forests, parks, conservation easements, recreational areas, or historic or cultural resources within 1 mile of the proposed project

- c. Detailed assessment of flora, fauna, and ecosystems potentially affected
 - d. Mitigation strategies for identified environmental impacts
- 3. Historic resources survey
- 4. Traffic impact analysis
- 5. Economic impact analysis including effects on adjacent property values
- 6. Viewshed analysis from public roads and nearby historic sites
- 7. Glare analysis
- 8. Emergency management plan
- 9. Construction management plan

IV. Compliance and Enforcement

- A. Approved projects are subject to annual inspections to ensure compliance with approved plans.
- B. The County reserves the right to require remedial action for non-compliance.
- C. Repeated violations may result in revocation of permits.

This policy shall be effective immediately upon adoption by the Westmoreland County Board of Supervisors.