WESTMORELAND COUNTY BOARD OF SUPERVISORS DRAFT MINUTES – DECEMBER 8, 2025

A regular meeting of the Westmoreland County Board of Supervisors was held on Monday, December 8, 2025, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia.

Present: Board of Supervisors
Darryl E. Fisher, Chairman
Timothy J. Trivett, Vice Chairman
Jeffrey McCormack
Matthew Ingram
Woody Hynson

Staff
Richard Stuart, County Attorney
James P. Taylor, County Administrator
Donna L. Cogswell, Assistant County Administrator

1. CALL TO ORDER

Chairman Fisher called the meeting to order at 6:06 p.m.

2. CONSIDERATION OF AMENDMENTS TO THE AGENDA

Chairman Fisher asked the Supervisors if there were any changes to the agenda.

Mr. Ingram asked to **add item 5D to the consideration of a calendar change for December 24 and December 31.**

With no further discussion, upon motion by Mr. Ingram, seconded by Mr. Trivett, carried unanimously with Chairman Fisher, Mr. Ingram, Mr. Trivett, Mr. Hynson, and Mr. McCormack voted "aye" to amend todays agenda.

3. COMMENT PERIOD

A. Chairman and Board Member comments

Chairman Fisher thanked everyone present and recognized several audience members, including school board members, department heads, and mayors.

Mr. McCormack thanked the Treasurer's Office for their hard work during tax season and thanked the public for their patience. He noted that he fielded comments on how to serve the community better and will share them with Mr. Taylor. He reminded everyone present that the Sheriff's Office is still accepting donations for Shop with the Sheriff. He stated that they are sponsoring 49 children.

Chairman Fisher stated that he had a conversation with the Treasurer and told her he would remind residents that they can make payments on their taxes throughout the year, so when the taxes are due, the amount they have to pay isn't large. He mentioned that he was in line and that residents were discussing how much they owed and why.

B. County Administrators' Comments

Mr. Taylor echoed Mr. McCormack's comments about his appreciation for the Treasurer's office. He thanked the finance department for their help this year with the new drive-thru service, which assisted residents. They have received the closing documents for the Coles Point boat landing, sent documentation to DWR, and are expected to close around December 19, 2025. He reminded everyone that the county has been working on the boat landing for a while, and that the closing was delayed due to an old oil tank on the property, but that issue has now been resolved. The county's FY2025 financial audit is on track and should be submitted by December 15, and the auditors will present their findings at the January meeting. Mr. Taylor thanked the audit team, the finance department, the school staff, the school superintendent, and the audit consultant. He also appreciated the employees at social services for their flexibility and the residents for their patience over the past few weeks. He stated that a temporary office for some DSS staff has been found at 114 Polk Street, across the street. He thanked the whole team for pitching in to help while they work to resolve building issues. The launch of the county's website is scheduled for Wednesday, December 10, marking the culmination of months of work on its design and content. He mentioned that they plan to include a short bio for each supervisor and will follow up with each board member soon. He also expressed gratitude to everyone who attended Spirit Fest in Montross, acknowledging that the weather might have limited attendance but that it was still a good time. A special thanks was given to Barbara Jean

Jones and Allen Hickman for their hard work and dedication to the event and their many other contributions to the county. He reminded everyone of the Business Appreciation Event on December 9, 2025, from 4:00 p.m. to 6:00 p.m. at the Inn in Montross, a great networking opportunity, and of how the county can support existing businesses.

C. Retirement Resolution for Carter White, VDOT

Chairman Fisher stated that next on the agenda is a resolution for retirement, and he felt it was a way to say goodbye to an old friend at VDOT. He asked Mr. White to come to the podium and stated the Board is very thankful for all he has done for the County. He felt that the projects Mr. White has helped with are too numerous to name, but he was able to get a lot accomplished and navigate many of them. He mentioned the project to pave different roads and bring them into VDOT standards, and how hard it was in certain areas.

Mr. Hynson stated that more roads have been worked on in Placid Bay since he has been on this Board, and creating a Sanitary District has taken up the whole Board. He stated that Mr. White worked a lot of overtime, securing what it would cost to have the right-of-ways in Placid Bay. He thanked Mr. White for all of the long hours and hard work he has put in for this County.

Mr. McCormack thanked him for his hard work and the 30 years is a long time.

Mr. Ingram thanked him for his service and dedication to the county and Virginia.

Mr. Trivett stated that for as long as he has been on this board there is no one that is more responsive than his department for any needs the Board has asked him for. He thanked him for all he has done and noted that now that he is retiring the years will fly by.

Mr. White stated that they have accomplished many good things in the county and mentioned that since he arrived in 1992, he has worked on 24-25 miles of state dirt roads with this board. He noted that he could not even count how many private roads they have worked on. He stated that he has worked on every road in Placid Bay except Albrough and also roads in Cabin Point, Glebe Harbor, Stratford Harbor, etc. He mentioned that none of this would be possible without the support of the Board, the revenue sharing program, and sanitary and sewer districts. He felt that these efforts have been a big benefit to the citizens. He noted that he has been involved in the big projects but enjoys the smaller ones because they are a direct partnership between VDOT, the Board, and the citizens. Mr. White mentioned that he has known Mr. Hynson and Chairman Fisher the longest and has not met some of the newer members but he has enjoyed working with Mr. Beale. He stated that his replacement will be good and is a licensed engineer. He appreciated his relationship with the Board and has always been good.

Chairman Fisher stated that whenever he goes to Kinsale and drives across the bridge, it would never have happened without VDOT and their willingness to work with the people of Kinsale. He noted that it may have been the only custom-built bridge in 1996, and that if you drive across it, the side rails are designed to look up and down the creek, providing a view and allowing you to see many things without sight restrictions. He stated that they were also able to leave the crooked streets so people could see well. He felt it was a living example of government on both sides working together to accomplish things for the citizens, the county, and the state. Chairman Fisher stated that it was a lot of work to put the bridge in place, and he still has the pictures on his wall from the ribbon-cutting to the bridge's opening.

Chairman Fisher then read the resolution into the record and then asked for a motion to approve the resolution in honor of Carter White's retirement.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Hynson, carried unanimously, with Chairman Fisher, Mr. Ingram, Mr. Trivett, Mr. Hynson, and Mr. McCormack voting "aye". The Board approved the Resolution for Carter White, VDOT, in honor of his retirement as presented.

D. Retirement Resolution for Karen Foxwell

Chairman Fisher stated that the next resolution is in honor of Karen Foxwell from the Finance Department and that it is bittersweet due to her being such an intricate part of the county. He stated that she is the last of the finance team when he and Mr. Hynson joined the Board. He mentioned that many people do not realize how important the Finance Department is until a paycheck isn't right or a bill isn't paid. He hated to see her retire but life is full of seasons and stated that this county has been made better because of her season and tenure as an employee. He thanked Ms. Foxwell for her friendship, answering questions, helping through times of transition, accepting loads that were put on her when she didn't deserve it but did it with grace. He thanked her for everything she has done and wished her the best in her retirement.

Mr. Hynson stated that she has helped many people through the years, added to the county's money, paid the county's bills, and felt that she was the most important of all. He appreciated everything she has done, understood the pressure she was under sometimes, and has always done a great job, and he owes her a great deal of gratitude. He stated that he would miss her, just as Chairman Fisher and the rest of the Board would, but was sure her dedication was so complete throughout her life that, if they needed help, she would.

Mr. Trivett thanked Ms. Foxwell for all the times he was able to come to her and ask questions, especially on one project they worked on together that was very important, which will continue even after she retires. He thanked her for her many years of service to the county and owed her a lot.

Mr. Ingram thanked Ms. Foxwell for her dedication, hard work, years of service, and for always putting this county first.

Mr. McCormack stated that he has been on the Board for 2 years and the Finance department has carried them through a lot. He said he would miss her. He noted that he was nervous about her leaving but thanked her for everything she has done over the past 30 years for the county.

Ms. Cogswell stated that Karen is a wealth of knowledge that they do not know if they will ever fully get back. She noted that if you ever have a question, you always go to Ms. Foxwell, and she will find the answer. Ms. Cogswell felt that Ms. Foxwell had been a true friend and confidant and she would be truly missed.

Mr. Taylor stated that it is bittersweet, he is happy she is retiring and taking that next chapter but also sad to see her go. He noted that since he has been at the county, Ms. Foxwell has been very supportive, which Mr. Taylor really appreciated. He stated that she has seen many changes over the years and is leaving the county better than she found it, and thanked her for her service and wished her the best in her retirement.

Chairman Fisher then read the resolution into the record and asked for a motion to approve the resolution in honor of Karen Foxwell's retirement.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Hynson, carried unanimously, with Chairman Fisher, Mr. Ingram, Mr. Trivett, Mr. Hynson, and Mr. McCormack voting "aye". The Board approved the Resolution for Karen Foxwell in honor of her retirement as presented.

Chairman Fisher then asked the board members and all present to stand and give a rising vote of thanks for Ms. Foxwell due to her being such an iatrical part to show their appreciation.

Chairman Fisher stated that he is in an environment where, when Muhammad Ali knocked out Sunny Liston, he announced that he had shocked the world. Chairman Fisher thought he might want to do the same after reviewing the retirements and seeing it as a good opportunity. Chairman Fisher asked Mr. Trivett to continue the proceedings for the remainder of the meeting while he contemplates his future.

Let the record show that that Chairman Fisher asked Mr. Trivett to continue with the proceedings of the agenda.

4. <u>REQUEST FOR APPROVAL OF MINUTES</u>

   A. <u>Request for Approval of Minutes, Board of Supervisors Meetings – November 12, 2025, and November 24, 2025</u>

   Vice Chairman Trivett stated that everyone should have had an opportunity to review the minutes from the Regular Board meeting on November 12 and November 24, 2025. The Chairman asked whether any changes were needed to the minutes; if not, he asked for a motion to approve.

   With no further discussion, upon motion by Mr. Hynson, seconded by Mr. McCormack, and carried unanimously, the Board approved the minutes from the November 12 and November 24, 2025, meetings, as presented.

5. REQUEST FOR ADMINISTRATIVE APPROVALS

A. Request for Approval of Accounts Payable November 2025

Vice Chairman Trivett stated that you all received the Accounts Payable and asked if there were any questions, observations, or concerns. If not, Vice Chairman Trivett asked for a motion to approve the Accounts Payable as presented for November 2025.

With no further discussion, upon motion by Mr. Hynson seconded by Mr. McCormack, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Fisher, Mr. Hynson, and the Vice Chairman Trivett voting "aye". The Board approved the Accounts Payable for November 2025, as presented.

B. Request for Approval of Payroll Register November 2025

Vice Chairman Trivett stated that you all received the Payroll Register and asked if there were any questions, observations, or concerns. If not, Vice Chairman Trivett asked for a motion to approve the Payroll Register as presented for November 2025.

With no further discussion, upon motion by Mr. McCormack seconded by Mr. Hynson, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Fisher, Mr. Hynson, and the Vice Chairman Trivett voting "aye". The Board approved the Payroll Register for November 2025, as presented.

C. Westmoreland County Schools Appropriation to Transfer Funds

Cathy Rice, Superintendent, was present to discuss the appropriation. She stated that there is a resolution before the Board asking to appropriate funds to the Westmorland County Schools operating budget. All of the funds are state and federal funds that have been obtained through grant applications. She stated that they were awarded $33,000 for the jobs under the Virginia Graduates Grant. The grant is designed to prepare students for college and jobs after high school. They also received $20,000 in a Title 1A school improvement grant and had already received the grant last year as part of their budget, but received an additional $20,000. They have a Title 2A grant, and the grant award came in higher than anticipated by $5,700.00. They also applied for and received a Title 5B rural low-income grant at just over $54,000. They also applied for a school security equipment grant, which is a state grant for $240,000. She mentioned that, in total, they have received new state funding in the amount of $270,000 and new federal funding in the amount of $79,793.00, for a total appropriation of $349,793.35.

Vice Chairman Trivett asked if the Board had any questions for Ms. Rice regarding the appropriation. If not, he asked for a motion to approve the appropriation for Westmoreland County Schools to transfer funds.

With no further discussion, upon motion by Mr. McCormack seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Fisher, Mr. Hynson, and the Vice Chairman Trivett voting "aye". The Board approved the Westmoreland County Schools appropriation to transfer funds in the amount of $349,793.35

D. Consideration of a calendar change for December 24 and December 31.

Mr. Ingram stated that some people might oppose this, such as Jacob Marley and Ebenezer Scrooge. He proposed that December 24, which is a half day for employees on the calendar, should also be a full day off for New Year's Eve, December 31. He noted that it is during the holiday season and that if employees are not valued, they will go above and beyond for the company. Mr. Ingram felt that it would be a small token of appreciation for the Board to recognize their employees. He stated that the county cannot run without them and needs to show a small token of appreciation.

Mr. McCormack stated that there are probably two more people who may have an issue with the calendar change and that he will probably hear about it during public comment.

With no further discussion, upon motion by Mr. Ingram seconded by Mr. Fisher, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Fisher, Mr. Hynson, and the Vice Chairman Trivett voting "aye". The Board approved calendar changes for December 24 and December 31, making those days full days off for county employees.

6. PRESENTATIONS

A. Town of Colonial Beach Update, Natasha Tucker, Town Manager

Natasha Tucker, Town Manager, was present to discuss the Town's events. She stated that tomorrow at 6:00 p.m., at 203 Dennison Street, they are hosting a fundraiser for downtown Colonial Beach called For the Love of Chocolate and Wine. On December 12, they are holding their Friday from 6:00 p.m. to 9:00 p.m. in downtown Colonial Beach. There will be an art walk and a sip-and-stroll, and it will be the last one of the calendar year. There is a plaza bed and breakfast event from December 30 to January 1 at midnight. It includes a fun-filled day of New Year's Eve.

B. Town of Montross Update, Fran Taylor, Town Manager

Let the record show that Ms. Taylor was not present to discuss the events if the town.
Mr. Ingram asked Ms. Barbara Jean Jones to give an update on Spirt Fest.
Ms. Jones stated that when you want to have an event, the weather does not want to cooperate, but those who were there had a great time with music, Mr. and Mrs. Claus on a fire truck, and wonderful fellowship. She was blessed to have fun doing things and all volunteering, working with the community. She hoped that they could continue to have these events. She stated that she and Mr. Ingram stood around and reminisced about all the older buildings in town. She remembered jumping off the monument when she was a child, and she still sees children doing it to this day. She stated that they talked about wanting to do things this summer and are cooking at that and really appreciate the support of everyone. The Sheriff's Office and Mr. Ingram cooked hot dogs, they had hot cider, and they just felt that it was a good evening.
Vice Chairman Trivett stated that the county is blessed to have Allen Hickman and Barbra Jean Jones because they usually do everything behind the scenes and do not know how much hard work they put into these events and thanked them for their service.

C. Presentation - 250th Anniversary, Dale Hendon, Economic Development Director

Dale Hendon, Economic Development Director, was present and gave a presentation on the 250th anniversary. He stated that this was an excellent opportunity for the county and that he was excited to present options to the Board as they thought through a tourism action plan to celebrate the 250th anniversary of the county's founding. He then went through the presentation slide by slide, stating that he would show the Board 7 program concepts, which are not permanent. The focus is on feedback and ensuring that everything aligns with what the Board considers a priority. He mentioned that they would be emphasizing market-led, low-management initiatives suitable for one staff position with partner support. He stated that they need to be realistic about capacity and design programs that are adaptable and reusable beyond 2026. He mentioned that this is a standalone program for the 250th, special, unique, and essential for them to do creative things to leverage the moment. He noted that it is separate from a full countywide tourism strategy and marketing plan to be developed later. The plan is built to leverage the Virginia 250 Passport and VTC support programs, align with NNK250 and Northern Neck National Heritage Area efforts, and create and test assets that carry beyond 2026. He then went over the objectives of what they are trying to achieve, which would be to increase tourism and hospitality assets in 2026, extend the length of stay and local spending, particularly in lodging, dining and retail, maximize reach through statewide and regional America 250 platforms, and build reusable marketing assets and programs for future years. He stated that he will present the 7 programs and noted that he won't go through everything listed, but will provide an overview, then ask for the Board's feedback. The first was the Westmoreland Heritage Passport and restaurant incentive. This would align with the VA250 passport program and operate as an extension to the program. The incentive would be marketed to visitors coming into the community, and if they visit 3 listed sites, they would get a gift card to a local restaurant. This allows that incentive and direct benefit back into the economy. The next one is the birthplace to the Bay Blue way. He stated that the blue way is like a boat trail which would connect marina, restaurant, and recreation along the Potomac, where someone coming in on a boat can find transient occupancy in a marina or other essential things like safety and marine services support in the county, which will involve mapping and specific work into tying the assets together. The next program he mentioned was Virginia Resolved, being held at Stratford Hall, and noted that it will become an anchor weekend from June 5-8, 2026. Stratford Hall will have events on Saturday and Sunday, allowing various people to come in and out. He noted that the county would like to book-end and latch the heritage pass so people can do a heritage stop on Friday, visit a restaurant, stay overnight, etc. The following program is called - Where is George? He stated that it is a photo quest with a life-size cutout of George Washington rotated bi-weekly among historic sites, wineries, farmers' markets, etc. Visitors would be encouraged to find George, take a photo, and post it with standardized hashtags such as #WhereIsGeorge and #VA250. He noted that the program is low cost but highly engaging on social media. The hope is for people to visit the place where George is found. The next program is Stick with Westmoreland, a limited-edition sticker series featuring key historical and cultural themes. Stickers will be distributed at various locations, including retail stores and heritage sites. Visitors are encouraged to collect the whole set during 2026 and use it to cross-promote locations. for example, the place where you would get your James Monroe sticker would be at Ingleside Winery. He stated that there is flexibility in how it is set up and the themes that can be used. The next is America Under the Westmoreland Stars, July through August camping and night sky campaign. It is seasonal campaign promoting camping and cabin stays from July through August 2026 and will help promote dark sky tourism with people coming out over big cities where there is a lot of light pollution and they come to be under the stars. He noted that it is a way to tie historical assets into the camping and outdoor recreation lifestyle and to use it as a recurring summer campaign in the future. The last program he went over was the Harvest and Heritage, the fall shoulder season program. Which will tie in a lot of the agritourist assets, oyster and wine trail and farm stand into itineraries. For example, if someone wants to go on a nice date and weekend away, there is an entire itinerary already prepared and set up focused on harvest and heritage. He then revived some considerations with the board such as staffing, partners and funding. He noted that they do not have an extended amount of capacity and there is a potential need for contact support such as design, web content, etc. Partners such as heritage assets, towns, the business community, and NN250 and VTC. There is low-cost funding with a QR/ Digital check-in platform for passport-style programs. The estimated budget is $30,000. He then asked what the Board will like to prioritize and how they can make it better.

Mr. Ingram stated that on the museum stop, the A. T Johnson museum should be added, and when discussing oysters, the history behind the oyster wars should be mentioned.

Mr. Fisher stated that he didn't see any mention of a plow day where local antique tractors come together and vendors serve food. He felt that it could be good thing to have when people come through the county to visit. Mr. Fisher thought it would be cool for people to see if the cannon factory was still around for the 25th anniversary. He was sold on the idea of inviting people here and giving them a tour through the County in the 250th anniversary due to there being a lot of history still in the county.

Mr. McCormack showed a picture that he drew of Mr. Hendon as a stick figure and a box, and stated that he was definitely thinking outside of the box. Mr. McCormack told Mr. Hendon that at his business meeting tomorrow night, his ideas are great and some of the business leaders in the county probably already have people that could work for the County to promote it such as content development or website design. He recommended looking outwards to the local business owners and maybe offering an opportunity. Mr. McCormack liked Mr. Hendon's ideas and felt that they were fresh and new and looked forward to them.

Mr. Hynson stated that this country, Virginia, and the country have thrived but are still doing the things that were done 250 years ago, such as farming, fishing, and forestry. He stated that he is all for new ideas and new businesses, but felt that people should remember what has carried everyone for 250 years. Mr. Hynson stated that this county is lucky to be between two rivers and to have the great forestry already here. He noted that agriculture and forestry generate more money in the United States than any other sector.

Mr. McCormack read a message from Rosemary Mahan and stated that Mr. Litefoot runs the CTE program at the school and might be able to help with web design and advertising as well and maybe get the CTE students involved at the tech center.

Vice Chairman Trivett stated that there is a museum in Colonial Beach as well that has a lot of history that references the oyster wars .

Mt. Ingram felt that they could have a roadmap of all the historic plaques in the county.

7. ACTION ITEMS

A. Consideration of MOA between County and School, Jim Taylor, County Administrator

Mr. Taylor discussed the MOU between the county and the school and recognized the members of the school board and Cathy Rice, Superintendent, for their attendance. He stated that the documents were previously called a MOA (Memorandum of Agreement) but are now called a MOU (Memorandum of Understanding). He noted that the Board, the School Board, and the IDA (Industrial Development Authority), contingent on an approved MOU between the County and the schools, approved the CIP (Capital Improvement Plan).

Davenport, the County Attorney, the School Attorney, and their respective bond counsels have reviewed the proposed MOU. Mr. Taylor stated that they have been working on the MOU for a couple of months now to present to the Board. He noted that the MOU established a framework for capital improvements for the county and the schools, restricted the capital reserve fund, established a quarterly review process for each board, defined the treatment of school-year and operating fund balances, and updated the county operating disbursement schedule for schools to improve cash flow. Mr. Taylor then reviewed the Capital Funding plan, covering each part and its approximate amounts. He stated that the county serves as the primary drawer and provides direct access to each party in the allocated category for approved projects. He then reviewed the Executive Workgroup, which consists of the County Administrator, the Superintendent of Schools, and designated staff members. They would review the timing and pace of project expenditures related to the adopted capital improvement plan and will provide a quarterly report to the respective boards. Any modifications to approved projects must be in writing and approved by the governing body of the party whose funding category applies. Emergency procurements are allowed under Virginia Code 2.2-4303(F) and pursuant to that party's applicable policies. Any such emergency procurement will be separately identified on the Executive Workgroup's next quarterly status report. He stated that they have been working on a paradigm shift in the past, and the schools have retained money at the end of the year, which served as their capital funding. He stated that, for now, some of the money could be returned to the county at the end of the year; it will be used to help the county budget for the next year or to pay some of the debt for the school projects that will be approved or may already have. For fiscal years ending on or after June 30, 2026, the schools shall return 50% of their unexpected local fund to the county. The schools shall retain the other 50%. If there are extenuating circumstances, the schools may request from the Board to retain more than 50%, and the remittance will occur within 60 days of the school board's final audit acceptance. Currently, the county disburses 1/12 of the allocation to the schools each month. The schools have requested that it be done quarterly, which will improve cash flow. He noted that the schools are contributing $1.7 million to the reserve fund, and by giving up that money to the plan, there is a need to have money at a time. He noted that they plan to begin it in July 2026 if the MOU is approved. He stated that the latest MOU had been distributed to all board members and highlighted its key provisions.

Mr. McCormack understood that many lawyers and others have reviewed the documents, but if everyone on the Board is fired in 2 years and new members are appointed, they will have to follow the MOU. He stated that the MOU provides that the County allows the school to keep 50% of the local required funds, with the remainder going back to the County. By default, the law requires 100% to return to the County. He stated that if he were on the school board and the bank account contained only the local required funds, he would spend those first, before anything else, and by the end of the year there might be only a dollar in the account, with the County receiving fifty cents. He urged the board to be careful and felt the MOU needs to be ironed out further before they approve it. He stated that he is not saying the school board would do that, but felt they need to erorr on the side of caution. Mr. McCormack felt they need to go back to the drawing table before it is approved.

Mr. Taylor stated that him and Ms. Rice have discussed previously that they won't know how much they will have left until the end of the year but what they do know is that any restricted funds and grants are separate from what would be considered to be returned. He stated that they will have the auditors do a final accounting and the spirt of the agreement is whatever that number is half would be returned. Mr. Taylor mentioned that time is of the essence and he appreciated that they can review some more but Davenport made it clear that if the county were to delay the closing on the financing they wont know what will happen. He asked the Board to keep in mind if they delay it any longer certain things may change.

Mr. McCormack understood the spirit, but there was a certain path that was always paved with good intentions, but felt that certain parts of the MOU needed to be reviewed before approval.

Mr. Fisher agreed with Mr. McCormack in principle but felt that the Board and the school board had reached a point in their relationship where this opportunity would allow them to trust each other, knowing everyone would be on the same team. He noted that some board members may not be around along the road, but if you can establish trusting relationships between partners, it goes a long way, and it has to start somewhere. Mr. Fisher felt that they had taken a big step in the right direction. Mr. Fisher understood that in this world, people want to make sure everything is entirely correct, but felt it was an opportunity to build a great relationship and to have the relationship to build thing in the future.

Mr. Hynson felt that the need to use faith and figure out what is right.

Mr. Ingram wanted Mr. Stuart's professional opinion on the MOU, and if it's good with him, it is good with Mr. Ingram.

Mr. Stuart stated that the document is legal, but the principles of the policies are what the Board has to pass on. He stated that he and Mr. Taylor have talked a lot about it, and there was concern on Mr. Stuart's part given how certain parts of the document are written. All of the local match that the county gives the school system could be spent down, and there could be other monies from the tax districts, federal funds, grants, etc., that were not spent down, and there would be no local match to return. Mr. Stuart stated that the board needs to decide on the policy and have all the facts when it is voted on, but noted that he shares the same concern as Mr. McCormack about the way the document is drafted.

Vice Chairman Trivett stated that he just saw the document today, which is not good due to it being a large document and be able to understand what it is saying. He asked if the couple of gym was added into this, it would be $22 million, but the figure in the MOU says $18 million.

Mr. Taylor stated that on page 9, a table shows $18 million, but table 2 shows $5.6 million, and the total is around $23 million. He noted that it was categorized differently then what they have seen in the past.

Vice Chairman Trivett stated that there are other things that he wished that they had taken more time to figure out and talk to the school about. He stated that they mentioned the possibility of the use of the old W & L High School Building and maybe repurposing it and felt that is should have been included in the MOU. He noted that they spent $64 million dollars for the new high school. Vice Chairman Trivett felt that certain things need to be talked about and maybe added to the MOU before it is approved and the Board should have had a detailed discussion with the school board as well. He stated that he has not heard where the school board stands on certain issues including the joint meeting that was held. Vice Chairman Trivett was uncomfortable approving the MOU as it is written; he understood that they have to do it in a certain timeframe. He thought that they have approved the money aspect at the last meeting without the MOU saying that it would be followed up with. He asked Mr. Taylor if they do not approve the MOU tonight will that mean they wouldn't get the loan. He noted that Davenport said if they get the money they don't have to spend it if they don't need to.

Mr. Taylor understood it that the Boards voted at the last meeting for the approval of the CIP contingent on executing a MOU. He stated that until the MOU is approved, they are unable to do anything with the financing received from the loan. He stated that he would ask Davenport if that is the case, if they are able to still close on the loan but not spend the money until the MOU is approved. Mr. Taylor stated that the school board is scheduled to go over the MOU at their next meeting next Monday which will be an opportunity for them to have questions to weigh in. He mentioned that if it is the Board's pleasure to give it more time, then it is understandable.

Vice Chairman Trivett stated that the question is to ask Davenport if the money is still available because he felt that based on what was said at the last meeting he felt that the MOU was not as important, that as long as it was done there was not timeframe that it needed to be completed and approved. He stated that it needs to be looked at very carefully because this is something the Boards that follow them will have to uphold. He is in favor of any money that the schools have to go toward this debt, which is what the financing is for to pay for their capital improvements.

Mr. Fisher stated that they need to ask Davenport because, as he understood it, on the financing side, what they have approved is in place, but no funds will be expended until the MOU is approved and in place. He felt that the approval of the MOU, as it stands now, needs to be postponed until the retreat on December 16, so they can discuss additional issues, such as how the school handles local effort funds. He understood Mr. McCormack's comments that when acting on something such as a gentleman's agreement, which is only as strong as the gentleman who agreed, what is written is what matters. He hoped that for how long it took them to get the MOU in place, the existing Board would pass on the spirit of what they are trying to do to work with the school as a team to get things done.

With no further discussion, upon motion by Mr. McCormack seconded by Mr. Fisher and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Fisher, Mr. Hynson, and the Vice Chairman Trivett voting "aye". The Board approved the motion to table consideration of MOA between County and School until the retreat on December 16, 2025.

B. Abstract of Votes 2025, Jim Taylor, County Administrator

Mr. Taylor discussed the Abstract Votes for 2025 and stated that they have received the results from the most recent election on November 4, 2025, from the Registrar. Which were the votes for Governor, Lieutenant Governor, Attorney General, Member of the House of Delegates, and Treasurer of Westmoreland County. He stated that the electoral board has certified the counts and the board has to certify the vote.

Mr. Stuart stated that it needs to be changed to receive the vote.

With no further discussion, upon motion by Mr. Fisher seconded by Mr. McCormack and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Fisher, Mr. Hynson, and the Vice Chairman Trivett voting "aye". The Board approved the motion to receive the Abstract Votes for the 2025 Election as presented.

C. Appointment to Planning Commission, District 2, Jeff McCormack

Mr. McCormack stated that Mr. Felt has served on the Planning Commission for many years and thanked him for his service. He wanted the Board to recognize him at the next board meeting with a resolution, if possible. He stated that he does have a new appointment that he would like the board to consider, which is Mr. Ben Hudson, former owner of Northern Neck BBQ and Northern Neck Builders. He has served in many capacities throughout the county and Stratford Harbor Property Owners Association and has lived in the county for many years. Mr. McCormack offered a motion to appoint Mr. Ben Hudson to the Planning Commission as of January 1, 2026.

With no further discussion, upon motion by Mr. McCormack seconded by Mr. Ingram and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Fisher, Mr. Hynson, and the

Vice Chairman Trivett voting "aye". The Board approved the nomination of Ben Hudson to the Planning Commission for District 2 as of January 1, 2026.

D. Board Retreat Date – Discussion, Jim Taylor, County Administrator

Mr. Taylor stated that they are planning to have a Board Retreat on December 16, 2025 at 4:00 p.m., which is an opportunity for the board to go into a workshop mode. He noted that they are aware of one agenda item, the MOU between the County and the School. He asked the Board to provide any other agenda items they may want to talk about.

Mr. Ingram asked where the retreat would be held.

Mr. Taylor stated that they are still finalizing some details and hope to announce the location tomorrow.

Vice Chairman Trivett asked the board's availability for that date.

Let the record show that all board members are available.

8. PUBLIC COMMENT

Vice Chairman Trivet asked all present who wished to come and speak to state their name and address. Below is who spoke during public comment.

Mike Mills- He lives in Ebb Tide Beach and stated that at next month's meeting they will be voting for a chairman position and stated that each board member is capable of fulfilling the role and felt that the position should rotate every so often.

Richard Wilkins - He began with a quote by an unknown author. "You will never find the solution if you don't see the problem." He then spoke about the solar policy, including the lack of rules and guidance for 50 acres and below. He stated that the Planning Office held a public hearing on Oldham's solar application, and no one in the public comment supported it. The Chairman referred to the solar policy several times to address their objections. He felt the policy needs to be reviewed and that rules should be added for solar facilities smaller than 50 acres. He stated that this should be a regulation rather than a policy, sent to the Planning Office, and adopted as an ordinance. He noted that there are already enough solar facilities and does not know the long-term effects on the land, as none have been decommissioned. He mentioned that when the topsoil is removed, you cannot return the ground to production, and it would make more sense to upgrade the panels and keep going rather than start another facility. He then spoke about the capital improvements and stated that maintenance of the facilities had never been discussed, and that the projects must include funding to ensure the new facilities are properly maintained. He then addressed the county, giving employees extra days off for the holidays; he felt it was great that the county is doing that, but it is a business, and if people want to take more days off, they need to plan. He mentioned having it in there as a permanent day off if that is what the board wishes.

Rosemary Mahan - She is a school board member and former Director of the Westmoreland County Museum. She introduced her replacement, Coleman Courtney, to the Board and wanted her to have an opportunity to say hello.

Larry Hinson - He lives in District 3 and asked Mr. Taylor about the bid for bush hogging at the Transfer Station. He stated that he was at the A. T. Johnson building and the lights are on 24/7 and felt that they could maybe unscrew some to save on electricity. He then asked if there is a contact for snow removal this year or if the county takes care of that.

Mr. Taylor answered that the county takes care of that.

Mr. Hinson felt that the county should also move to collecting taxes twice a year.

Cathy Rice- Superintendent of Westmoreland County Schools- congratulated Ms. Foxwell on her retirement and stated that she has always been helpful and responsive to whatever was needed. She also commended the Board for giving county employees extra time off during the holidays and noted that they have put in extra time and effort before December 24th and 31st to get the job done.

Mr. Fisher told Ms. Rice that he has received calls from people in his district, including grandparents who still listen to WRAR for school closings and early dismissals. He stated that he has gotten messages from people saying that they do not get the alerts anymore and asked them to consider putting it back on the radio.

9. CLOSED SESSION, Pursuant to Virginia Code §2.2-3711(A)(1) - Discussion, appointment, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments where such evaluation will necessarily involve discussion of the performance of specific

individuals. Pursuant to Virginia Code §2.2-3711(A)(3) - Discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. Pursuant to Virginia Code 2.2-3711(A)(8) - Consultation with legal counsel regarding specific legal matters requiring advice.

Vice Chairman Trivett asked for a motion to go into closed session.
Mr. Stuart asked who would be in the closed session.
Vice Chairman Trivett stated that it will be the County Attorney, County Administrator, Assistant County Administrator, Dale Hendon, Economic Developer, Director of Land Use, Richard Stuart, Jr, and Maintenance Director, Keith McElfresh for certain code sections.
With no further discussion, upon motion by Mr. McCormack seconded by Mr. Fisher, and carried unanimously, the Board moved into closed session.

RECORDING WAS STOPPED, AND THE MEETING MOVED TO CLOSED SESSION

Chairman Fisher asked for a motion to return to Regular Session from Closed Session. Upon motion by Mr. McCormack, seconded by Mr. Hynson and carried unanimously, the Board returned to Regular Session from Closed Session.
Chairman Fisher then asked for a Certification Motion stating that nothing other than what was listed on the call under Sec 2.2-3711(A)(1),2.2-3711(A)(8), and 2.2-3711 (A)(3) was discussed during the Closed Session, and no action was taken.
Upon motion by Mr. Ingram, seconded by Mr. Trivett, and carried unanimously, Mr. Trivett, Mr. McCormack, Mr. Ingram, Mr. Hynson, and the Chairman voted "aye." The Certification Motion was approved.

10. <u>ADJOURNMENT</u>

Chairman Fisher asked if there was any further business to bring before the board, and then he asked for a motion to adjourn.
Mr. Trivett mentioned that the meeting needs to be continued to the board retreat on December 16th at 4:00 p.m.

Chairman Fisher agreed and asked for a motion to continue the meeting.

With no further business, upon motion by Mr. Ingram, seconded by Mr. Hynson, carried unanimously. The Board recessed the meeting at 11:00 p.m.

The next scheduled meeting is Monday, January 12, 2026 at 6:00 p.m.in the George D. English, Sr. Memorial Building.

Chairman, Darryl E. Fisher

DARRYL E. FISHER, CHAIRMAN
ELECTION DISTRICT NO. 1
HAGUE, VIRGINIA 22469

TIMOTHY J. TRIVETT, VICE CHAIRMAN
ELECTION DISTRICT NO. 5
COLONIAL BEACH, VIRGINIA 22443

JEFFREY A. MCCORMACK
ELECTION DISTRICT NO. 2
MONTROSS, VIRGINIA 22520

MATTHEW D. INGRAM
ELECTION DISTRICT NO. 3
MONTROSS, VIRGINIA 22520

W. W. HYNSON
ELECTION DISTRICT NO. 4
COLONIAL BEACH, VIRGINIA 22443

WESTMORELAND COUNTY, VIRGINIA
Board of Supervisors
MONTROSS, VIRGINIA 22520-1000

JAMES P. TAYLOR
County Administrator
P. O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: jimtaylor@westmoreland-county.org
Web Page: www.westmoreland-county.org

DONNA L. COGSWELL
Assistant County Administrator
P.O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: dcogswell@westmoreland-county.org
Web Page: www.westmoreland-county.org

Resolution Honoring

CARTER WHITE

On His Retirement

WHEREAS, Carter White has announced his plan to retire on December 1, 2025, after 30 years of dedicated service with the Virginia Department of Transportation (VDOT), including 28 years within the Warsaw and Northern Neck Residency; and

WHEREAS, during his tenure with VDOT, Carter has served in several key roles, including Maintenance Operations Manager, Residency Administrator, and Assistant Residency Administrator; and

WHEREAS, Carter has devoted his career to ensuring the safe and effective maintenance of roadways, including developing the annual road resurfacing schedule for Westmoreland County and the Northern Neck. He has also been instrumental in the hard-surfacing of numerous miles of gravel roads throughout Westmoreland County, significantly improving roadway quality, enhancing safety, and positively impacting the daily lives of residents and visitors alike; and

WHEREAS, Carter's leadership, professionalism, and positive influence have left a lasting and meaningful impact on Westmoreland County, and he is most deserving of recognition and appreciation.

NOW, THEREFORE, BE IT RESOLVED, that the Westmoreland County Board of Supervisors hereby extends its sincere appreciation to Carter White for his outstanding service, congratulates him on his well-earned retirement, and offers best wishes for good health and happiness in the years ahead.

Adopted this 8th day of December, 2025

Darryl E. Fisher

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

DARRYL E. FISHER, CHAIRMAN
ELECTION DISTRICT NO. 1
HAGUE, VIRGINIA 22469

TIMOTHY J. TRIVETT, VICE CHAIRMAN
ELECTION DISTRICT NO. 5
COLONIAL BEACH, VIRGINIA 22443

JEFFREY A. MCCORMACK
ELECTION DISTRICT NO. 2
MONTROSS, VIRGINIA 22520

MATTHEW D. INGRAM
ELECTION DISTRICT NO. 3
MONTROSS, VIRGINIA 22520

W. W. HYNSON
ELECTION DISTRICT NO. 4
COLONIAL BEACH, VIRGINIA 22443

WESTMORELAND COUNTY, VIRGINIA

Board of Supervisors

MONTROSS, VIRGINIA 22520-1000

JAMES P. TAYLOR
County Administrator
P. O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: jimtaylor@westmoreland-county.org
Web Page: www.westmoreland-county.org

DONNA L. COGSWELL
Assistant County Administrator
P.O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX : 804/493-0134
E-mail: dcogswell@westmoreland-county.org
Web Page: www.westmoreland-county.org

Resolution Honoring
KAREN FOXWELL
On Her Retirement

WHEREAS, *Karen Foxwell has announced her plans to retire on December 31, 2025, after more than 30 years of devoted and faithful service to the County of Westmoreland; and*

WHEREAS, *during her tenure with the Finance Department, Karen has fulfilled numerous responsibilities with exemplary performance, demonstrating reliability, integrity, and a steadfast commitment to providing exceptional service to the citizens and employees of Westmoreland County; and*

WHEREAS, *her professionalism, dedication, and positive influence have left a lasting impact on the County and are most deserving of recognition and commendation.*

NOW, THEREFORE, BE IT RESOLVED, *that the Westmoreland County Board of Supervisors hereby extends to Karen Foxwell its sincere appreciation for her outstanding service, congratulates her on a well-earned retirement, and offers best wishes for continued happiness, and good health in all the years ahead.*

Darryl E. Fisher

Adopted this 8th day of December, 2025

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

Budget Resolution

WHEREAS, The Westmoreland County School Board is requesting to appropriate new state and federal grant funds to the FY 2025-2026 Budget; and

WHEREAS, requested funds being appropriated to FY 2025-2026 Budget are:

- State Grant funds consisting of, Jobs for Virginia Graduates – JVG and School Security Equipment Grant SEG
- Federal Funds consisting of, Title IA 1003A School Improvement Grant, Title IIA, Title VB Rural and Low Income

NOW, THEREFORE, BE IT RESOLVED that the Westmoreland County School Board hereby request that the Westmoreland County Board of Supervisors appropriate to the 2025-2026 School Board Budget (205) the following amount:

Jobs for Virginia Graduates JVG – $30,000.00
Title IA 1003A School Improvement Grant - $20,000.00
Title IIA – 5,740.91
Title VB Rural and Low Income - $54,052.44
School Security Equipment Grant - $240,000.00

Total State Appropriation - $270,000.00
Total Federal Appropriation - $79,793.35
Total Appropriation - $349,793.35

ADOPTED this 17 day of November 2025

Westmoreland County School Board:

J. Ralph Fallin

J. Ralph Fallin, Chair

ATTEST:

Sheree Sumter

Sheree Sumter, Clerk of the Board

REVISION # BS________

WESTMORELAND COUNTY
APPROPRIATION INCREASE/DECREASE REQUEST
FY 2025-2026

I, ALEXES CHATHAM, FINANCE DIRECTOR, HEREBY REQUEST A SUPPLEMENTAL APPROPRIATION INCREASE/DECREASE FOR THE FOLLOWING:

FUND # 205

DEPARTMENT NAME & NUMBER GRANTS

EXPENDITURES

(1) INCREASE	/DECREASE	LINE ITEM #	4-205-069135-6000-92-10-985	BY $	20,000.00
(2) INCREASE	/DECREASE	LINE ITEM #	4-205-069132-8220-95-10-960	BY $	240,000.00
(3) INCREASE	/DECREASE	LINE ITEM #		BY $	
(4) INCREASE	/DECREASE	LINE ITEM #		BY $	
(5) INCREASE	/DECREASE	LINE ITEM #		BY $	
(6) INCREASE	/DECREASE	LINE ITEM #		BY $	
(7) INCREASE	/DECREASE	LINE ITEM #		BY $	
(8) INCREASE	/DECREASE	LINE ITEM #		BY $	
(9) INCREASE	/DECREASE	LINE ITEM #		BY $	
(10) INCREASE	/DECREASE	LINE ITEM #		BY $	
			TOTAL:	$	260,000.00

REVENUE

(1) INCREASE	/DECREASE	LINE ITEM #	3-205-034104-0008	-20,000.00
(2) INCREASE	/DECREASE	LINE ITEM #	3-205-034104-0007	-240,000.00
(3) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
			TOTAL:	$ -260,000.00

THIS SUPPLEMENTAL APPROPRIATION IS FOR: APPROP. Title I 1003A School Improvement Grant & 2025 School Security Equipment Grant

FUNDS FOR THIS SUPPLEMENTAL WILL COME FROM:

LOCAL [ ] STATE [√] FEDERAL [√] OTHER [ ]

Catherine Rice
REQUESTING SIGNATURE

11/11/2025
DATE REQUESTED

ac

POSTED 2025/11

REVISION # BS________

WESTMORELAND COUNTY
APPROPRIATION INCREASE/DECREASE REQUEST
FY 2025-2026

I, ALEXES CHATHAM , FINANCE DIRECTOR , HEREBY REQUEST A
SUPPLEMENTAL APPROPRIATION INCREASE/DECREASE FOR THE FOLLOWING:

DEPARTMENT NAME & NUMBER FUND # 205
GRANTS

EXPENDITURES

(1) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-1620-24-10-940	BY $	10,875.00
(2) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-2100-24-10-940	BY $	831.94
(3) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-1620-34-10-940	BY $	10,875.00
(4) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-2100-34-10-940	BY $	831.94
(5) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-1620-36-10-940	BY $	10,875.00
(6) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-2100-36-10-940	BY $	831.94
(7) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-1620-24-20-940	BY $	10,875.00
(8) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-2100-34-20-940	BY $	831.93
(9) INCREASE	/DECREASE	LINE ITEM #	4-205-069110-6000-25-10-940	BY $	3,612.35
(10) INCREASE	/DECREASE	LINE ITEM #		BY $	3,612.34
			TOTAL:	$	54,052.44

REVENUE

(1) INCREASE	/DECREASE	LINE ITEM #	3-205-033084-0358	-54,052.44
(2) INCREASE	/DECREASE	LINE ITEM #		
(3) INCREASE	/DECREASE	LINE ITEM #		
(4) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(6) INCREASE	/DECREASE	LINE ITEM #		
(7) INCREASE	/DECREASE	LINE ITEM #		
(8) INCREASE	/DECREASE	LINE ITEM #		
(9) INCREASE	/DECREASE	LINE ITEM #		
(10) INCREASE	/DECREASE	LINE ITEM #		
(11) INCREASE	/DECREASE	LINE ITEM #		
(12) INCREASE	/DECREASE	LINE ITEM #		
(13) INCREASE	/DECREASE	LINE ITEM #		
			TOTAL:	$ -54,052.44

THIS SUPPLEMENTAL APPROPRIATION IS FOR: APPROP. Title VI - Rural and Low Income

FUNDS FOR THIS SUPPLEMENTAL WILL COME FROM:

LOCAL [ ] STATE [ ] FEDERAL [√] OTHER [ ]

Catherine Rice
REQUESTING SIGNATURE
11/11/2025
DATE REQUESTED

ac

POSTED 2025/11

REVISION # BS________

WESTMORELAND COUNTY
APPROPRIATION INCREASE/DECREASE REQUEST
FY 2025-2026

I, ALEXES CHATHAM , FINANCE DIRECTOR , HEREBY REQUEST A SUPPLEMENTAL APPROPRIATION INCREASE/DECREASE FOR THE FOLLOWING:

FUND # 205

DEPARTMENT NAME & NUMBER GRANTS

EXPENDITURES

(1) INCREASE	/DECREASE	LINE ITEM #	4-205-069104-1620-25-10-700	BY $	2,870.46
(2) INCREASE	/DECREASE	LINE ITEM #	4-205-069104-1620-35-10-700	BY $	2,870.45
(3) INCREASE	/DECREASE	LINE ITEM #	4-205-069131-1620-36-10-280	BY $	5,750.00
(4) INCREASE	/DECREASE	LINE ITEM #	4-205-069131-2100-36-10-280	BY $	439.86
(5) INCREASE	/DECREASE	LINE ITEM #	4-205-069131-3000-36-10-280	BY $	14,500.14
(6) INCREASE	/DECREASE	LINE ITEM #	4-205-069131-5501-36-10-280	BY $	5,000.00
(7) INCREASE	/DECREASE	LINE ITEM #	4-205-069131-6000-36-10-280	BY $	4,310.00
(8) INCREASE	/DECREASE	LINE ITEM #		BY $	
(9) INCREASE	/DECREASE	LINE ITEM #		BY $	
(10) INCREASE	/DECREASE	LINE ITEM #		BY $	
			TOTAL:	$	35,740.91

REVENUE

(1) INCREASE	/DECREASE	LINE ITEM #	3-205-033084-0281	-5,740.91
(2) INCREASE	/DECREASE	LINE ITEM #	3-205-024030-0007	-30,000.00
(3) INCREASE	/DECREASE	LINE ITEM #		
(4) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
(6) INCREASE	/DECREASE	LINE ITEM #		
(7) INCREASE	/DECREASE	LINE ITEM #		
(8) INCREASE	/DECREASE	LINE ITEM #		
(9) INCREASE	/DECREASE	LINE ITEM #		
(10) INCREASE	/DECREASE	LINE ITEM #		
(11) INCREASE	/DECREASE	LINE ITEM #		
(12) INCREASE	/DECREASE	LINE ITEM #		
(13) INCREASE	/DECREASE	LINE ITEM #		
			TOTAL:	$ -35,740.91

THIS SUPPLEMENTAL APPROPRIATION IS FOR: APPROP. Title IIA - & JVG Grant

FUNDS FOR THIS SUPPLEMENTAL WILL COME FROM:

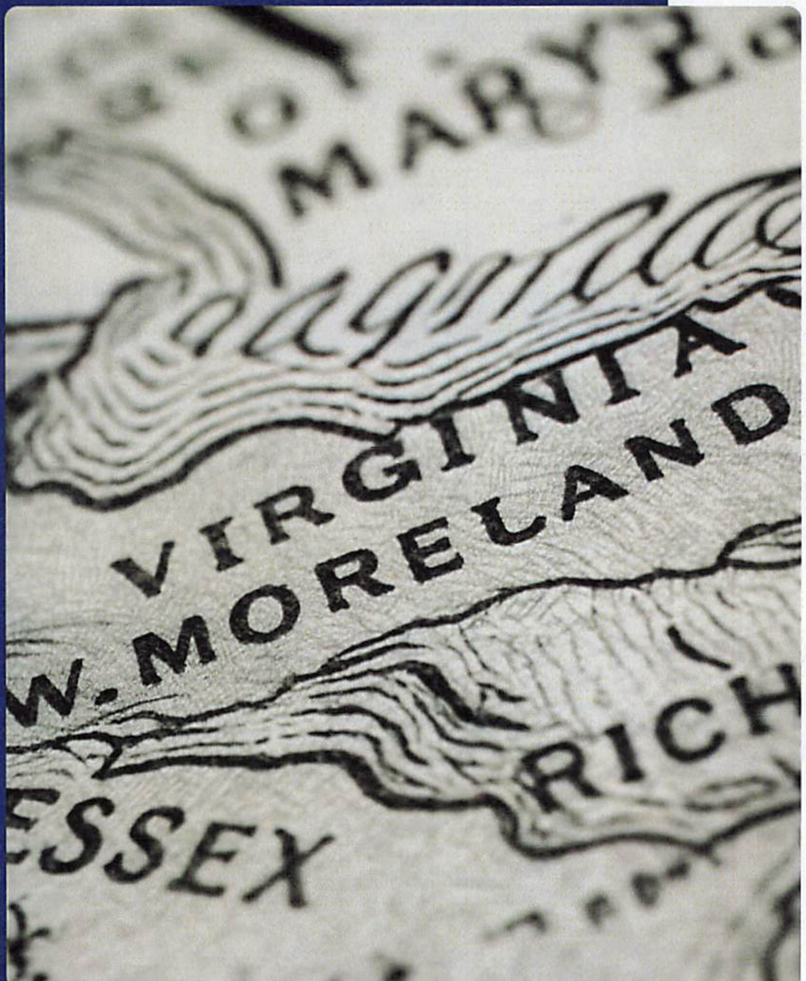
LOCAL [ ] STATE [√] FEDERAL [√] OTHER [ ]

Catherine R.Cl
REQUESTING SIGNATURE

11/11/2025
DATE REQUESTED

ac

POSTED 2025/11



Westmoreland County: America's Birthplace
Tourism Action Plan

Dale Hendon, Economic Development & Tourism

December 2025

AMERICA MADE IN VIRGINIA | VA250

250 NNK

The Action Plan: Purpose

- Present a package of 7 program concepts for the America 250th Celebration.
- Seek direction to prioritize programs.
- Emphasize marketing -led, low -management initiatives suitable for one staff position, with partner support.
- Design programs that are adaptable and reusable beyond 2026.

AMERICA MADE IN VIRGINIA | VA250

250 NNK

The Action Plan: Complementary to a Future Tourism Strategy

- This is a stand-alone America 250 action plan
- Separate from a full countywide tourism strategy/marketing plan (to be developed later).
- Built to:
  - Leverage Virginia 250 Passport and VTC Support Programs
  - Align with NNK250 and Northern Neck National Heritage Area efforts
  - Create and test assets (itineraries, campaigns, etc) that can carry beyond 2026

AMERICA MADE IN VIRGINIA | VA250

250 NNK

Objectives: What is the County Trying to Achieve?

- Increase visitation to Westmoreland's tourism and hospitality assets in 2026.
- Extend length of stay and local spending, particularly in lodging, dining, and retail.
- Maximize reach through statewide and regional America 250 platforms.
- Build reusable marketing assets and programs for future years.

AMERICA MADE IN VIRGINIA | VA250

250 NNK

Proposed Programs

Concept Programs for America 250 (Westmoreland Style)

- Westmoreland County Heritage Passport + Local Dining Incentive
- Blueway Trail Development and Marketing
- Virginia Resolved at Stratford Hall Weekend Spotlight and Programming
- Photo Quest – "Where is George"
- Collectible Sticker Series
- July - August Camping and Night Sky Campaign
- Fall Season: Agriculture and Heritage Visitor Promotion

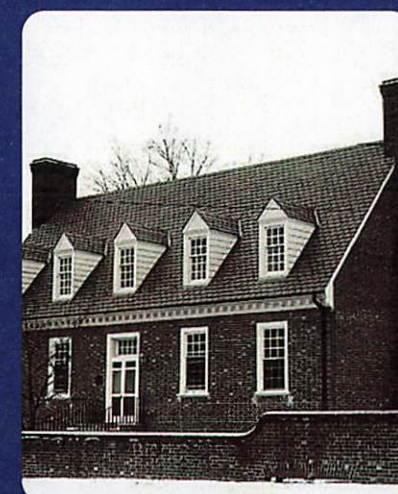
Westmoreland Heritage Passport

HISTORIC LANDMARKS

George Washington's Birthplace
Stratford Hall
James Monroe's Birthplace

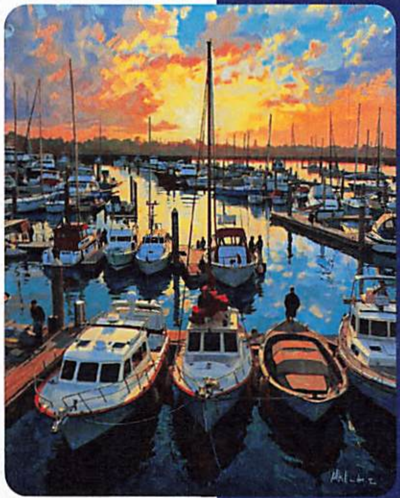
MUSEUM SITES

Westmoreland County Museum
Kinsale Museum
Colonial Beach Museum



Birthplace to the Bay Blueway

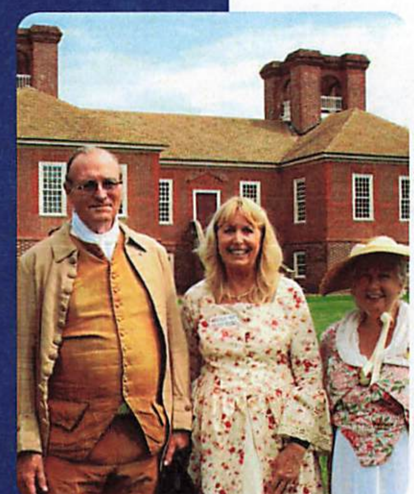
- Marketed blueway motorboat routing linking for transient overnight docking:
  - Public access points
  - Marinas and waterfront communities
  - Retail and Recreation Access
- Branded around America 250 and coordinated with the 250th Flotilla.
- Delivered via:
  - Digital Maps
  - Safety and Marine Services guidance
  - Long-term outdoor recreation asset with modest initial mapping work



Virginia Resolved

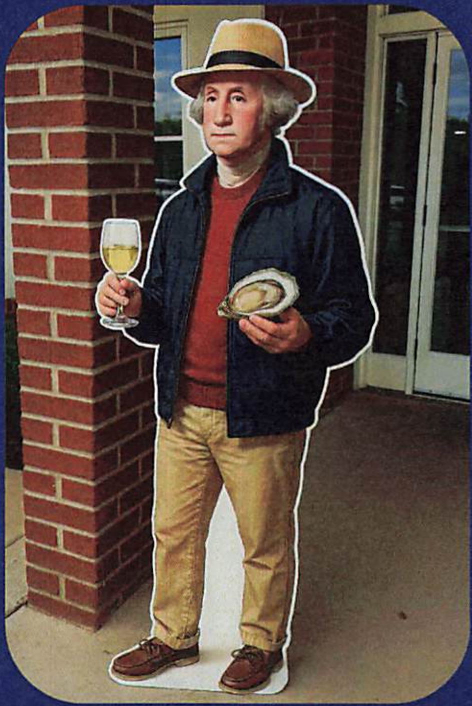
"Birthplace of Independence Weekend"

- Anchor weekend: June 5 –8, 2026
- Built around Stratford Hall's "Virginia Resolved" 250th commemoration, which has been extended to a two day event.
- County role:
  - Package multi-day itineraries including the Heritage Passport.
  - Promote as a "plan-ahead 250th getaway"
  - Target DC, Fredericksburg, Richmond markets
- Uses existing Stratford programming and existing assets with an emphasis on marketing and packaging.
- Provides a clear focal point for the America 250 year



Where is George?

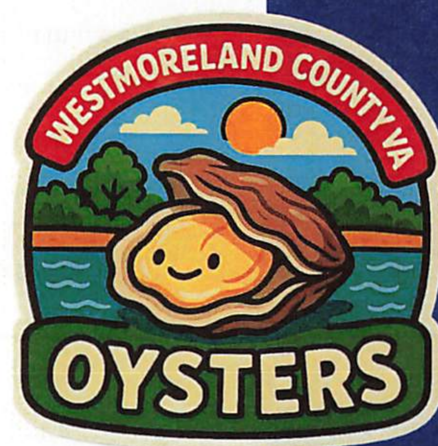
- Life -size George Washington cutout rotated bi -weekly among: Historic sites, wineries, farm markets, waterfront locations
- Visitors and citizens are encouraged to:
  - Find "George"
  - Take a photo/selfie
  - Post with standardized hashtags (e.g., #WhereIsGeorge, #VA250)
- Optional QR code for:
  - Short independence/Westmoreland story line.
  - Email or passport sign-up.
- Optional drawings for small local prizes (gift cards, tastings, stays, ETC.)
- Marketing will "play" on Visiting home, etc.
- Light operational footprint; high social and branding potential

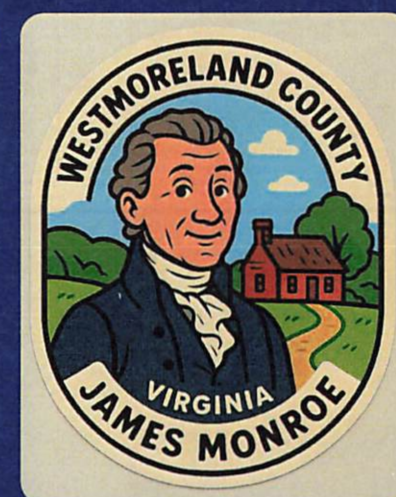


Stick with Westmoreland

Sticker Series

- Limited -edition sticker set featuring Key Historical and Cultural Themes.
- Stickers will be distributed at various locations to include retail locations, heritage sites, ETC.
- Visitors encouraged to:
    - Collect the full set during 2026
    - Stickers Are used to cross-promote locations





America Under the Westmoreland Stars

July –August Camping & Night - Sky Campaign

- Seasonal campaign promoting: Camping and Cabin Stays
- Target window: July –August 2026
- Elements:
  - Sample “Camp & Commemorate” itineraries (camping + heritage visits)
  - Digital partner toolkit and encourage dark skies programming.
- Built for future reuse as a recurring summer campaign

Harvest and Heritage

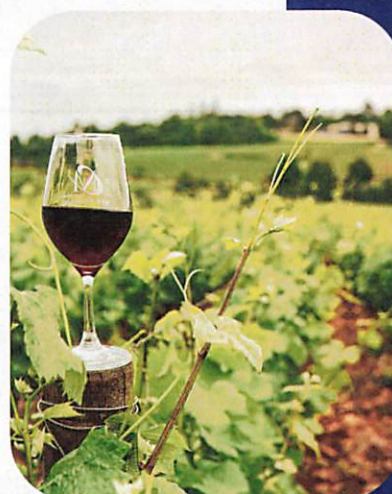
Fall shoulder-season promotion tying together:

Chesapeake Bay Wine Trail
Virginia Oyster Trail
Westmoreland Heritage Passport
Farm Stands and Agritourism Assets

Focus on late September-October weekends with spillover into November.

Elements:

- 2–3 two day itineraries linking wine, oysters, agritourism, and heritage.
- Potential links and cross promotion with Where is George and Stick with Westmoreland.



Considerations: Capacity, Partners, Funding

- Staffing
  - One dedicated position in Economic Development & Tourism.
  - Potential need for limited contract support (design, web, content, media buyer).
- Partners
  - Heritage Assets
  - Towns
  - Business Community
  - NN250 and VTC
- Funding
  - Low -cost QR/digital check -in platform for passport -style programs.
  - Content Development and Social Media Channel Development.
  - Budget estimate is $30,000 (will be used to leverage additional VTC funds).

AMERICA MADE IN VIRGINIA | VA250

250 NNK

The Action Plan: Discussion

- Direction to prioritize programs?
- General questions or clarifications?
- Program specific questions or clarifications?

Thank You!

AMERICA MADE IN VIRGINIA | VA250

250 NNK

D R A F T

MEMORANDUM OF UNDERSTANDING

Between

Westmoreland County, Virginia ("County")
and
Westmoreland County Public Schools ("Schools")

Regarding a Capital Funding Plan, Capital Reserve, Year-End Fund Balance Policy, and Disbursement Schedules for School Capital and Operating Funds

Effective Date: ________________, 2025
Term: Through the later of (i) completion of the Capital Funding Plan described herein or (ii) June 30, 2031, unless amended or terminated earlier per Section 12.

1. Purpose

This Memorandum of Understanding ("MOU") sets forth a coordinated capital funding framework to support priority capital improvements for the County and Schools; establishes a restricted capital reserve fund; defines the treatment of Schools' year-end unexpended local operating fund balances beginning FY2026; and updates the County's schedule for the disbursement of operating funds to Schools to improve cash flow. The intent of this MOU is to establish two funding and disbursement processes for Schools expenditures: (1) for operating expenditures, an annual appropriation, with proportional disbursement quarterly during the fiscal year, and (2) for capital expenditures, appropriation and disbursement consistent with the allocations of this MOU and the terms of approved financings. Disbursements will run through the County and be drawn out of SNAP for the permanent and interim financing and from an escrow fund for the master lease financing.

2. Guiding Principles

1. Stewardship of taxpayer resources and maintenance of strong credit quality.
2. Timely delivery of approved capital projects and necessary capital expenditures.
3. Transparency, predictability, and flexibility within agreed funding categories and allocations, without exceeding category totals.
4. Compliance with the Constitution of Virginia and applicable provisions of the Code of Virginia, including annual appropriation requirements.

3. Definitions

Approved Project: A project specifically authorized by either governing body with scope, budget, and funding source identified in the respective party's adopted capital improvement program or a subsequent budget amendment.

Draw: A requisition of proceeds for an Approved Project, supported by eligible costs and required approvals.

Executive Workgroup: The chief administrative officers of the parties, being the Schools Superintendent and the County Administrator, or such other person identified by the officer's written designation.

Funding Categories: Classifications used to organize financing and allocations for Approved Projects (e.g., "County Capital," "School Capital," "Shared Infrastructure/Short-Term Needs"). Final category labels and allocations will be set in Exhibit A.

Unexpended Local Funds: The local operating funds appropriated by the County's Board of Supervisors to Schools from local revenues that are unexpended, unassigned, and uncommitted by the Schools at the end of the relevant fiscal year. This amount of the year-end balance of local operating funds will be determined after recording all encumbrances, carryforwards, and audit adjustments, and net of any legally restricted funds.

4. Capital Funding Plan (Three Parts)

Subject to required approvals, annual appropriations, and all legal requirements (including any necessary public hearings and bond counsel opinions), the parties agree to the following components of the capital funding plan (the "Plan"):

A. *Part One — Permanent Financing*

A permanent financing of approximately $6.9 million with funds available in FY2026, which is anticipated to be in the form of a 20-year fixed term (e.g., general obligation, lease revenue, Virginia Public School Authority-style, or other structure as authorized) (the "Permanent Financing"). The Permanent Financing will be used by the parties for Approved Projects within Funding Categories in Exhibit A. Proceeds from the Permanent Financing will be available to the County and Schools as allocated in Exhibit A; however, either party may re-prioritize within its own allocation so long as the total is not exceeded.

B. *Part Two — Interim Credit Financing*

One or more interim credit financings in an aggregate amount of up to approximately $11.5 million with anticipated terms of up to five (5) years (individually and collectively, the "Interim Financing"). The Interim Financing will be used to bridge timing between project expenditures and permanent take-out, or to manage cash flow for phased projects listed in Exhibit A, including approximately $5 million for the Cople Elementary School Gymnasium/Multipurpose Building. The Interim Financing may be repaid/refinanced by the County from permanent financing, grants, pay-as-you-go, or other legally available sources when advantageous.

C. *Part Three — Master Lease Facility*

A master lease financing of approximately $5.6 million with funds available in FY2026 (subject to annual appropriation) to fund short-term capital needs such as vehicles, technology, and other assets with useful lives suited to lease terms (the "Lease Financing"). The Lease Financing will be available to both County and Schools in accordance with the allocations described on Exhibit A and each party's procurement policies. Projects and asset types intended to be financed through the Lease Financing shall not be funded with proceeds from the Permanent Financing or Interim Financing. All proceeds of the Lease Financing shall be reserved exclusively for eligible asset types (e.g. vehicles, technology, equipment) that can serve as collateral under the lease structure.

D. General Provisions for All Parts:

- Appropriation of Proceeds: Promptly upon the County's receipt of any proceeds related to financings contemplated by the Plan, the Board of Supervisors will appropriate and allocate to the School Board, by lump sum, the proceeds allocated to the Schools as shown on Exhibit A for disbursement to the School Board as requisitioned for Approved Projects. Any allocated proceeds remaining at the end of a fiscal year will be carried over for use by the Schools and reappropriated by the Board of Supervisors as part of Schools Capital Budget for the subsequent fiscal year.
- Direct Access: Each party may directly access available proceeds in its allocated category for Approved Projects, subject to standard requisition/documentation requirements as set forth in the financing documents.
- Approvals: All financings contemplated in the Plan require Board of Supervisors approval and, where applicable, School Board and Industrial Development Authority (IDA) concurrence. Approved Projects will not require additional approval by the Board of Supervisors or School Board to utilize financing proceeds allocated by this MOU.
- Compliance: The parties will comply with federal tax law (arbitrage/rebate/private-use), continuing disclosure (if applicable), and procurement requirements.
- Not Debt of Schools: Unless expressly stated in financing documents, long-term debt will be issued/secured by the County or its issuing authority; master lease schedules

for Schools will be subject to annual appropriation by the School Board and Board of Supervisors as required.

- No Over-Expenditure: No party shall draw funds in excess of its allocation in the Funding Categories shown on Exhibit A without a written amendment to this MOU and applicable budget actions.
- Allocation Flexibility: The Permanent Financing and Interim Financing together represent an aggregate pool of funding available to the County and Schools for the Approved Projects identified in Exhibit A, Table 1. Allocations shall be made in total between the County and Schools, without assigning specific amounts to any particular project costs. Within each party's aggregate allocation, project costs may be funded with proceeds from either the Permanent Financing or the Interim Financing as needed to support project timing, provided that:
  - The total allocation by party is not exceeded; and,
  - The Permanent Financing proceeds are drawn before the Interim Financing proceeds.
- Administration and Access to Proceeds: The County will serve as the custodian and the primary drawer of funds under each financing identified in the Plan, with all draws coordinated in accordance with the financing documents and reported through the Executive Workgroup.
  - Permanent Financing: The proceeds from the Permanent Financing are expected to be held in the Virginia State Non-Arbitrage Program (SNAP) or a comparable investment account in the name of the County, as the borrower and issuer of debt. While the County will maintain legal custody and control of the account, both the County and Schools shall have access to their respective allocations through the established draw and reimbursement process. To minimize interest expense, the Permanent Financing proceeds shall be drawn before use of the Interim Financing proceeds.
  - Interim Financing: The Interim Financing, based on the currently recommended structure, will operate as a drawdown loan requiring submission of draw requests and compliance with minimum draw amounts specified by the lender.
  - Lease Financing: The Lease Financing will likely provide for semiannual draws to fund eligible equipment and asset purchases. Coordination between the County and Schools will be required to align the aggregate lease draws and to ensure equipment purchases intended for lease funding are not financed through the Permanent Financing or the Interim Financing.

5. Project Governance and Draw Process

The Executive Workgoup will meet at least quarterly to:

- Track project status, budgets, and draws;
- Recommend intra-category reprioritizations (each party can modify its projects and timing within each category); and
- Prepare the consolidated quarterly status report for activity related to the Reserve and the financings approved under the Plan as described in Section 9.

The Executive Workgroup shall review the timing and pace of project expenditures relative to the adopted capital improvement program. Changes in project timing that affect draw schedules may impact annual cash flows and the Reserve. The Executive Workgroup shall document such changes and include them in its quarterly report.

Draws: Each draw will include invoices/contracts and a certification that the costs are eligible for the designated funding source and for an Approved Project.

Treasury/Accounting: The County Treasurer will hold and disburse proceeds and maintain separate accounts by financing and Funding Categories.

Project Management: This MOU is not intended to alter each party's governance authority and control over Approved Projects, any other projects that relate to its respective existing or planned capital improvements, or budget amendments. Notwithstanding the source of funding used as part of the Plan, each Approved Project shall be administered and managed by the party allocated the funding for the Approved Project as identified on the Funding Categories on Exhibit A unless otherwise agreed to in writing by the parties.

Reallocations/Project Modification: Modifications of Approved Projects must be in writing and approved by the governing body of the party whose Funding Category applies. Any significant deviation from the approved capital spending schedule or financing structure, such as accelerated use of proceeds from the Interim Financing or Lease Financing, shall be reported to the Executive Workgroup and the governing bodies of the parties. Within a party's Funding Categories, that party may reprioritize and modify projects without amendment if (i) total allocation is not exceeded and (ii) changes are reported on the Executive Workgroup's next quarterly report.

Use of Proceeds for Emergency Procurement: Notwithstanding the process for modification of Approved Projects, if in accordance with the relevant financing documents, either party may utilize allocated proceeds for an emergency procurement under Virginia Code § 2.2-4303(F) and pursuant to that party's applicable policies. Any such emergency procurement will be separately identified on the Executive Workgroup's next quarterly status report.

6. Capital Reserve Fund (Restricted)

Establishment & Deposits: The parties agree to establish a restricted capital reserve fund (the "Reserve") which will be held by the County Treasurer and managed in accordance with this MOU. Initial deposits to the Reserve shall be:

- $1,700,000 from the Westmoreland County School Board General Fund Balance
- $900,000 from the County General Fund Balance

These deposits will occur simultaneously within 14 days of the pending County land sale.

Ongoing funding: the Reserve shall be adequately funded by the County each year to satisfy debt service obligations related to the Plan using appropriate revenues.

Permitted Use: All funds in the Reserve may be used to pay debt service associated with any financing contemplated by the Plan, which are being undertaken to fund the Approved Projects and within the Funding Categories of Exhibit A.

Authorization: Withdrawals from the Reserve require written authorization from the Executive Workgroup confirming eligibility and consistency with Exhibit A; all such transactions will be reported quarterly as part of the report required by Section 9.

Investment: The Reserve will be invested per the County's adopted investment policy and in a manner that will maintain the tax-exempt status of the tax-exempt financings contemplated by the Plan and any earnings will remain in the Reserve and subject to the terms of this MOU.

7. Schools Year-End Unexpended Local Operating Fund Balances (Beginning June 2026)

Policy: For fiscal years ending on or after June 30, 2026, the Schools shall return 50% of their Unexpended Local Funds to the County for use toward the County's expenditures for operating the county school division the next fiscal year;[1] Schools shall retain 50%. If there are extenuating circumstances, the Schools may request from the Board of Supervisors to retain more than 50%.

Timing: The remittance will occur within 60 days of final audit acceptance by the School Board.

No Effect on Grant/Restricted Funds: This section does not apply to restricted, grant, or categorical funds or any money that assigned, committed, or otherwise encumbered by the Schools at the end of the relevant fiscal year.

8. Disbursement Schedule to Schools for Operating Fund (Cash Flow)

---

[1] 2000 Va. Acts Ch. 619; Va. Code § 22.1-100.

Change in Frequency: Effective with FY2027 (or the first full quarter after the effective date of this MOU), the County will disburse budgeted operating funds to Schools on the first business day of the first month of each quarter of the fiscal year, (e.g. for fiscal year 2027: July 1, 2026, October 1, 2026, January 4, 2027, and April 1, 2027) to support cash flow for the Schools.

Amounts: Each quarterly disbursement will reflect the proportional share of the annual appropriation.

9. Reporting & Transparency

Quarterly Reports: The Executive Workgroup will publish a quarterly report to the governing bodies of both parties showing: project status, category balances, draws, Reserve activity, and debt/lease schedules.

Annual Update: Each year, as part of the budget adoption process, the parties will update Exhibit A to align with adopted capital programs and may recommend re-allocations (subject to formal approval by the appropriate governing body).

10. Appropriation; No Debt Created by MOU

This MOU is not, itself, a pledge of the County's or Schools' full faith and credit. All obligations are subject to annual appropriation by the Board of Supervisors and, where applicable, the School Board. No indebtedness is created except as authorized in separate, duly executed financing documents.

11. Miscellaneous

- Conflict with Financing Documents: If any term of this MOU conflicts with a duly executed financing document, the financing document controls for that financing.
- Records & Audit: Each party will maintain records supporting draws and make them available to the other party and auditors upon request.
- Procurement/Compliance: Each party will follow its applicable procurement rules and all federal/state/local laws.
- Notices: All notices shall be in writing and shall be deemed to have been duly given when delivered personally, by electronic mail, sent by certified mail (return receipt requested), or sent by reputable overnight courier service to the addresses set forth below (or to such other address as a Party may designate by written notice):

For the County:	with a copy to:
County Administrator	
	County Attorney
For the School Board:	with a copy to:
Superintendent	

Sands Anderson PC
P.O. Box 1998
919 E. Main Street
Richmond, Virginia 23218
Attn: Nicole Cheuk, Esq

- Non-Assignment: Neither party may assign obligations under this MOU.
- No Third-Party Beneficiaries: This MOU is solely executed for the benefit of the parties. The creation of any third-party beneficiary is expressly disclaimed.
- If any provision of this MOU is held to be invalid or unenforceable, such provision shall be struck and the remaining provisions shall remain in full force and effect to the extent that the purposes of this MOU can still be substantially achieved.
- The failure of a party to require compliance with any provision of this MOU will not affect that party' s right to later enforce that provision. The parties agree a party's waiver of performance of any term in this MOU will not be considered a waiver by that party of any later failure to perform a term, condition, or breach of this MOU
- This MOU may be executed in counterparts (including by facsimile or electronic signature), each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

12. Amendments;; Termination

Amendments: This MOU constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior or contemporaneous communications and proposals, whether oral or written. This MOU may not be amended unless in writing approved by the parties.

Termination: Following the parties' final expenditure of all proceeds from financings approved under the Plan, either party may terminate this MOU with 90 days' written notice; provided that termination shall not impair outstanding financing obligations or leases already incurred.

13. Exhibits (Incorporated by Reference)

Exhibit A – Funding Categories & Allocations by Party and Financing Part

Table 1: Permanent Financing and Interim Financing Allocation

Category	Total Allocation from Part One and Part Two	Notes
County Capital	$9,100,000	Includes all County infrastructure projects funded from the Combined Pool.
School Capital	$9,362,912	Includes all School infrastructure projects, including $5,000,000 allocable to the Cople Elementary School Gymnasium/Multipurpose Building, and shorter term assets/ projects not eligible for Part 3 (the Master Lease).
Total	$18,462,912	

Note: The Permanent Financing and Interim Financing together represent a single combined pool of capital available to the County and Schools. Allocations are made in total by entity and may be funded from either source as needed, provided that the Permanent Financing proceeds are drawn before the Interim Financing proceeds to minimize interest expense.

Table 2: Lease Financing Allocation

Category	Master Lease Allocation	Notes
County Capital	$3,840,000	County Eligible Assets only (vehicles, IT, equipment)
School Capital	$1,783,836	School Eligible Assets only (vehicles, IT, equipment)
Total	$5,623,836	

Note: Equipment or other assets intended for Lease Financing shall not be funded with Permanent Financing or Interim Financing proceeds.

Exhibit B – Draw/Requisition Forms & Documentation Checklist

Required with each draw:

- Project name and category (as listed in Exhibit A)
- Financing source (Part One, Part Two, or Part Three)
- Amount requested and cumulative to date
- Copies of invoices/contracts and proof of receipt of goods/services
- Certification of eligibility and appropriation
- Sign-off by authorized officials (County/Schools finance)

Exhibit C – Quarterly Reporting Template

Quarter ending: ____________

1. Project Status Summary by Category

2. Category Balances and Draws

3. Capital Reserve Activity (Deposits, Earnings, Withdrawals)

4. Debt/Lease Schedules and Compliance Notes

5. Recommended Intra-Category Reprioritizations

Signatures

WESTMORELAND COUNTY, VIRGINIA

By: ___________________________________

Name/Title: _____________________________

Date: _________________________________

Authority: as authorized by action of the Board of Supervisors on _________.

WESTMORELAND COUNTY PUBLIC SCHOOLS

By: ___________________________________

Name/Title: _____________________________

Date: _________________________________

Authority: as authorized by action of the School Board on _________.

ABSTRACT of VOTES

Cast in WESTMORELAND COUNTY, VIRGINIA
at the 2025 November General held on November 04, 2025 for,

Governor

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Abigail D. Spanberger - Democratic	3733
Winsome Earle-Sears - Republican	4396
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	8
Total Number of Overvotes for Office	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2025, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Governor.

Given under our hands this 12th *day of* November, 2025

[signature], Chairman

[signature], Vice Chairman

[signature], Secretary/Acting

____________________, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in WESTMORELAND COUNTY, VIRGINIA
at the 2025 November General held on November 04, 2025 for,

Lieutenant Governor

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Ghazala F. Hashmi - Democratic	3562
John J. Reid, II - Republican	4509
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	12
Total Number of Overvotes for Office	2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2025, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Lieutenant Governor.

Given under our hands this 12th *day of* November, 2025

[signature], Chairman

[signature], Vice Chairman

[signature], Secretary/Acting

____________________, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in WESTMORELAND COUNTY, VIRGINIA
at the 2025 November General held on November 04, 2025 for,

Attorney General

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Jay C. Jones - Democratic	3457
Jason S. Miyares - Republican	4614
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	12
Total Number of Overvotes for Office	1

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2025, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Attorney General.

Given under our hands this 12th *day of* November, 2025

[signature], Chairman

[signature], Vice Chairman

[signature], Secretary/Acting

____________________, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in WESTMORELAND COUNTY, VIRGINIA
at the 2025 November General held on November 04, 2025 for,

Member, House of Delegates (67th District)

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Mario D. Haggerty - Democratic	3379
Hillary Pugh Kent - Republican	4589
Richard W. Kenski - Independent	133
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	4
Total Number of Overvotes for Office	2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2025, do hereby certify that the above is a true and correct Abstract of Votes cast at said election for the Member, House of Delegates (67th District).

Given under our hands this 12th *day of* November, 2025

[signature], Chairman

[signature], Vice Chairman

[signature], Secretary/Acting

____________________, Secretary (Certified Copy)

ABSTRACT of VOTES

Cast in WESTMORELAND COUNTY, VIRGINIA
at the 2025 November General held on November 04, 2025 for,

Treasurer (Westmoreland County)

District: WESTMORELAND COUNTY

NAMES OF CANDIDATES ON THE BALLOT	TOTAL VOTES RECEIVED (IN FIGURES)
Bonnie S. Self	6903
Total Write-In votes [Valid Write-Ins + Invalid Write-Ins = Total Write-In Votes]	127
Total Number of Overvotes for Office	2

We, the undersigned Electoral Board, upon examination of the official records deposited with the Clerk of the Circuit Court of the election held on November 04, 2025, do hereby certify that the above is a true and correct Abstract of votes cast at said election for the Treasurer (Westmoreland County) and do, therefore, determine and declare the following person(s) has received the greatest number of votes cast for the Treasurer (Westmoreland County).

Bonnie S. Self

Given under our hands this 12th *day of* November, 2025

______________________________, Chairman

______________________________, Vice Chairman

______________________________, Secretary/Acting

______________________________, Secretary (Certified Copy)

DARRYL E. FISHER, CHAIRMAN
ELECTION DISTRICT NO. 1
HAGUE, VIRGINIA 22469

TIMOTHY J. TRIVETT, VICE CHAIRMAN
ELECTION DISTRICT NO. 5
COLONIAL BEACH, VIRGINIA 22443

JEFFREY A. MCCORMACK
ELECTION DISTRICT NO. 2
MONTROSS, VIRGINIA 22520

MATTHEW D. INGRAM
ELECTION DISTRICT NO. 3
MONTROSS, VIRGINIA 22520

W. W. HYNSON
ELECTION DISTRICT NO. 4
COLONIAL BEACH, VIRGINIA 22443

WESTMORELAND COUNTY, VIRGINIA
Board of Supervisors
MONTROSS, VIRGINIA 22520-1000

JAMES P. TAYLOR
County Administrator
P. O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: jimtaylor@westmoreland-county.org
Web Page: www.westmoreland-county.org

DONNA L. COGSWELL
Assistant County Administrator
P.O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX : 804/493-0134
E-mail: dcogswell@westmoreland-county.org
Web Page: www.westmoreland-county.org

MEMORANDUM

TO: Members, Board of Supervisors

FROM: Donna Cogswell, Assistant County Administrator

DATE: December 4, 2025

SUBJECT: Upcoming Appointments

The following appointments have been placed on the agenda for the Board's December 8, 2025 meeting:

Planning Commission
District 2 – John Felt expires 12/31/2025 (replacing with Ben Hudson)