

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025

A Regular Meeting of the Westmoreland County Board of Supervisors was held on Monday, November 12, 2025, in the public meeting room of the George D. English, Sr. Memorial Building, located at 111 Polk Street, Montross, Virginia.

Present: Board of Supervisors

Darryl E. Fisher, Chairman

Timothy J. Trivett, Vice Chairman

Jeffrey McCormack

Matthew Ingram

Woody Hynson

Staff

Richard Stuart, County Attorney

James P. Taylor, County Administrator

Donna L. Cogswell, Assistant County Administrator

1. CALL TO ORDER

Chairman Fisher called the meeting to order at 6:07 p.m.

Chairman Fisher mentioned that these days, it is best to be strong people of faith, trusting in each other, given all the bad in the world. He noted that it is good to have compassion for one another despite the differences.

2. CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

Chairman Fisher asked the Supervisors if there were any changes to the agenda.

Mr. Trivett asked to add **item 5E- Scovill Plant well abandonment for discussion.**

Mr. Trivett asked to remove **item 7E- Colonial Beach Volunteer Rescue Squad MOUs**

Mr. Trivett asked to add **item 7E- discussion regarding limiting hunting on shores in Colonial Beach.**

Mr. Trivett asked to **include an additional item for item 9, Closed Session, under section 2.2- 3711(A)(8) - Consultation with legal counsel pertaining to the Colonial Beach Volunteer Rescue Squad.**

With no further discussion, upon motion by Mr. Trivett, seconded by Mr. McCormack, carried unanimously with Chairman Fisher, Mr. Ingram, Mr. Trivett, Mr. Hynson, and Mr. McCormack voted “aye” to amend today’s agenda.

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025

3. COMMENT PERIOD

A. Chairman and Board Member Comments

Mr. Ingram stated that Shop with the Sheriff is coming up and to see 1st Sargent Antwan Smith to give a donation.

Mr. Trivett stated that board members participated in Shop with the Sheriff last year and helped the Sheriff's Office raise \$17,000, which assisted nearly forty children. He noted that First Sergeant Antwan Smith works very hard each year to ensure the program is successful. He agreed with Mr. Ingram that, anyway, the public could help; they spend about \$400-\$450 per child on coats, shoes, and other necessities. He mentioned that they start shopping in the first week of December and asked for public donations to support children in need.

Mr. Hynson stated that helping people at home is the best way to start and that looking out for people in the County comes before looking out for anyone else, other than family.

Chairman Fisher thanked everyone present and remarked that seeing such a large crowd tonight made him wonder if something was wrong. He believes it is beneficial for people to come and watch the local government in action—not just to see the issues, but also to observe the process. He expressed gratitude to the residents for their attendance and whatever reason brought them out; they will not go unheard. Chairman Fisher stated that Thanksgiving is coming up, and in the turbulent times the world is currently facing, it is an especially good time to be thankful. Chairman Fisher echoed Mr. Trivett and Mr. Ingram's comments about Shop with the Sheriff and felt that anything they can do to brighten a kids' days is a good thing.

Mr. Trivett also mentioned that the Central Rappahannock Regional Library had their Library on the Go vehicle out front today and a few board members were able to tour it. He noted the library inspires many children and is such a great asset to the county. He thanked the library representative for bringing it to the public and for allowing them to see it.

Chairman Fisher stated that at one time, the only way they could get books was by a van delivering them. He is grateful for that time and for the opportunity for kids to get books.

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

Chairman Fisher then recognized the School Board Chairman, Ralph Fallin, along with staff and other School Board members, and thanked them for their presence. He said they are an important part of the county, and children spend more time at school than at home.

B. County Administrator Comments

Mr. Taylor reviewed updates and additional information since the last meeting. Mr. Taylor thanked the representatives from the Central Rappahannock Regional Library for attending and invited Rebecca Purdy, Executive Director, and Christi Monton, a Board member of the Central Rappahannock Regional Library, to the podium.

Rebecca Purdy, Executive Director, came to the podium and thanked the Board for allowing them to showcase the Library on the Go. They were excited to have secured funding through the Institution of Museum and Library Services and Topside Federal Credit Union. She noted that they now have a vehicle that provides internet, computers, books, and materials to assisted living facilities, senior apartments, community centers, and schools throughout the county. Ms. Purdy stated that they visit nine locations twice a month and are currently developing a partnership with a local school to bring books there, because not everyone can access the library. She stated that the Board mentioned numerous times how vital books, learning, and encouragement are to children, and the Library on the Go helps with accessibility. She thanked to Board for their support.

Mr. Taylor said the county observed the Veterans Day holiday and as a reminder our freedoms are protected by the courage and sacrifice of those who served. We honor their service, remember those who were lost, and thank the families who stood beside them. Mr. Taylor mentioned that they just returned from the Virginia Association of Counties (VACO) Conference and he thanked Mr. Trivett, Mr. Ingram, and Ms. Cogswell for taking the time to join him and for the great networking and information shared with peers. He then gave an update on the Regional Summit held at the Northern Neck Technical Center on October 2, 2025. The county administrators and representatives from each Board met last month and discussed priorities including a firefighter-training program, sewage receiving location, and collaborating on real estate reassessments. They look forward to addressing next steps shortly. He understands that the FY2025 audit is on track, and the auditors will be at the

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

December meeting. On Monday, November 24, 2025 at 6:00 p.m., there will be a joint meeting of the school board and the IDA to hold a public hearing on the proposed Capital Improvement Program. Friday, December 5, 2025, is the Spirit Fest in the Town of Montross, featuring vendors, entertainment, horse-drawn carriages, and Santa. On December 9th, 2025, there will be a Business Appreciation Event to be held at the Inn at Montross. This event will feature a discussion of business support programs to help businesses engage in the nation's 250th celebration. Mr. Taylor hoped to schedule a board retreat in December or January to continue the work on strategic planning and economic development. Mr. Taylor announced that the county has been awarded a \$150,000 grant by the GoVA Regional 6 Council for a site inventory grant. He noted that the funding will allow them to identify several sites in the county, do initial due diligence and develop future sites. Mr. Taylor stated that Carter White with VDOT will be retiring on December 1, thanked him for his many contributions to the county, and wished him the best in his retirement.

4. REQUEST FOR APPROVAL OF MINUTES

A. Request for Approval of Minutes, Board of Supervisors Meetings – October 8, 2025, and October 15, 2025

Chairman Fisher stated that everyone should have had an opportunity to review the minutes from the Regular Board meeting on October 8 and October 15, 2025. The Chairman asked whether any changes were needed to the minutes; if not, he asked for a motion to approve.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Hynson, and carried unanimously, the Board approved the minutes from the October 8 and October 15, 2025, meetings, as presented.

5. REQUEST FOR ADMINISTRATIVE APPROVALS

A. Request for Approval of Accounts Payable and Payroll Register October 2025

Chairman Fisher stated that you all received the Accounts Payable and Payroll Register and asked if there were any questions, observations, or concerns. If not, Chairman Fisher asked for a motion to approve the Payroll Register and Accounts Payable as presented for October 2025.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

With no further discussion, upon motion by Mr. Hynson seconded by Mr. Trivett, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Trivett, Mr. Hynson and the Chairman voting “aye”. The Board approved the Accounts Payable and Payroll Register for October 2025.

B. DSS Appropriation to Move Funds (no local money needed)

Keri Cusick, Director of Social Services, was present to discuss the appropriation. She stated that she came before the Board to request an appropriation in the amount of \$2,100 for family partnership meetings that were held between June and August 2025, and no new local money is needed for the appropriation.

With no further discussion, upon motion by Mr. Trivett, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved the appropriation of the DSS appropriation in the amount of \$2,100.00, as presented.

Ms. Cusick stated that there were two adoptions in October, which requires a lot of work in the department and coordination with other states through ICPC. She mentioned that in October, they co-hosted the third annual trunk-or-treat with the Westmoreland Honor Society, which had the biggest turnout ever, serving over 600 kids. She thanked the volunteers and donors who make these events possible. She also noted that they have their annual Christmas program that serves children and seniors, and they are currently accepting applications for that. Joseph Howell has been working diligently on the Christmas program for this year along with community organizations, churches, the Salvation Army, and others. She then provided an update on SNAP benefits, noting that they have received many calls and that concerns have been increasing. She said they have been providing updates daily and sometimes hourly. She emphasized that they are keeping a close watch on the situation and helping people as best they can with the resources available.

Mr. Ingram thanked Ms. Cusick for all she and her department do.

Mr. McCormack thanked her and her department for all they do, especially for the children of the county.

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

Chairman Fisher stated that they are hopeful that the people they send to represent them to Washington D.C., will get it together and will listen and hear from them due to people are hurting and in need of food

C. Request for Funds - Stratford Hall Event on June 7, 2026

Mr. Taylor stated that the 250th anniversary of the nation is approaching, and recently, the state announced a new passport program. Mr. Taylor then showed a quick video describing that and discussed an event coming up in June of next year.

Mr. Taylor mentioned that he has been seeing commercials about America being born in Virginia, and he liked that. He said they have an opportunity to collaborate with Stratford Hall for the event on June 7, 2025. He then reviewed the county's plans for the 250th anniversary, which include beautifying assets like the historic courthouse and the museum. He noted that they could also create a local passport where people can visit sites and collect stamps from historical locations, businesses, and more. There are additional opportunities to collaborate with George Washington's Birthplace, Stratford Hall, Westmoreland County Museum, Town of Colonial Beach, Town of Montross, and others. Mr. Taylor feels they are just on the verge of getting everything started but needs to act quickly. He pointed out that existing festivals could be expanded and improved. Mr. Taylor then invited Karen Daly to the podium to discuss the partnership further.

Karen Daly, President of Stratford Hall, approached the podium and mentioned that she brought her passport for anyone interested in seeing one, which Stratford Hall is happy to be included. She expressed her pleasure in welcoming tourists to the county and the state through the passport program. She highlighted efforts to collaborate with organizations across the Northern Neck, including the Northern Neck VA250 group and the VA250 state commission. Ms. Daly said that they are busy preparing for the semiquincentennial celebration in the county, recognizing its significance as the heart of the revolutionary fervor that created our nation. Westmoreland County is the birthplace of two U.S. presidents and two signers of the Declaration of Independence—Richard Henry Lee and Francis Lightfoot Lee, both raised at Stratford. These men risked everything—lives, fortunes, and sacred honor to forge our nation. She noted that the Lee women successfully managed property,

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

contributed to expanding revolutionary ideas, and worked to broaden women's rights. Stratford Hall and local history and museum communities in Westmoreland County are also committed to acknowledging the complex history of freedom and the realities of slavery. They are collaborating with African American descendant communities to ensure their stories are included in the commemorations. Ms. Daly then invited the county's partnership in the planned June 7, 2026 event "Virginia Resolved" which will mark the 250th anniversary of the Lee Resolution for Independence. On June 7, 1776, Richard Henry Lee of Virginia introduced the resolution for independence from Great Britain. On June 10, 1776, the Continental Congress formed the Committee of Five to draft a Declaration of Independence should the resolution pass. The large outdoor celebration on June 7, 2026, will begin with a citizenship ceremony welcoming new citizens; this year's pilot event will honor 100 new citizens from 39 countries. The 2026 event will be co-hosted by the VA250 commission, with statewide marketing already underway. Event details are still being finalized but are expected to include keynote speakers, a color guard, performances of "The Star-Spangled Banner" and other songs by a children's choir, children's crafts, and more. The evening will feature a concert, music, food trucks, traditional country dinner, firework show, and more. She stated the county investment at the \$50,000 range is critical to make this historic once in a lifetime semiquincentennial commemoration happen. The sponsorship will help underwrite marketing, educational offerings, entertainment, staffing and security, supplies and keepsakes for attendees. She noted that they are offering free admission to county residents and employees. Stratford stories, Westmoreland county stories share the history not just the Northern Neck but also all of Virginia. This county is where our nation began, where revolutionary ancestors sought to create the more perfect union we inherited and are still working towards today.

Mr. Taylor then showed the "Virginia Resolved" draft budget for the event, listing all of the contributions from the different parties. Mr. Taylor stated that the draft budget is \$105,000 with \$50,000 from Westmoreland County.

Mr. McCormack stated that he is a history teacher and emphasized that history is important. He noted that no one here today would be present without shared history and those who came before us. He felt that if the representatives in Washington D.C. understood history

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

books, they would understand what led us into the mess we are in. He mentioned that sometimes-changing history begins at the local level, and it could start today if everyone worked together, but they do not.

Mr. Stuart asked Ms. Daly if the Virginia Resolved event is one the signature events for the State of Virginia. The VA250 commission decided to come to Westmoreland County and took a lot of work to convince the commission that this county to be one of the signature state events. Ms. Daly answered yes and mentioned she has a meeting with the executive director of the VA250 commission. She hopes to bring back word that Westmoreland County has decided to invest in the event. She was delighted to see that their pilot event this year drew 800 people on a regular Saturday during a citizenship ceremony. They have already sold out lodging for the event on June 7, 2026, booking the Riverview Inn in Colonial Beach, and hope to reserve the entire Inn at Montross. The economic impact of this event will be significant, not just at Stratford Hall but for the community at large.

Mr. Hynson thanked Mr. Taylor and Ms. Daly for all they do. He agreed with the comments earlier in the meeting about America starting in Virginia, including the number of people involved and their roles. Mr. Hynson wondered if Virginia needed to lead the way again and 250 year ago a government, fairness, court system, law system that was supposed to make us all equal which are still working on now. Noted if people worked a bit harder, they might be able to make a real difference. He mentioned that the parties do not work well enough, and if they add God, law, and love together, maybe it will be a bit better. He was glad some of the school board members were present and that maybe history is not taught enough. Mr. Hynson felt that they are doing a great job at Stratford Hall and is happy that the 250th celebration preparations are coming along. He thanked everyone's cooperation and support in the celebrations and felt that this county is doing better than the country.

Mr. Trivett asked if the fund would need to be in the form of a grant. Mr. Stuart answered yeas.

Mr. Trivett thanked Ms. Daly for her hard work and stated that people always say good things about her.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

Mr. Ingram felt that the importance of Westmoreland County's role, Stratford Hall, George Washington, James Monroe and everyone involved making this country. The Grand Experiment, which is still going. He thanked Ms. Daly for all she does and gives his full support.

Chairman Fisher stated that these opportunities do not come very often, and Virginia plays a pivotal role. He emphasized that the history tied to Westmoreland County is unique. In this celebration, it needs to be supported to the fullest extent possible—to promote not just the nation but also Virginia and Westmoreland County. He mentioned that he and Mr. Hynson do not always agree, but they agree that it is important to celebrate this occasion. Chairman Fisher believed that Virginia has the elements to show the nation how it needs to be done—change what needs to be changed—and that every position and opinion are valuable. He felt that moving in this direction is a great opportunity to celebrate the nation, Virginia, and most importantly, Westmoreland County. Chairman Fisher was pleased to hear they are taking the time to include all of Westmoreland's history, both good and bad. Chairman Fisher stated that financially they are in a fiscal position that they are able to handle the request if passed. Mr. Taylor stated that the motion is before the board and if they need make it into a grant they can.

Mr. Stuart stated that the motion would be to approve a grant to Stratford Hall for the celebration of the 250th anniversary next year. He noted that the amount they have suggested \$50,000 or \$75,000 and the Board would have to decide the amount. He stated that there are different levels the Board can choose from, and that Stratford Hall is absorbing some costs, with the state doing some as well.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Hynson, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting "aye". The Board approved the motion to approve a grant in the amount of \$50,000 to Stratford Hall for the celebration of the 250th Anniversary in 2026. Chairman Fisher thanked them for their hard work and noted that they have been working on this for three years and is looking forward to the event.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

Ms. Daly stated that there are flyers available for anyone who would like them. The front has information on the event, and the back has information on the other events for the 250th Anniversary.

D. Scovill Plant well abandonment

Mr. Taylor showed a picture of the site near O’Gara, across from the Food Lion on Route 3. He then provided some background information and stated that the Virginia Department of Environmental Quality (DEQ) contacted the county in August 2025 regarding a well replacement. Working with the project engineer at ARM Group, certain details were clarified, and the well (#196-00017) was advised to have been abandoned. He then showed the language related to the abandonment of the well, under the special conditions in the DEQ Existing User Permit GW00179EU, October 17, 2017. Pursuant to (VAC25-610-140.B and C), the following Special Conditions apply to this permit to protect the public welfare, safety, and health, or to conserve, protect, and ensure the beneficial use of groundwater. Within eight (8) years of the permit’s effective date (October 1, 2025, with a 120-day extension), the Permittee shall permanently abandon Scovill Plant (Cosmetic Container Div.) DEQ Well #196-00017 in accordance with the Virginia Department of Health’s regulations and submit documentation to DEQ within 30 days of abandonment. At least two weeks before the scheduled abandonment, the Permittee shall notify the Department of the date. Mr. Taylor stated that this is a necessary action and noted that Chris Conley, Public Works Supervisor, is present if the Board has any questions.

Chairman Fisher stated that his understanding, the regulations changed but the well itself is fine.

Mr. Conley stated that they no longer use the well, and they have put the new one by the A.T. Johnson Building. After eight (8) years of using the new well, they have to abandon the existing.

Mr. Taylor stated that they needed to amend the agenda due to this matter being time-sensitive.

With no further discussion, upon motion by Mr. Ingram, seconded by Mr. McCormack, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

Chairman Fisher voting “aye”. The Board approved the motion to abandon the Scovill Well as required by the Virginia Department of Environmental Quality and to award the project to the lower bidder, Sydnor Hydro, Inc.

6. PRESENTATIONS

A. Davenport Presentation – Proposals Received and Recommendations, David Rose, Davenport

David Rose and Steven Guise from Davenport attended to discuss the proposals received and share their recommendations. Mr. Rose mentioned that they have good news to announce. He then presented the results of the process authorized by the Board. There was a joint meeting with the school board on October 8, 2025, where they discussed the county's overall financial condition and Davenport's, and recommended a competitive approach to securing funds over several years for both the county and the schools' general fund. He noted that their financial review was very positive, and with the help of county staff, the county is well deserved and highly rated by independent national credit agencies, with no reason to believe this will change. He stated that the county maintains a structurally balanced budget and that all debt levels and proposed debt align with its policies. They discussed a three-part financing plan for the joint funding: part one was a 20-year financing in Fiscal Year (FY) 2026; part two was an interim credit facility for up to 5 years, designed to keep funds flexible for various projects; and part three was a master lease facility established in FY2026 to fund any short-term county needs. Davenport then went out and asked the brokerage community to give them bids, and not only received bids for all three but multiple bids for each. Mr. Rose then invited Steven Guise up to discuss the recommendations with the board. He noted that there is no action being asked tonight, just only education.

Steven Guise approached the podium and began by reviewing the findings for part one. He mentioned that Davenport received four proposals, and their recommendation is to proceed with the 4.29% rate from Webster Bank, which was the lowest interest rate offered for the 20-year term, fixed for the entire duration of the loan. He also noted that this rate is fixed from now until closing and the proposal allows prepayment before the final maturity. Webster Bank can provide the required collateral, which is the George D. English Building. Next, Mr. Guise discussed findings and recommendations for part two of the financing. They

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

suggest moving forward with Capital One's proposal, which features a drawdown line of credit. Once the 4.19% rate is locked in, it remains fixed for the entire loan term. Capital One can accommodate the county's preferred collateral, the A.T. Johnson Building. He pointed out that they offered 3- and 5-year options but recommended the 3-year term because it is not pre payable. He also reviewed the inclusion of the Cople Gymnasium Project, proposed at the joint meeting for possible early placement in the CIP. Their recommendation is to include it in the interim financing; if it isn't drawn down, interest costs won't accrue. Regarding the projected impact of the borrowing without the Cople Gym project, the county is expected to need the equivalent of an additional three cents on the real estate tax rate. With the Cople Gym included, the projected increase is one to two cents on top of the initial three cents. Mr. Guise then covered part three of the financing plan, recommending that Davenport proceed with the proposal from Bank of America, which offers the lowest interest rates and is locked in through closing. The proposal also allows prepayment before final maturity and enables the county to make semi-annual draws on the master lease facility.

Mr. Rose stated that Webster Bank is a bank they work with often and is a national bank. He then showed the timeline and next steps if the board wanted to proceed. He noted that there is a Planning Commission Meeting on the afternoon of November 24, 2025, where they will consider the adoption and approval of the Capital Improvement Plan (CIP). Later that evening, there is a joint meeting with the Board of Supervisors, the IDA, and the School Board, during which they will consider the adoption and approval of the CIP. He noted that this would ultimately allow Davenport to move forward and lock in that interest rate. He pointed out that the fixed rate of 4.29% was considerably better than the rates discussed during the planning stages, which were around 5%. They intentionally wanted to be on the higher side but are glad it came in lower. He then stated that if they receive approvals from all bodies on the 24th, they would move toward a closing, scheduled for December 10, 2025. The funds and access to the funds will be in hand by then. He mentioned that the County staff has been working on an MOU with the school system, and progress is being made. Mr. Rose feels that from the time they have started talking with the Board, things have been moving along nicely. He said that he has had the good fortune of recommending or not recommending financing structures for over 30 years, and the County is in the strongest

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

position it has ever been. Mr. Rose stated that they would not be here tonight if they did not believe the County could responsibly handle all of this. He noted that much of what is in the CIP is unavoidable, which is important for citizens to understand. He added that they are discussing impact dollars that will be realized in 2029, when they need to ensure they have the additional funds available, giving them about 3 years for planning. He mentioned the financing is similar to what they spoke about when they were planning to build the new high school, which started at 15 pennies and came into the single digits in spite of the project being more expensive than expected. Mr. Rose thanked all parties involved for their help and guidance. After the presentation, he asked if the board had any questions.

Chairman Fisher thanked Davenport for their presentation.

Mr. McCormack stated that he has a large presence from his district and if they were interested in what the financing is for there is a link on the county's website and it will not be any realized gains in the near future. He noted that the plan is to have no tax rate increase in the near future.

Chairman Fisher stated that planning and moving forward for large capital projects that they have in the county in conjunction with the school board. He noted that they are big-ticketed items and in order to accomplish these things, this is the groundwork that is being laid out in the planning to be able to pay for it. He was glad that Mr. Rose spoke about the school's planning. He noted that it was a lot of planning so that way they had the least amount of impact to the taxpayers and it takes this type of planning to get there. He stated that there are needs before the board that will only get worse the longer you wait, and that they will be more expensive. He mentioned that this type of planning, now and in the past, has allowed them to accomplish what they have to get to where they are now. Chairman Fisher reminded everyone that the decisions they make also affect them, as they still have to pay taxes as well. Chairman Fisher thanked Davenport for their hard work for this county over the years and expects them to continue moving forward.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

B. Glebe Harbor-Cabin Point Association - Petition to Reduce Speed Limit and Pursuit to become a Golf Cart Community, Fred Selby, President, GH-CP Association

Fred Selby, President of the Glebe Harbor- Cabin Point (GH-CP) Association, was present to discuss the petition. He stated that he would have Barbara Downs and Cheryl Krayjcsik, who did all the planning and work.

Barbara Downs took the podium to speak, emphasizing that it is an opportunity to reflect on core values, improve daily life, and support a shared vision for a safer, more connected neighborhood. She proposed that Glebe Harbor and Cabin Point be officially designated as a golf cart-friendly community, joining other successful examples in the county. She highlighted that this would enhance mobility, as many amenities, beach access, docks, and the clubhouse are within a short ride. Golf carts provide safer, quieter, and more conventional alternatives to local trips, especially beneficial for families, seniors, and those in waterfront areas. This would reduce the environmental impact on roads, with golf carts traveling at lower speeds, causing less wear and tear and producing fewer emissions. It supports a calmer, more sustainable environment and will help reduce parking demand and traffic. She also proposed reducing the speed limit on Royal Way from 40 MPH to 25 MPH, Glebe Harbor Drive from 35 MPH to 25 MPH, and Sail Way from 30 MPH to 25 MPH. Lowering these speed limits will improve pedestrian safety, slow vehicle speeds, and allow for legal golf cart use. Additionally, she mentioned that carts promote neighborly interaction through riding, stopping at the beach, and chatting with neighbors. She feels this aligns with their community ties and relaxed waterfront culture.

Cheryl Krayjcsik approached the podium and stated that they are here to formally request approval to designate the neighborhood as a golf cart community, a move that is both popular with residents and aligned with successful models in the county. Their community is ready, and in a 2024 GH-CP association poll, 61% supported a golf cart designation. One year later, that support increased to 67%, and another 77% support lowering the speed limits on the roads within the community that are over 25 MPH. She mentioned that they have 270 resident signatures on their petitions that were submitted to the Board. She also noted they have over 100 school-aged children in the two communities, and many of the bus stops are along the two major routes, Sail Way and Royal Way. The school buses and

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

commuters arrive simultaneously, creating a safety concern. She explained that the entrance road to Cabin Point, all the way to Cabin Point Drive, has a speed limit of 40 MPH, and many children are picked up by school buses along that road, with many others commuting to work at the same time of day. Other communities like Colonial Beach and Placid Bay Estates have already implemented 25 MPH golf cart use with ordinances covering drivers' licensing requirements, display of slow-moving vehicle emblems, daylight-only operation unless equipped, and annual registration, which would happen through the association or the county. She stated that they have prepared their formal VDOT Land Use permit for golf cart utility vehicle accommodation and will be submitting it as directed by the board. She stated that the GH-CP association would take responsibility for signage and compliance for anything related to the golf cart community. They hope that the next steps would be to submit their full application to the VDOT district office; they would then install signage and reduce the posted speed limits to 25 MPH on designated roads. She stated that this would launch a resident-mandated golf cart program with safety guidelines, licensing, and decals. They would educate residents and guests on safe usage, monitor road safety, and maintain signs to ensure compliance with all rules. She believed the initiative would enhance mobility, reduce infrastructure strain, and improve road safety.

Fred Selby stated that the 270 signatures represent 42 % of all homes in the community, and mostly their focus is on the safety of their residents. Mr. Selby felt the next step would be to have a public hearing and that is what they are here to ask for.

Mr. McCormack stated that he does not have a magic wand, and the county does not control VDOT. He mentioned that VDOT is willing to change the speed limit on Royal Way to 35 MPH, and he asked the Board to consider an extra \$200 fine for the community to help law enforcement enforce the rule. He also noted that there is already a law allowing low-speed vehicles in the state, which would include any golf cart that meets the requirements and can be driven in a 35 MPH zone. Mr. McCormack then listed the requirements VDOT provided: they must be equipped with headlights, brake lights, taillights, reflex reflectors, parking brake, externally mounted rearview mirrors, internally mounted rearview mirrors, windshield, one windshield wiper, and speedometer, brakes

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

for each wheel, a safety belt, and a VIN number. Mr. McCormack assumed that if a golf cart does not have a VIN assigned, VDOT would assign one. He stated that he did an additional search to see if it needed to be inspected every year as well and did not find a requirement. He said that, as of right now, that is what VDOT is offering, and he mentioned that he and VDOT have had the same discussions for South Independence and now have an additional \$200 fine sign on that road but wasn't able to get the speed limit changed but understood the frustration. He stated that they have many children, pedestrians and people walking their dogs on that road and he felt that they should consider changing the speed limit on that road and putting up a speed calming humps to help with that. Mr. McCormack apologized but stated that he or this Board does not have the authority but they can certainly ask. Mr. McCormack asked if they should prepare a resolution to send to VDOT requesting they consider the speed limit change or request that the speed limit be changed to 35 MPH on Royal Way.

Mr. Stuart stated that it depends on the option you want to go. He stated that he has had discussions with VDOT and they are not inclined to lower the speed limit to 25 MPH. He noted that VDOT has done studies and felt that it could become more dangerous. they have their own methodology and working through this another path has been identified. Mr. Stuart stated that VDOT is willing to reduce Royal Way to 35MPH and the gold carts just have to be compliant and are able to operate that way. Mr. Stuart stated that it is something the Board is willing to do and VDOT is willing as well. He mentioned that it is not exactly what you want but it is pretty close.

Mr. Selby stated that he would take the information received and take it back to his Board but thought that it was a step in the right direction.

Mr. McCormack felt that anything was better than nothing and told Mr. Selby to talk to his Board and let him know how they would like to move forward; they could certainly submit a resolution on behalf of the community if needed. He stated that he was looking up low-speed vehicle kits on Amazon, and they are cheap with a speedometer for \$25.00.

Mr. Selby appreciated the efforts and advice and stated that they have a community meeting in December. He will bring all the information to them and see how they would like to move forward.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

C. VDOT Monthly Report, David Beale, Resident Engineer

David Beale was present to discuss the monthly report, but before that, he clarified the last agenda item. He explained that speed limits are based on national standards and a 85th percentile speed they measure. The last time they measured speeds on Royal Way, done every couple years, last done 2023, and the highest measured speed was 32 MPH, with the 85th percentile at 39 MPH. Therefore, they decided to keep the speed limit the same. He mentioned that, it was within the realm of reasonableness. He also clarified if VDOT issues a permit for a golf cart community, it would be issued to the locality. Westmoreland County would need to be the applicant, and VDOT does not cover signage costs. VDOT issues a permit allowing the locality to install signs. He also pointed out that VDOT has a policy imposing a \$200 fine for speeding, which requires evidence of a problem, such as the 85th percentile exceeding the limit by 10 MPH. Additionally, he noted that VDOT does not issue VIN numbers—that's handled by DMV.

Mr. McCormack stated that when he came before the Board years ago and asked for the same thing in his area, Chairman Fisher told him to be careful what he wished for because he would be the first to get a speeding ticket.

Mr. Beale then went through the monthly report. He noted that they are doing many preparations to get ready for snow and appreciate all the vendors who collaborate with them to help clear snow from the road. Friday is the end of the contract deadline for the plant mix schedule. There is still striping to finish on Route 3, but hope to finish next week. They are waiting on an environmental permit for construction on Charles Way but do not expect to get it until December. He stated that the projects on Due Rue and Holly Way have been tough projects but are almost complete. Mr. Rose stated that Carter White is retiring and is well deserved. He stated that he has been an extreme asset to him and to the Northern Neck and he will miss his input. Mr. Beale stated that his retirement date is December 1st but his last day in the office is November 21st. His job is in recruitment, as well as a lot of other positions in the Northern Neck, he then listed the new hires.

Mr. Ingram thanked Mr. Beale for the work on Bainsville Road and asked for trimming on Horner's Mill Road due to it coming into the roadway.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

Mr. Trivett thanked Mr. Beale for getting the tree trimmed by the McDonald's in Colonial Beach, which made a big difference at the traffic light. He hoped that the new hires who are coming in would be just as responsive as he is.

Mr. McCormack stated that he was not trying to through anyone under the bus and that he appreciates everything VDOT does. He then asked if they were able to get the trees taken care of by the Coles Point Treatment plant. He then asked Mr. Beale to look into low hanging trees on Old Yeocomico Road

Mr. Beale thought they did the ones at the plant, but he will check.

Mr. Hynson said the location between Ephesus Church and at the stop sign there are many limbs and trees that are hanging too low, which is Horner's Mill Road.

Chairman Fisher asked Mr. Beale to thank the people who pick up the trash and have things looking good. He stated that the project on route 3 has been a nightmare but was glad to hear that it will be finished. He stated that he did not remember it ever being that much of a pain.

Mr. Beale stated that it was a long section of paving, but hoped it would be another 10 years before they had to do it again.

Chairman Fisher stated that Carter White has contributed to many projects in the county throughout his tenure and asked the Board to consider authorizing the county administrator and assistant county administrator to prepare a resolution or letter recognizing his retirement. He mentioned that his retirement is well deserved but asked the board to consider it.

With no further discussion, upon motion by Mr. Hynson, seconded by Mr. McCormack, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting "aye". The Board approved to authorize the county administrator and assistant county administrator to prepare a resolution in honor of Carter White's retirement from VDOT.

Mr. Beale appreciated the Board's willingness to recognize Mr. White's retirement and felt that he would do the same.

Larry Hinson asked if he could ask Mr. Beale a question.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

Chairman Fisher stated that they want to keep Mr. Beale and other representatives who appear before the Board out of the crossfire, because certain questions may not have the proper information to answer them.

Mr. Beale stated that the best way to get any maintenance done at any time is to call the 24/7 toll-free number 1-800-FOR-ROAD. He noted that when you submit the work order, it goes directly to the superintendent's email at their headquarters.

D. Town of Colonial Beach Update, Natasha Tucker, Town Manager

Kyler Brower, Assistant Town Manager, was present but stated that there were no events for the town to share.

E. Town of Montross Update, Fran Taylor, Town Manager

Fran Taylor, Town Manager, was present to discuss the town's events.

- She stated that there are new owners of the Inn in Montross and is excited that the historic building will be in use again.
- She noted that they had a great turnout for the Fall Festival with good weather and has already started planning for next year's festival. Ms. Taylor thanked Allen Hickman and Barbara Jean Jones for their hard work.
- The Spirit Festival will be on December 5th from 6:00 p.m. to 8:00 p.m., featuring entertainment, a tree lighting ceremony, and Santa.
- She mentioned that the town also has a well that they will be abandoning next year.
- The next two town council meetings for November and December will be held a week early due to the holidays. The November meeting will be on November 18, and the December meeting on December 16.

F. New Website Demo, Jim Taylor, County Administrator

Mr. Taylor stated that they have been talking about having a website for a long time and wanted to show the Board a sneak peek. Mr. Taylor felt that the new website great, more user friendly and more appealing to the residents and people who would potentially want

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

to move to the county. He noted that it will be more efficient due to them not needing to go through a webmaster to make changes they are able to make them instantly. Mr. Taylor then turn it over to IT Director Cabell Miller, and stated that he has been the project manager and has done a great job.

Mr. Miller stated that it was a team effort with himself and all departments creating the individual pages. Each department has representatives who are able to edit their department page. He then showed all present and the Board the new website and showed the new functionalities that are now offered, the appeal of the site, the different windows that are available. The different groups are linked so they can be more accessible to staff and residents. He stated that they are looking at a projected launch date for the new website of December 10, 2025.

Mr. McCormack stated that the website is a work in progress and that the online payment system needs to be updated. He stated that when he comes to pay his taxes he shouldn't have to wait in the hall for 2 hours, he should be able to go online and pick his name, tell him how much he owes and be able to pay with no confusion. He also stated that he wanted people to be able to view their permit information online and receive an email update. They should not have to call the Land Use Office to get an update or more information.

Mr. Miller stated that both their party vendors handle processes and that they are currently evaluating options to streamline them. He noted that it is a thought process that takes time and involves many factors.

Mr. McCormack felt that whatever needs to be done to fix it must happen, and if they need to talk to other counties to learn about their process, they should.

Chairman Fisher thought that the new website look really good.

**G. New Emergency Services Programs, Blake Byrd, Chief Emergency Services
A. Volunteer EMS Auxiliary Program**

Blake Byrd, Chief of Emergency Services, was present and stated that a volunteer rescue squad took a chance on him at age 15, and now, 20 years later, he stands here representing a department founded on the backbone of volunteers. He explained that the purpose of the program is to preserve and promote volunteerism in the county,

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

allowing residents to donate their time, experience, and skills to support emergency medical services, as well as provide additional support for community events, training, and response operations. He mentioned that they do a lot of public outreach, teach CPR, and often are approached by people wanting to volunteer. Currently, the only way to bring in volunteers is through hiring, but some people don't want a paycheck—they simply want to give back. The program that facilitates this offers a streamlined process for that. Chief Byrd highlighted that legendary volunteers have shaped the practices of today, and volunteerism has been part of the county's emergency response history. The Auxiliary EMS division offers a structured, flexible way to contribute without full-time commitments, bridging the gap between community services and EMS operations. He then explained the structure and oversight, stating members will serve under the Westmoreland County Department of Emergency Services Division of EMS; they will be on boarded similarly to employees. Members will follow all department policies, SOPs, and regulations, including county policies, Virginia Office of OMS policies, OSHA, and safety standards, with supervisors providing guidance, mentorship, and performance oversight. He outlined the roles and responsibilities, which include supporting public education and outreach events, responding to incidents or disasters, participating in training and drills alongside career staff, maintaining certifications, and completing annual refresher requirements. Chief Byrd also discussed the benefits, such as honoring the spirit of volunteerism, building stronger community partnerships, enhancing department readiness and staffing flexibility, expanding outreach and educational opportunities, and promoting civic engagement and public safety awareness. He then reviewed the next steps, emphasizing that board approval is needed to implement the program. If approved tonight, the next steps would be finalizing policies and onboarding, developing a training and orientation program, beginning public recruitment, and launching the program by early 2026.

Mr. Ingram stated that Chief Byrd brought up call volume. In addition, asked what the call volume was in a normal year in the county.

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

Chief Byrd stated when he started here, they were averaging 1500-2000 calls a year, and the volunteer organizations were answering the balance of that, but now they are close to bridging over 4000 calls per year. He stated the issue is where the counties located geographically, there is no hospital in close range and if you take a patient from oak grove to the hospital in Tappahannock it is a 2-hour turnaround time and if they go to Mary Washington, it is almost 4 hours. They average 40,000 miles per year per ambulance and submit 350 run reports per month.

Mr. Ingram asked why the turnaround time takes so long.

Chief Byrd stated that it is mainly due to distance and have been fortunate to not experience wait time for a bed but in the larger areas, they do a lot.

Mr. McCormack thanked Chief Byrd and his department for their hard work and what they provide to the county is no different from Social Services and are all equally important.

With no further discussion, upon motion by Mr. Ingram, seconded by Mr. McCormack, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved the motion to allow Chief Byrd to move forward with the Volunteer EMS Auxiliary Program as presented.

B. Citizens Emergency Response Team (CERT)

Chief Byrd then delivered a detailed presentation about the CERT team. He explained that Emergency Management is comprehensive and that they are the ones you hear from during bad weather and crises—though you rarely see them. He mentioned that, through strategic planning over the years, they have considered creating a program to encourage community involvement, like a community emergency response team (CERT). Chief Byrd provided background on the CERT team and stressed its importance in building community resilience by educating and training volunteers in disaster preparedness and response. This initiative empowers individuals to actively participate in their communities, enhancing the capability of emergency services during crises. He noted that California and Florida are typical bases for emergency management due to hurricanes and earthquakes—they know how to handle large-scale disasters. He then

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

reviewed the history of CERT, which was started in 1985 by the Los Angeles Fire Department to teach citizens about disaster preparedness and response. FEMA adopted the CERT program nationwide, expanding its reach and establishing a framework for local emergency management. In 2002, CERT became part of the Department of Homeland Security, highlighting the importance of community involvement. He discussed how CERT is integrated into emergency management, mentioning that Mr. Taylor is the emergency manager as the county administrator, and Chief Byrd is the emergency services coordinator. Chief Byrd stays in daily touch with VDEM, including status reports and draft plans. Currently, there are 46 full-time employees, with 40 dedicated solely to prehospital care. CERT improves emergency management by filling gaps left by limited professional responders. Members are trained in basic emergency skills to support disaster response efforts. He emphasized that challenges in staffing include limited full-time personnel, rising service demands, and the need for community involvement. He highlighted that training is self-paced, entirely online through FEMA, free, and workshops can be arranged. The CERT team supports disaster response, assists in search and rescue, and provides first aid and medical care. Nationally, 200 disaster preparedness workshops are held each year, with 50 community events supported annually, leading to an 80% increase in community awareness and more than 10 volunteers recruited monthly. The five key areas of community support are first aid, search and rescue, fire safety, evacuation assistance, and supply distribution. He stated that the CERT team is a digital way to spur volunteerism in the county, bridging gaps and including community members who want to help.

Mr. Ingram stated that both programs are very similar and it sounded like community coming together and thanked Chief Byrd for his hard work on it.

Mr. McCormack stated that he is all for continuity of operations and emergency response teams. He asked if these programs would cost the county anything.

Chief Byrd stated that the cost is very limited, and any costs they incur can be absorbed within their current budget.

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved the motion to allow Chief Byrd to move forward with the Citizens Emergency Response Team (CERT) Program, as presented.

7. ACTION ITEMS

A. Approval of FAPT and CPMT Members, Bobby Duke, CSA Coordinator

Belinda Johnson, Former CSA Coordinator, was present, introduced the new CSA Coordinator, Bobby Duke, a local resident, and has been with the CSA program since August 2025.

Bobby Duke, CSA Coordinator, came to the podium and stated that Ms. Johnson has been invaluable in helping him navigate the new role and is looking forward to working with the Board. He mentioned that he must come before the Board once a year to approve the FAPT and CPMT members. He said he has attended multiple meetings and described the people involved as wonderful. He asked for the Board's approval of the FAPT and CPMT members and noted that the names of the members had been provided prior to the meeting.

Chairman Fisher asked what the pleasure of the Board was.

With no further discussion, upon motion by Mr. Trivett, seconded by Mr. Hynson, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved the FAPT and CPMT members, as presented.

B. Case #2406-CA-02 - Proposed Amendments to Chapters 54 and 55 of the County Code, Consolidating the Erosion & Sediment Control and Stormwater Management Ordinances ,Richard Stuart Jr, Interim Director of Land Use

Richard Stuart Jr. was present to discuss the proposed amendments and stated that this case has been before the Board previously in 2024. However, there was an error that came to staff's attention; when the case was presented initially, it didn't include an ordinance to amend a resolution. For that reason, they have been continuously

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

using the repealed regulations since July 1, 2004. He then provided background information indicating that the proposed amendments are to chapters 54 and 55 of the county code. The planning commission held a public hearing on June 3, 2024, and the case was forwarded with record approval. The case was brought to the Board at the June 10, 2024, meeting, and a public hearing was also held, with the case approved as submitted. The case is back before the Board as an action item to include a resolution to repeal and replace the proposed amendments to Chapters 54 and 55 of the county code. He noted that no changes have been made since the previous approval of the board and the only difference is the board packet include the resolution.

With no further discussion, upon motion by Mr. McCormack, seconded by Mr. Ingram and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved Case #2406-CA-02 - Proposed amendments to Chapters 54 and 55 of the County Code, Consolidating the Erosion & Sediment Control and Stormwater Management Ordinances with amended state regulations, as presented.

C. Protocol for Response to Trees Down, Jim Taylor, County Administrator

Mr. Taylor stated that they have received a request to consider a change to the emergency response protocol regarding responses to downed trees. He then provided some background information, explaining that trees down in the road are the responsibility of VDOT, which requires two people to respond, may be able to go directly to the scene, and must retrieve additional equipment if the tree is larger. The estimated response time is between 30 minutes and 2 hours. Currently, the volunteer fire departments in the county are dispatched to clear trees from roadways, which is uncommon in the Northern Neck. He then detailed what was being requested: The volunteer fire departments will be dispatched for trees into power lines, trees blocking a roadway that dead ends, when the tree is blocking a major roadway, when law enforcement requests it, VDOT requests it, and during severe weather assistance for tree removal. He stated that there is a precedent for the county administrator to make

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

recommendations to the Board regarding such changes, and he asked whether the Board wanted to continue to be involved in those decisions.

Chief Balderson with the Westmoreland County Volunteer Fire Department and Chief Robey with the Colonial Beach Volunteer Fire Department came to the podium to give more information on the protocol to trees down. Chief Balderson stated that they have had many discussions on ways of reducing insularly calls and saving money that they can use for something else. He felt that going out and cutting trees is considered a non-emergency operation and do not run lights and sirens to a tree down.

Westmoreland County is the only county in the Northern Neck that the volunteer fire departments respond to trees down. Chief Balderson agreed with what Mr. Taylor had put in the presentation and noted that they are willing to assist if a tree down call comes into the dispatch center, natural disasters, trees in power lines, etc. He stated that Mr. Taylor has had discussions with Sheriff Balderson and that it does not change anything but it gives the ability for the deputy on scene to decide if the volunteer fire department is needed. Historically, they have always been dispatched to trees down but didn't know that it was ever written down anywhere. He stated in the most recent dispatch manual it isn't referenced in there at all and it is why they are trying to get certain protocols into the dispatch manual so that in the future they can make changes if needed and they have something to reference. Chief Balderson stated that he originally brought the issue to the fire chiefs about how they can reduce the call volume on the volunteer fire department and the expense of the fire trucks going to the tree down and using it for something else. From January 1, 2024 until today, there have been 238 dispatches to trees down in the county for the 4 fire departments. Chief Robey came to the podium and stated that they have been handling calls for trees down for a long time, and when they arrive on scene and encounter a tree they can't manage, they call VDOT anyway. He noted that in the Town of Colonial Beach, he has access to public works and calls them occasionally because VDOT only services Colonial Avenue and Washington Avenue. He mentioned that call volume has increased, which is one of the reasons they are before the board—to help reduce non-

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

emergency calls—and that this will also help with costs and the wear and tear on the fire trucks.

Mr. McCormack thanked them for all they do as volunteers. He did not understand how they are getting calls at night to clean up trees on the road when they should be paying someone to do it. He stated that if they have regulations that need to be adjusted, it needs to be changed. He stated that VDOT and power companies are paid and should do that and whatever they can do, to support them they will do it.

Mr. Hynson stated that he would not know what they would do without the fire departments cutting up trees. Mr. Hynson understood that they are tasked with putting out fires and saving lives and property. He stated that he remembered a time during an ice storm where there were trees down everywhere and if we relied in the people who are paid to do it, the current probably would still be off. He stated the only reason that it is hard to give an answer in this county is that we only have one highway in the middle of us. Route 3 has to stay open at all times, and if not it becomes a safety issue. He thanked them for their service and if the Board, fire chiefs, Mr. Taylor, etc. can come up with something fair but felt right now it is the best way to be done. He mentioned if they have to wait for VDOT to bring a loader for a bigger tree it has already eaten up 2 hours, and traffic will be lined up. He felt that it did not seem possible for the volunteer fire departments to not respond to trees down due to route 3 having to stay open.

Mr. Trivett stated that going out on tree calls is extremely dangerous and that the fire department does a great job. He mentioned that they have clearly outlined the protocols, and sometimes when they arrive at the scene, a passerby with a chainsaw may have already cleaned up the tree. Mr. Trivett agreed with the protocols they have established; if a road is blocked, a deputy is usually the first on the scene and will inform the fire department if their assistance is needed. He stated that if they are called for help, they would respond, and that if VDOT is contacted, it is because of the tree's location. Mr. Trivett felt that this matter should have already been addressed and was glad to see it coming before the Board.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

Chairman Fisher stated that it has been a long-standing practice that residents have appreciated, but it seemed to have reached a point where it was becoming too much. He stated that it is their responsibility to look out for the citizens and if they are at a higher call volume for these types of calls, they should look at their maintenance department or an auxiliary department that they create and put people in place that can do it as an as needed basis. He felt that the proposed protocols are agreeable but everything outside of that falls back on the Board to come up with a solution.

Chairman Fisher recommended looking at the data, the geographical at hand. He stated that he is a farmer at heart and they usually take care of things and not call anyone at all. He noted that those days are gone but the need is still there. He agreed with Mr. Hynson's comment about keeping route 3 open due to it being a major roadway for the Northern Neck. He felt that it would be something they would need to review and see how practical it would be to have people in place to handle those types of calls. He stated that in the past, the local rescue squads had a crash team and their sole role was to get people out of the cars and now it has gelled together between EMS and the fire department. He stated that he does not have an instant answer but when you look at the number of calls and where they are located to see where they would need to have certain people in place. He noted if they can get people excited enough about this as they are about opening day of deer season, it would be good. Mr. McCormack asked if the fire departments are reimbursed by VDOT for the tree removals.

Chief Balderson answered no.

Mr. McCormack asked if VDOT could reimburse the county and give that money to the volunteer fire departments.

Chief Balderson stated that VDOT has something in place similar to what Chairman Fisher was talking about; anything outside of the protocols presented, VDOT is able to handle it, whether from The Hague or Potomac Mills office. He noted that VDOT's response time would be greater than what the volunteer fire departments would be able to get there, which is why the protocol is written that way to cover both options. Therefore, VDOT can handle it or someone else has already removed the tree. They

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

would still respond to meet the immediate need, but the insular ones VDOT can handle. He stated that Mr. Taylor has had discussions with Mr. Beale, being that it is VDOT's responsibility to take care of the roadway.

Mr. Taylor stated that he would be happy to follow up with Mr. Beale regarding the reimbursement.

Mr. McCormack stated that if a tree fell on the flower shop that he owns across the street, he would be the one to pay for the damages and VDOT should be taking care of the trees on the road because it is their job.

Mr. Trivett stated that he recalls asking Mr. Beale about reimbursements to the fire departments, and he praised them for their service and saving him a lot of money, but there is no program he recalled of reimbursements to fire departments for doing anything.

Mr. McCormack stated maybe they could nudge the state legislatures to see what bills could be passed.

With no further discussion, upon motion by Mr. Trivett, seconded by Mr. McCormack, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting "aye". The Board approved the proposed protocols for the volunteer fire departments for Response to Trees Down, as presented.

Mr. Taylor asked if the Board wanted to continue to be involved in these types of decisions or differ to the public safety people to make the calls.

Mr. Hynson thought that fire departments should have a run book like EMS to track how long they are on a call, so they could possibly bill the county for those hours. He stated that this would determine the time and personnel required, as well as the actual cost of the call. Then, the county would know what they could reimburse a fire station or have a figure to give to VDOT for costs from each firehouse in each county.

Mr. Taylor felt that, as they prepare for budget season, it might be a good opportunity for the fire chiefs to present data to the Board to better understand what is needed. Chairman Fisher felt they should still bring the changes to the protocols to the Board, since they are in the loop, just in case a resident asks about it.

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

Mr. McCormack stated that he did not want to micromanage but felt it was a good idea to still bring the changes to the Board, and he needed to let people know what was changing.

D. Resolution – Northern Neck National Heritage Area, Jim Taylor, County Administrator

Mr. Taylor stated that there is a resolution that has been requested by the Northern Neck Planning District Commission supporting and endorsing the Northern Neck National Heritage Area. He stated that this is something that has been suggested by all of the counties in the Northern Neck. Mr. Taylor then read from the resolution, describing its purpose to the county and its meaning. He stated that several board members were present at the Northern Neck Planning District Commission meeting that was held in Colonial Beach, which had a great presentation about this.

With no further discussion, upon motion by Mr. McCormack seconded by Mr. Hynson, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting “aye”. The Board approved that resolution for supporting and endorsing the Northern Neck National Heritage Area, as presented.

E. Discussion regarding Limiting Hunting on Monroe Bay Creek in Colonial Beach

Mr. Trivett stated that last year someone built a duck blind off of the yacht club - 103 yards from a commercial building and over 150 yards from a residence, which is what the law says. He stated that there were so many complaints and that the people who built it had no respect for the people around them. He stated that it is unfortunate because many residents are very close to Westmoreland Shores. He stated that the Game Commission was involved, and they are not able to charge anyone with anything unless they have a witness, and it is almost impossible to get. He stated that they were able to get the yacht club to assume reparation rights for the duck blind that was there, but the problem is that another duck blind was built about 200 yards away. Now it's on Westmoreland Shores and he has already received numerous complaints and so has the Town of Colonial Beach. He stated that the town promotes this area as a bird sanctuary, which means nothing when it comes to game laws. He noted that he would

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

be the last to take away right to public property. He stated that he isn't advocating limiting anything passed the creek by Colonial Beach Baptist Church and is aware that he will need Mr. Hynson's support due to Westmoreland Shores is in his district. He believes that something needs to be done and it won't stop on its own have tried to reason with the individual but they feel they have a right to do it. Mr. Trivett stated that there is a lot of upset people and have talked with the state legislatures and the Senator is recommending that the Town adopt a resolution that the hunting be limited in this particular area only and the Board adopt a resolution, if it is agreed upon, that they can prevent this activity. He noted that this area is very densely populated area and believes it is now a safety issue.

Chairman Fisher asked the County Attorney his thoughts.

Mr. Stuart stated he would answer as State Senator. He told the Town of Colonial Beach that he was willing to carry a bill to impose restrictions there and received many of the same calls last year as well. Mr. Stuart mentioned that the person was shooting ruddy ducks and posting videos on Facebook to provoke people. He said that whenever a town or county asks for a bill to be considered by the general assembly, he prefers to see a resolution from the town or board to confirm that the leaders support it. Mr. Stuart knew they would get the resolution from the town, but Mr. Trivett wanted to see if the Board wanted to include a drawing of a restricted area around there to protect the residents. Mr. Stuart stated that he is now moving closer to Shore Drive. Senator Stuart stated that if you have a licensed blind, you could not have another within 500 yards; if you own land, you can hunt and must stay 150 yards away from someone's residence unless you have written permission from that resident. The General Assembly does have the authority to restrict certain areas, and they do so in other parts of the state where there is good reason. Mr. Stuart said he is happy to bring it before the general assembly if it is the board's wish.

Mr. Hynson stated that he experienced the same issue and received no help from the game council. However, he mentioned that if the shot can reach the house, you should prioritize the safety of the shot going against the house rather than what you are shooting at, as it is a safety concern. Mr. Hynson added that he would not stop hunting

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES – NOVEMBER 12, 2025

completely, but no one has the right to shoot a gun within 150 yards of someone's house.

Chairman Fisher stated that it is his understanding that the town is wanting to initiate a resolution and wanted to know if the county would be in an agreement.

Mr. Trivett stated that there is already something in place stating that you cannot shoot a gun 150 yards from a house and the only issue of the Board doesn't support the town, the person can move the blind outside of town limits and public safety is a problem in this case. He thought for the density of the population and people using the creek all the time for fishing and boating, that it is dangerous for a duck blind to be on that creek in that area. He asked for support if this Board that that area should be limited to no hunting, which is the mouth to the end by the Baptist church. He noted that there are eight marinas on that creek and hundreds of residents. The Town of Colonial Beach is interested in adopting a resolution asking for the same thing, and Mr. Trivett asked for the Board's support in adopting a resolution as well.

Mr. McCormack asked if a public hearing is needed.

Mr. Stuart answered no and stated that it would take general assembly action to restrict hunting in a particular area.

With no further discussion, upon motion by Mr. Trivett seconded by Mr. McCormack, and carried unanimously, with Mr. McCormack, Mr. Ingram, Mr. Hynson, Mr. Trivett, and Chairman Fisher voting "aye". The Board approved the motion to draft a resolution to ask legislation to pass legislation that would limit hunting in the area, by the Yacht Club down to the Baptist church.

8. PUBLIC COMMENT

Chairman Fisher stated that they are now at the Public Comment Portion of the meeting, where they will hear from the public present. He asked those who would like to come to the podium to state their names for the record and then address the Board. Below is who spoke during Public Comment.

Richard Wilkins - started with a quote that said, "The good old days is when a clothes dryer repair was a knot in a clothes line." He commented on the tree removal earlier in the meeting and felt

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

that VDOT should do their job and not let the volunteers handle it. He stated that the county had a hazardous waste collection day on September 27, 2025, and collected 11,250 pounds of waste, mostly old paint and gasoline. He thanked the Board for helping make that day happen. There were also 65 vehicles and 17 vehicles that brought in prescription medication. He thanked the county for not charging for tires and electronics, but the trailer is no longer at St. Monroe Hall. He asked that the attendant and the man was told to put it in the regular dumpster. Mr. Wilkins stated that TV and other electronics are considered hazardous waste and should not be thrown in with household trash. He felt that the county should have the containers for electronics again to dispose of them properly. He then closed with another quote that said "Luck is when preparation meets opportunity."

Larry Hinson - He had concerns about the transfer station and stated that he didn't receive any correspondence from the county about bids for bush hogging, and noted that in the past, he used to get a contract for it every July. He noted that he would give the rest of his information to Mr. Ingram.

O'Dell Johnson - He stated that he and his wife live in the fourth district and thanked the Board for all they have done and are honored to have them to direct the county. He expressed his gratitude to the board and stated that they are happy to be a resident for the county. He felt that this county is the best county in Virginia due to the Board managing the resources in an excellent way.

Robert Krayjcsik - lives in the Glebe Harbor subdivision and felt that it was unfortunate that most of the decisions about the roads are under the control of VDOT. He thought they didn't want to do their job and seemed to want to push it off. He felt that VDOT is not giving the community and its residents a voice in the Glebe Harbor/Cabin Point subdivision. He stated that traffic isn't an issue where he lives because it is very rural and the traffic they have consists of animals in the roadway. He found it disheartening that VDOT does not want to listen to community members about the 25 MPH speed limit change. He has lived in several designated communities in Pennsylvania and Maryland, and in every one, the speed limit was 25 MPH. He then quoted Virginia Code 46.2-874 and agreed that the subdivision is a residential district. He stated that they have 3 roads leading into the two developments and one connecting them, all of which

WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025

exceed the 25 MPH limit. It is his request to get an answer from VDOT as to why this code does not apply to the Glebe Harbor/ Cabin Point subdivision.

Cheryl Kravjcsik - she asked for calcification from Mr. McCormack about if they do reduce the speed limit to 35 on Royal Way, it could then be a golf cart community. She stated that all roads except two are already under the allotted limit, and she asked if they could use their golf carts on the roads that are already under 35 MPH or less.

Mr. McCormack stated per Virginia law, as long as it is registered as a low speed vehicle in a 35 MPH road and meets all the requirements he stated earlier, yes it could. He noted that in a 25 MPH road there is less restrictions for golf crats but was not sure exactly. He mentioned that you can cross the 35 MPH zone as long as it is perpendicular to the 25 MPH road. Mr. McCormack is willing to find other solutions to make it work if VDOT isn't willing to lower the speed limit on Royal Way. He noted that he is in support of whatever they feel is best.

Amy Richards - she is a school board member and thanked the Board for the collaboration that they are doing for the Capital Improvement Plan (CIP) to meet the needs of the county and the school system. She also thanked Davenport for their hard work. She commented on the VA 250 celebration and passport and felt that it is important as a county to remember the history and let it be known as much as possible. She noted that there are people who want to stifle the history and erase it but it can never be erased so that they can know better and do better going forward. She thanked the different board members for their comments and recommendations about the volunteer fire departments so that they aren't doing something they shouldn't be doing and not getting paid for it. She appreciated the Chairman's leadership and hoped to move forward as a community.

9. CLOSED SESSION – Pursuant to Virginia Code §2.2-3711(A)(1) - Discussion of prospective candidates for Director of Finance position and annual performance review of County Administrator. Closed Session, under section 2.2-3711(A)(8) - Consultation with legal counsel pertaining to the Colonial Beach Volunteer Rescue Squad.

Chairman Fisher asked for a motion to go into closed session.

With no further discussion, upon motion by Mr. Trivett seconded by Mr. McCormack, and carried unanimously, the Board moved into closed session.

**WESTMORELAND COUNTY BOARD OF SUPERVISORS MINUTES –
NOVEMBER 12, 2025**

RECORDING WAS STOPPED, AND THE MEETING MOVED TO CLOSED SESSION

Chairman Fisher asked for a motion to return to Regular Session from Closed Session. Upon motion by Mr. Trivett, seconded by Mr. Ingram and carried unanimously, the Board returned to Regular Session from Closed Session.

Chairman Fisher then asked for a Certification Motion stating that nothing other than what was listed on the call under Sec 2.2-3711(A)(1) and 2.2-3711(A)(8) was discussed during the Closed Session, and no action was taken.

Upon motion by Mr. Trivett, seconded by Mr. McCormack, and carried unanimously, Mr. Trivett, Mr. McCormack, Mr. Ingram, Mr. Hynson and the Chairman voted "aye." The Certification Motion was approved.

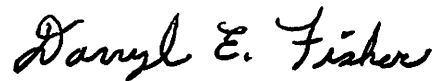
10. ADJOURNMENT

Chairman Fisher asked if there was any further business to bring before the board, and then he asked for a motion to adjourn.

Chairman Fisher mentioned that Mr. Taylor had a favorable evaluation and the Board will review their written responses on him next month.

With no further business, upon motion by Mr. McCormack, seconded by Mr. Hynson, carried unanimously. The Board adjourned the meeting at 12:00 a.m.

The next regular meeting is Monday, December 8, 2025, at 6:00 p.m. in the George D. English, Sr. Memorial Building.



Chairman, _____

WESTMORELAND COUNTY
APPROPRIATION INCREASE/DECREASE REQUEST
FY 2025-2026

I, Keri Cusick Director at Social Services, HEREBY REQUEST A
SUPPLEMENTAL APPROPRIATION INCREASE/DECREASE FOR THE FOLLOWING:

DEPARTMENT NAME & NUMBER FUND # 105
DEPARTMENT OF SOCIAL SERVICES 105

EXPENDITURES

(1) INCREASE	/DECREASE	LINE ITEM #	4-105-053100-6001	BY \$	2,100.00
(2) INCREASE	/DECREASE	LINE ITEM #			
(3) INCREASE	/DECREASE	LINE ITEM #			
(4) INCREASE	/DECREASE	LINE ITEM #			
(5) INCREASE	/DECREASE	LINE ITEM #			
(6) INCREASE	/DECREASE	LINE ITEM #			
(7) INCREASE	/DECREASE	LINE ITEM #			
(8) INCREASE	/DECREASE	LINE ITEM #			
(9) INCREASE	/DECREASE	LINE ITEM #			
(10) INCREASE	/DECREASE	LINE ITEM #		BY \$	
TOTAL:					\$ 2,100.00

REVENUE

(1) INCREASE	/DECREASE	LINE ITEM #	3-105-33050-0001	1,050.00
(2) INCREASE	/DECREASE	LINE ITEM #	3-105-24010-0002	724.50
(3) INCREASE	/DECREASE	LINE ITEM #	3-105-41050-0005	325.50
(4) INCREASE	/DECREASE	LINE ITEM #		
(5) INCREASE	/DECREASE	LINE ITEM #		
TOTAL:				\$ 2,100.00

THIS SUPPLEMENTAL APPROPRIATION IS FOR:

To get County Budget in line with the State Budget. No new Local Only Funds are needed.

FUNDS FOR THIS SUPPLEMENTAL WILL COME FROM:

LOCAL ☒ STATE ☐ FEDERAL ☒ OTHER ☐

APPROVAL: AYE/NAY

CHAIRMAN _____

Keri Cusick
REQUESTING SIGNATURE
11/3/25
DATE REQUESTED

POSTED _____

DATE ACTION TAKEN: _____



September 25, 2025

Mr. James P. Taylor
Westmoreland County Administrator
111 Polk Street
Montross, Virginia 22520

Dear Jim,

As the nation celebrates its 250th anniversary in 2026, we are excited to host *Virginia Resolved: A Commemoration of Independence* on June 7, 2026 to celebrate our independence that began here in Westmoreland County.

June 7, 2026 marks the 250th anniversary of the Lee Resolution for Independence. The resolution, introduced by Richard Henry Lee on June 7, 1776 acting on the instructions of the 5th Virginia Convention, marked a formal proposal for the American colonies to declare independence from Britain. It reads "Resolved, That these United Colonies are, and of right ought to be, free and independent States, that they are absolved from all allegiance to the British Crown..." The words from the Lee Resolution, which was adopted on July 2, 1776, are forever enshrined in the Declaration of Independence.

Virginia Resolved will be an incredible celebration of our independence featuring a Citizenship Ceremony, living history demonstrations, community partner booths, and more. It is a signature VA250 event and the signature event for NNK250 in 2026. With the county's investment, we hope to expand the 2026 *Virginia Resolved* event to include an evening fireworks program.

We have received a proposal from Pyrotecnico who is known for their firework displays and drone shows throughout the country. **We invite Westmoreland County to partner with us for an evening program featuring a combination fireworks display and drone show for \$75,000, or for a 15-minute firework display for \$50,000.**

Stratford's stories – Westmoreland County's stories – are Virginia's stories. They are America's stories. This is where our nation began. We are proud to commemorate the Semiquincentennial of the United States of America and would be honored to partner with Westmoreland County to create a 250th anniversary event for our entire county to enjoy.

Many thanks for your partnership and for your consideration of our proposal to celebrate the 250th anniversary of our nation on June 7, 2026 at Stratford Hall.

Sincerely,

Karen L. Daly
President

WHERE THE VOICES OF AMERICAN HISTORY STILL SPEAK

483 Great House Road • Stratford, Virginia 22558
(804) 493-8038 • info@stratfordhall.org • StratfordHall.org



Westmoreland County, Virginia

RFP Results Presentation



November 12, 2025

Background



- Davenport & Company LLC (“Davenport”) has served as Financial Advisor to the County for almost three decades.
- During this time, we have assisted the County with a variety of tasks, including capital planning and borrowings associated with a variety of projects such as the New High School, refinancings for debt service savings, and rating agency interaction, among other tasks.
- Earlier this fall, Davenport was asked by County Staff to:
 - 1) Update the Board of Supervisors on the County’s financial condition via a Comprehensive Financial Review; and,
 - 2) Develop a sustainable funding strategy (i.e., a plan) for funding Identified County and School Capital Needs over the next three to five fiscal years.
- The results of this Comprehensive Financial Review and Sustainable Funding Strategy were presented to the Board of Supervisors and the Public on October 8th, 2025.

Background



- As outlined in the sustainable funding strategy presented to the Board of Supervisors, Davenport recommended the County undertake a Three-Part Funding Plan in FY 2026. The three parts are as follows:
 - **Part One:** A 20-year permanent financing in FY 2026
 - **Part Two:** An interim credit facility for a term of up to 5 years, simultaneously with the above in FY 2026; and,
 - **Part Three:** A “Master Lease” facility established in FY 2026 to fund the County’s Short-term Capital Needs.
- In order to secure each of the three funding parts detailed above, Davenport, on behalf of the County, issued a Request for Proposals (“RFP”) to local, regional and national lending institutions.
 - The Results of this competitive RFP process have been presented herein.



Overview of Results

- Davenport received multiple bids from lending institutions for each of the three Funding Parts outlined on the previous page;
- The terms and conditions proposed, including the interest rates, are better than our planning estimates/forecast.
- A summary of our recommended lending providers/proposals has been provided on the following pages.

[Remainder of Page Intentionally Left Blank]



Overview of Results| **Part One**

Part One - A 20-year permanent financing (i.e., the 2025A Bond)

- For the 2025A Bond, Davenport recommends the County move forward with the proposal from Webster Bank. Our rationale is as follows:
 - The 4.29% rate from Webster Bank was the lowest interest rate received for a 20-Year term length;
 - The 4.29% rate is fixed for the full term of the borrowing;
 - The proposal allows for prepayment prior to final maturity;
 - The 4.29% rate is fixed between now and closing; and,
 - Webster Bank can accommodate the County's preferred collateral for the borrowing (the English Building).

Overview of Results| Part Two



Part Two - An interim credit facility for a term of up to 5 years (i.e., the 2025B Note)

- For the 2025B Note, Davenport recommends the County move forward with the proposal from Capital One. Our rationale is as follows:
 - The Capital One proposal provides for a “Drawdown Line of Credit” structure;
 - The County will be able to draw on the Line of Credit as needed for Capital Projects but will not pay interest on the undrawn balance.
 - Once the 4.19% rate is locked-in, it will be fixed for the entire life of the borrowing;
 - Capital One can accommodate the County’s preferred collateral for the borrowing (the A.T. Johnson Building); and
 - Since Capital One’s proposal is not prepayable, Davenport recommends the County move forward with the three-year final maturity option.



Inclusion of the Cople Gymnasium Project

- As discussed at the October 8th Board Meeting, the County is considering potentially accelerating the funding of the Cople Elementary School Gymnasium Project.
- As such, when issuing the RFP, Davenport included a provision for the County to be able to increase or decrease the size of the Part Two Interim Financing by approximately \$5 million.
 - By including the potential funding for the Cople Gymnasium Project in the Part Two Interim Financing, the County would have access to funds as needed for the project without paying interest on any unspent funds.
- **Without accelerating the Cople Gymnasium Project**, the County is projected to need the equivalent of **three cents on the Real Estate Tax Rate** to completely fund the sustainable funding plan.
- **When accelerating the Cople Gymnasium Project**, the County is projected to need the equivalent of **an additional one to two cents on the Real Estate Tax Rate**.⁽¹⁾

(1) Detailed cash flow projections have been provided in the Appendix.



Overview of Results| Part Three

Part Three - A “Master Lease” facility established in FY 2026 (the “2025 Lease”)

- For the 2025 Lease, Davenport recommends the County move forward with the proposal from Bank of America. Our rationale is as follows:
 - Bank of America provided the lowest initial interest rate option for each of the amortization tranches;
 - The proposal allows for prepayment prior to final maturity;
 - Bank of America’s initial interest rates are fixed through closing; and,
 - Bank of America will allow the County to make semi-annual draws on the Master Lease Facility.



Summary Recommendations & Next Steps



Summary Recommendations

- As outlined on the previous pages, Davenport recommends the County move forward with the following proposals

- **Part One – 2025A Bond:** Webster Bank;

- **Part Two – 2025B Note:** Capital One (three-year final maturity option); and

- **Part Three – 2025 Lease:** Bank of America.

- On the following pages, we have provided the next steps in the financing process.

Next Steps

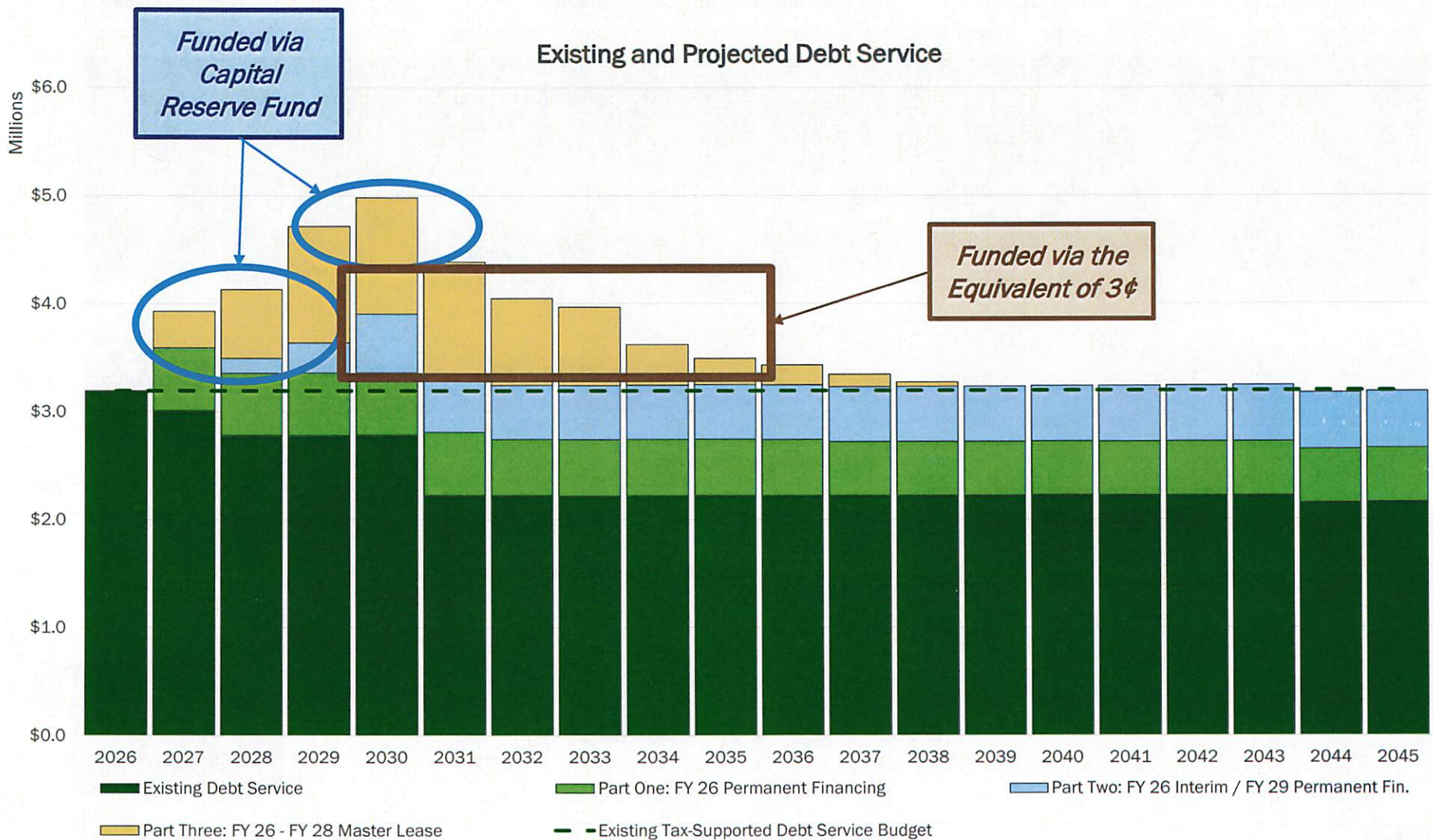


Date	Task
November 12 th	 <u>Board of Supervisors Meeting</u> Davenport Presents Results of RFP Process
Afternoon of November 24 th	<u>Planning Commission Meeting</u> Planning Commission considers adoption / approval of the Capital Improvement Plan
Evening of November 24 th	<u>Joint Board of Supervisors, IDA & School Board Meeting</u> - Board of Supervisors, IDA & School Board consider adoption / approval of the Capital Improvement Plan - Board of Supervisors, IDA & School Board consider formal approval of the 2025A Bond, 2025B Note, and 2025 Lease financing documents and resolutions.
Balance of November / Early December	Working group prepares closing documents, necessary signatures and other items required for closing.
December 10 th	Closing on financings – funds received.



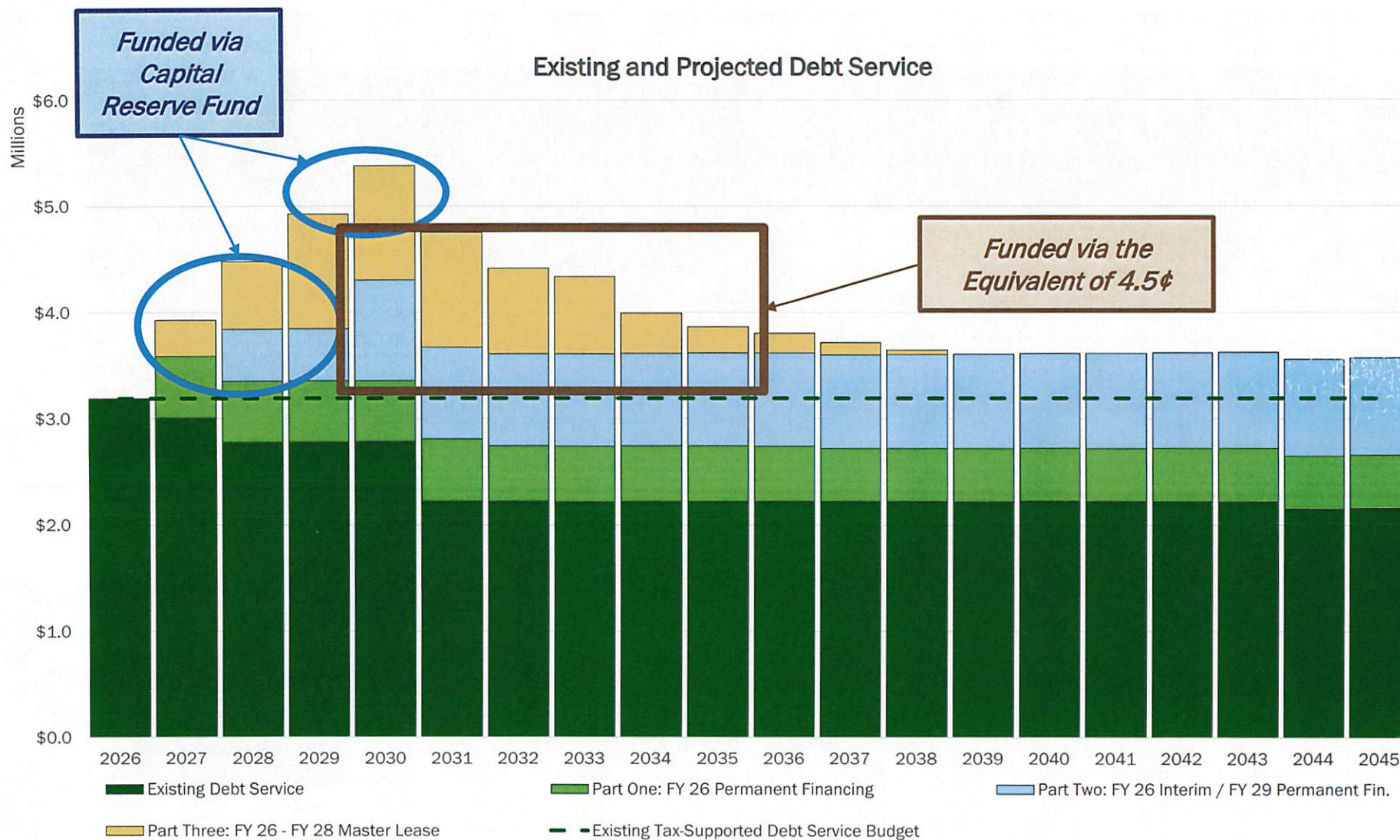
Appendix

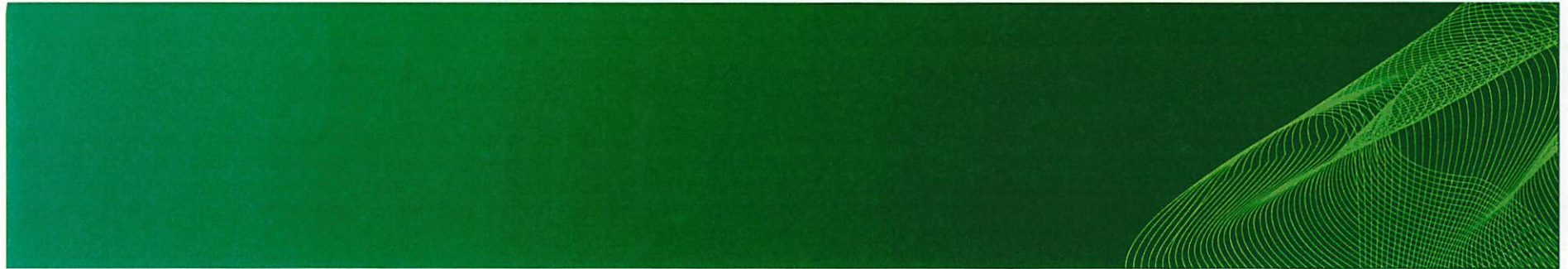
Projected Cash Flow | Without Gymnasium





Projected Cash Flow | With Gymnasium





Richmond — Headquarters

One James Center
901 East Cary Street,
Suite 1100,
Richmond, Virginia 23219

Telephone:

(804) 780-2000

Toll-Free:

(800) 846-6666

E-Mail:

info@investdavenport.com

David Rose

Manager of Public Finance
Senior Vice President

(804) 697-2905

drose@investdavenport.com

Courtney E. Rogers

Senior Vice President

(804) 697-2902

crogers@investdavenport.com

Stephen Geisz

Vice President

(804) 697-2986

sgeisz@investdavenport.com

Cam Williston

Analyst

(804) 780-2011

cwilliston@investdavenport.com

A.J. Allen

Associate Vice President

(804) 780-2196

ajallen@investdavenport.com

Disclaimer



The U.S. Securities and Exchange Commission (the "SEC") has clarified that a broker, dealer or municipal securities dealer engaging in municipal advisory activities outside the scope of underwriting a particular issuance of municipal securities should be subject to municipal advisor registration. Davenport & Company LLC ("Davenport") has registered as a municipal advisor with the SEC. As a registered municipal advisor Davenport may provide advice to a municipal entity or obligated person. An obligated person is an entity other than a municipal entity, such as a not for profit corporation, that has commenced an application or negotiation with an entity to issue municipal securities on its behalf and for which it will provide support. If and when an issuer engages Davenport to provide financial advisory or consultant services with respect to the issuance of municipal securities, Davenport is obligated to evidence such a financial advisory relationship with a written agreement.

When acting as a registered municipal advisor Davenport is a fiduciary required by federal law to act in the best interest of a municipal entity without regard to its own financial or other interests. Davenport is not a fiduciary when it acts as a registered investment advisor, when advising an obligated person, or when acting as an underwriter, though it is required to deal fairly with such persons,

This material was prepared by public finance, or other non-research personnel of Davenport. This material was not produced by a research analyst, although it may refer to a Davenport research analyst or research report. Unless otherwise indicated, these views (if any) are the author's and may differ from those of the Davenport fixed income or research department or others in the firm. Davenport may perform or seek to perform financial advisory services for the issuers of the securities and instruments mentioned herein.

This material has been prepared for information purposes only and is not a solicitation of any offer to buy or sell any security/instrument or to participate in any trading strategy. Any such offer would be made only after a prospective participant had completed its own independent investigation of the securities, instruments or transactions and received all information it required to make its own investment decision, including, where applicable, a review of any offering circular or memorandum describing such security or instrument. That information would contain material information not contained herein and to which prospective participants are referred. This material is based on public information as of the specified date, and may be stale thereafter. We have no obligation to tell you when information herein may change. We make no representation or warranty with respect to the completeness of this material. Davenport has no obligation to continue to publish information on the securities/instruments mentioned herein. Recipients are required to comply with any legal or contractual restrictions on their purchase, holding, sale, exercise of rights or performance of obligations under any securities/instruments transaction.

The securities/instruments discussed in this material may not be suitable for all investors or issuers. Recipients should seek independent financial advice prior to making any investment decision based on this material. This material does not provide individually tailored investment advice or offer tax, regulatory, accounting or legal advice. Prior to entering into any proposed transaction, recipients should determine, in consultation with their own investment, legal, tax, regulatory and accounting advisors, the economic risks and merits, as well as the legal, tax, regulatory and accounting characteristics and consequences, of the transaction. You should consider this material as only a single factor in making an investment decision.

The value of and income from investments and the cost of borrowing may vary because of changes in interest rates, foreign exchange rates, default rates, prepayment rates, securities/instruments prices, market indexes, operational or financial conditions or companies or other factors. There may be time limitations on the exercise of options or other rights in securities/instruments transactions. Past performance is not necessarily a guide to future performance and estimates of future performance are based on assumptions that may not be realized. Actual events may differ from those assumed and changes to any assumptions may have a material impact on any projections or estimates. Other events not taken into account may occur and may significantly affect the projections or estimates. Certain assumptions may have been made for modeling purposes or to simplify the presentation and/or calculation of any projections or estimates, and Davenport does not represent that any such assumptions will reflect actual future events. Accordingly, there can be no assurance that estimated returns or projections will be realized or that actual returns or performance results will not materially differ from those estimated herein. This material may not be sold or redistributed without the prior written consent of Davenport.

Version 01/01/2025 CW/AA/SG/CR/DR



**Westmoreland County Board of Supervisors
November 2025 VDOT Report**

Maintenance Activity Highlights

Completed:

- Brush cutting (Rt 644 Wild Sally Rd, Rt 624 Longwood Rd, Rt 1311 Lake Dr, Rt 628 Stoney Knoll Dr)
- Pothole patching (Rt 1533 Cabin Pt, Rt 631 Longfield, Rt 637 Rappahannock Rd, Rt 1318 Circle Ln)
- Ditch cleaning (Rt 1010 Wise Pl, Rt 612 Coles Pt Rd, Rt 622 Polk St)
- Grade gravel roads countywide (in progress)
- Pipe cleaning (205 James Monroe Hwy, 652 Charles Way, 1302 Shore Dr)
- Pipe repair (Rt 1311 Lake Rd)
- Mowing and litter removal countywide

Upcoming:

- Brush cutting (Rt 612 Coles Pt Rd, Rt 604 Sandy Pt Rd, Rt 607 Kinsale Bridge Rd, Rt 623 Finchs Hill Rd)
- Ditch cleaning (Rt 664 Bowie Rd, Rt 1308 Rolando Dr, Rt 205 James Monroe Hwy)
- Shoulder repairs (Rt 633 Holly Vista Dr, Rt 1308 Rolando Dr)
- Patching potholes countywide
- Address work orders countywide
- Asphalt patching (Rt 628 Stoney Knoll Rd)

Pavement Schedule

Plant Mix: ***Under Construction***

Rt 3 (Flat Iron Rd to Finchs Hill Rd)

Rt 203 (Cople Hwy to Steamboat Landing)

Construction Projects

SSYP:

Rt 652 Charles Way; Fall 2025

Rt 685 Ashbury Rd; Summer 2028

Rt 610 Skipjack Rd; Summer 2029

HSIP: ***Complete***

Rt 202 paved shoulder (Rt 3 to Nomini Creek Bridge); 2025 Construction

Rt 3 paved shoulder (County line to Oak Grove); 2025 Construction

Revenue Sharing:

Deux Rue; ***Under Construction***

Hickory Ln; Summer 2025

Woodmount Dr; Summer 2025

Lakeview Ln; Summer 2026

Holly Way Ph III; ***Under Construction***

Birch Ln; Summer 2025

Pinewood Ln; Summer 2025

Rt 610 Skipjack Rd; Summer 2029

Contacts:

VDOT Customer Service Center: 1-800-FOR-ROAD

David L. Beale, P.E
Resident Engineer
(804) 333-7941
david.beale@vdot.virginia.gov

Carter White
Assistant Residency Administrator
(804) 333-7942
carter.white@vdot.virginia.gov

Ronnie Crabbe Jr.
Hague Area Headquarters Superintendent
(804) 695-6730

Community Emergency Response Team (CERT)

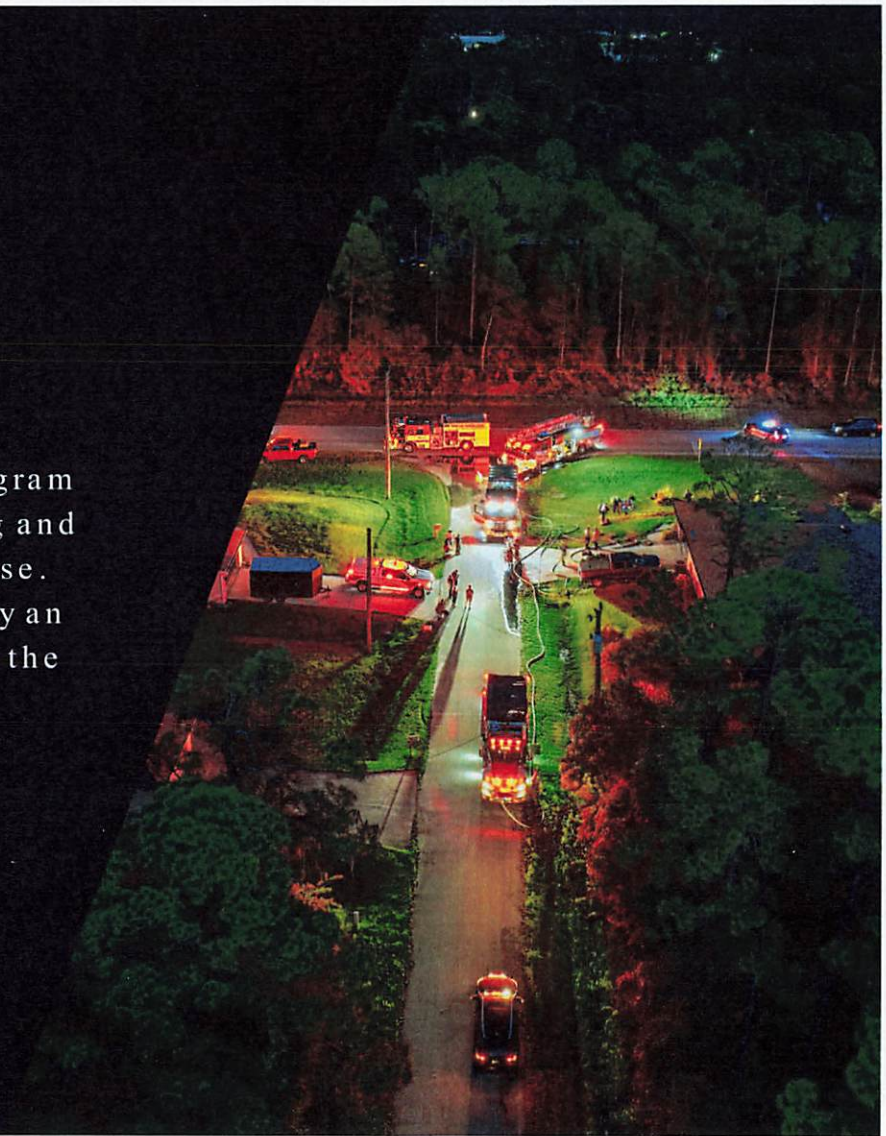
in Westmoreland County, Virginia

Exploring the role and significance of the Community
Emergency Response Team in enhancing local emergency
management and preparedness



Introduction to CERT

The Community Emergency Response Team (CERT) program is crucial in fostering community resilience by educating and training volunteers in disaster preparedness and response. Through this initiative, individuals are empowered to play an active role in their communities, effectively augmenting the capabilities of emergency services during crisis.



History of CERT

Understanding the evolution and significance of the Community Emergency Response Team program.



1985

The CERT program was initiated by the Los Angeles Fire Department, aimed at educating citizens about disaster preparedness and response.

1993

FEMA adopted the CERT program nationwide, expanding its reach and establishing a framework for local emergency management.

2002

CERT became an integral part of the Department of Homeland Security, emphasizing the important of community involvement in emergency management.

1

9

8

5

The CERT program was initiated by the Los Angeles Fire Department, aimed at educating citizens about disaster preparedness and response.

1

9

9

3

FEMA adopted the CERT
program nationwide,
expanding its reach and
establishing a framework
for local emergency
management.

2

0

0

2

CERT became an integral part of the Department of Homeland Security, emphasizing the important of community involvement in emergency management.

Integration of CERT into Emergency Management

Role of Professional Responders

CERT enhances the effectiveness of emergency management by filling the gaps left by limited professional responders. These volunteers undergo the trainings that equips them with basic emergency response skills, enabling them to act as a vital support system during disasters and emergencies.



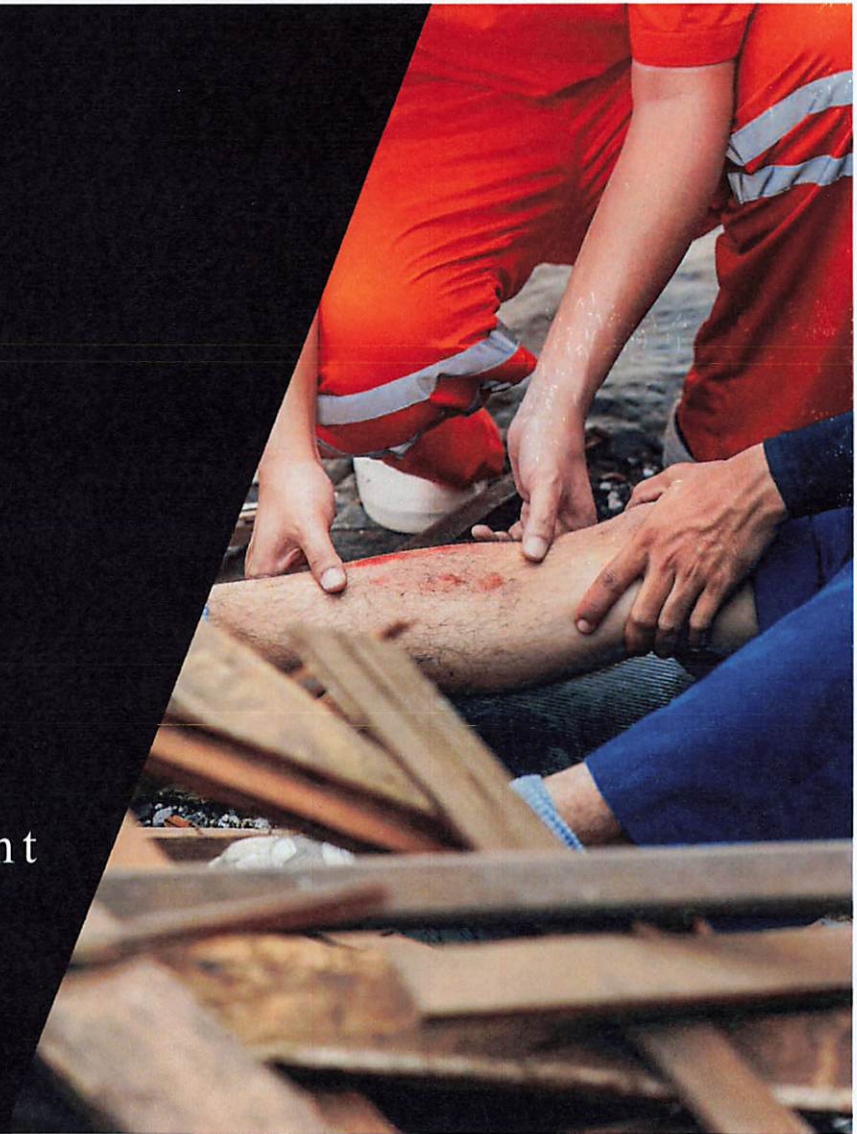
Value of CERT Volunteers

While professional emergency responders possess specialized training and expertise, they often face staffing shortages, particularly during large-scale emergencies. CERT volunteers can provide essential assistance in various capacities, such as logistical support, crowd management, and basic assistance, thereby alleviating the pressure on professional responders.



Challenges in Emergency Management Staffing

- ✓ Limited Full-Time Staffing
- ✓ Increased Demand for Services
- ✓ Need for Community Involvement





Limited Full - Time Staffing

Westmoreland County's Emergency Management faces challenges due to a limited number of full-time staff, which can hinder effective disaster response and preparedness efforts. This emphasizes the importance of integrating community volunteers through programs like CERT to enhance operational capacity.



Increased Demand for Services

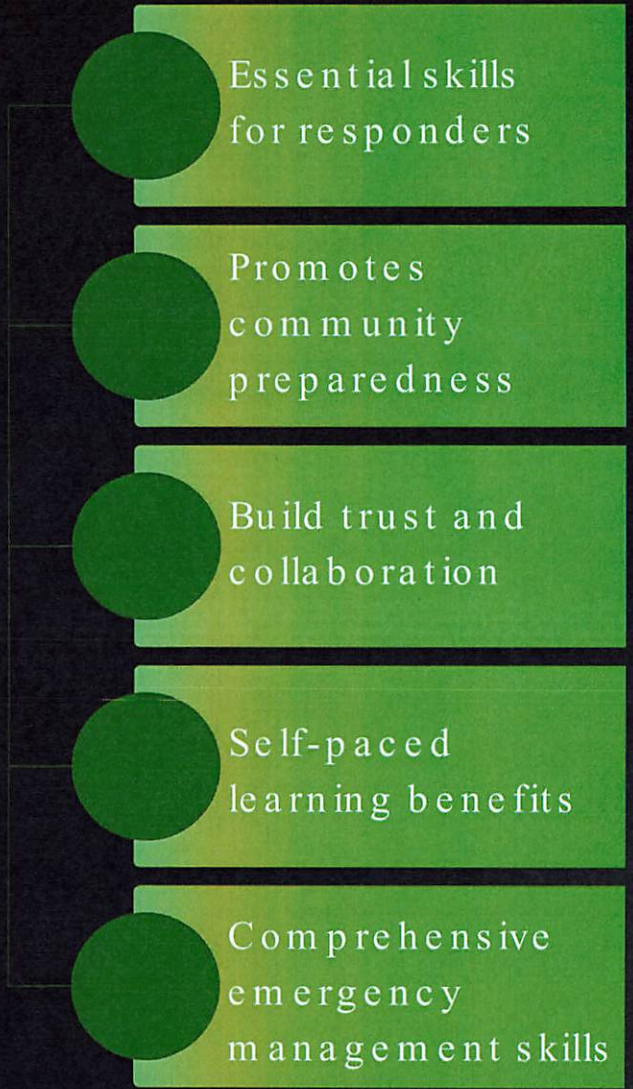
With the population of Westmoreland County on the rise, the demand for emergency services has increased. More residents lead to higher risks and the necessity for robust emergency response plans, making it critical to actively involve community members in disaster preparedness.



Need for Community Involvement

Community involvement is crucial in enhancing disaster response capabilities. Engaging CERT volunteers not only provides additional manpower but also fosters a culture of preparedness, empowering residents to take proactive steps during emergencies.

Importance of CERT Training through FEMA



Essential skills
for responders

Promotes
community
preparedness

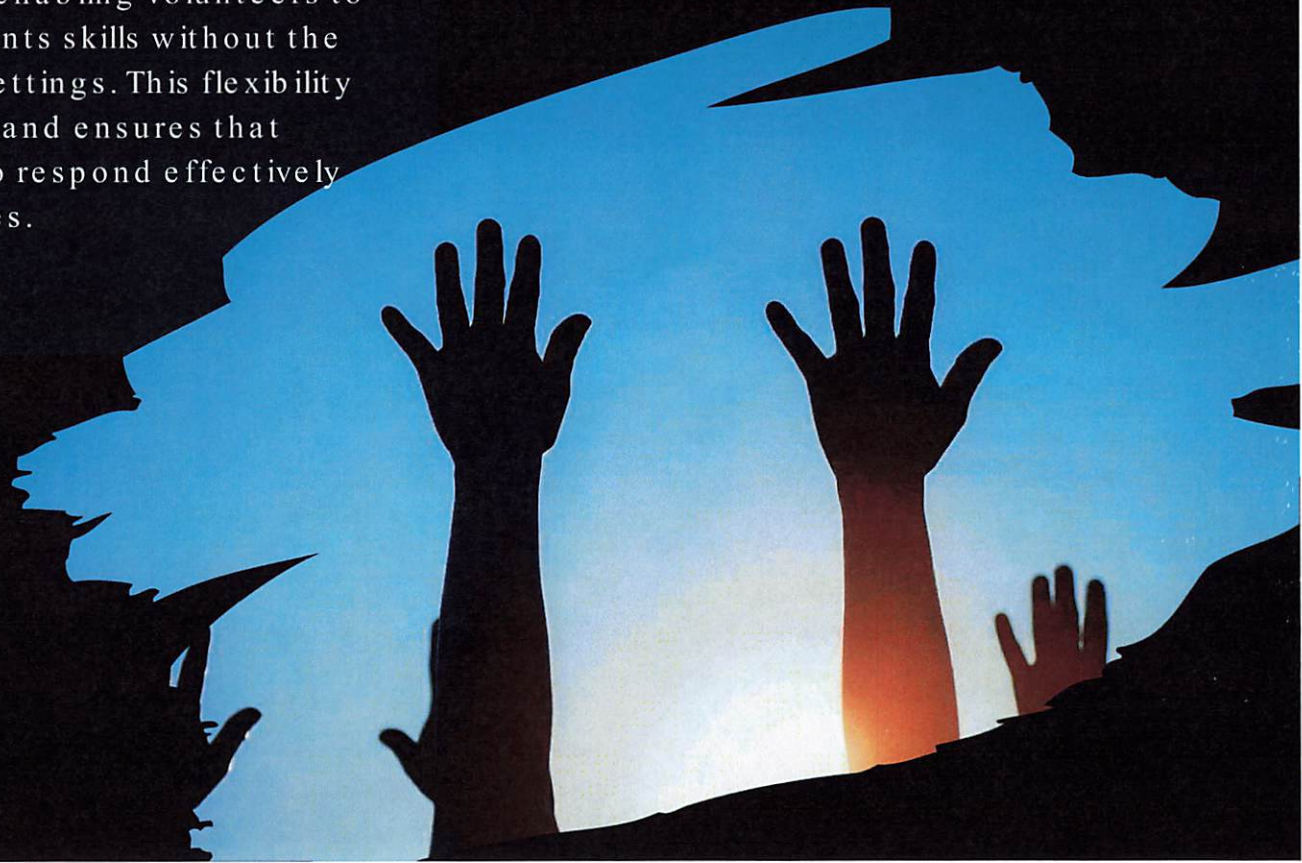
Build trust and
collaboration

Self-paced
learning benefits

Comprehensive
emergency
management skills

Self-Paced Training Benefits

FEMA's self-paced training is designed to accommodate diverse learning styles and schedules, enabling volunteers to gain essential emergency management skills without the constraints of traditional classroom settings. This flexibility encourages greater participation and ensures that community members are prepared to respond effectively during emergencies.



Role of CERT in Emergency Management

Understanding how CERT members contribute to
community safety and resilience during emergencies.

- ✓ Support During Disasters
- ✓ Assist in Search and Rescue Operations
- ✓ Provide First Aid and Basic Medical Care





Support During Disasters

CERT Volunteers plays a crucial role in stabilizing emergency situations by providing immediate assistance to affected individuals.



Assist in Search and Rescue Operations

Trained CERT members can effectively aid professional responders in locating and assisting victims following disasters.



Provide First Aid and Basic Medical Care

CERT volunteers are trained to deliver essential first aid and medical support, enhancing the overall emergency response efforts.

Areas of Assistance for Westmoreland County Emergency Services

CERT volunteers play a vital role in enhancing local emergency management through various support services.

200+

Disaster Preparedness
Workshops Conducted

50+

Community Events
Supported Annually

5

Key Areas of Community
Support: First Aid, Search
and Rescue, Fire Safety,
Evacuation Assistance,
Distribution of Supplies

80%

Increase in Community
Awareness in Emergency
Preparedness

10+

Volunteer Hours
Contributed per Month



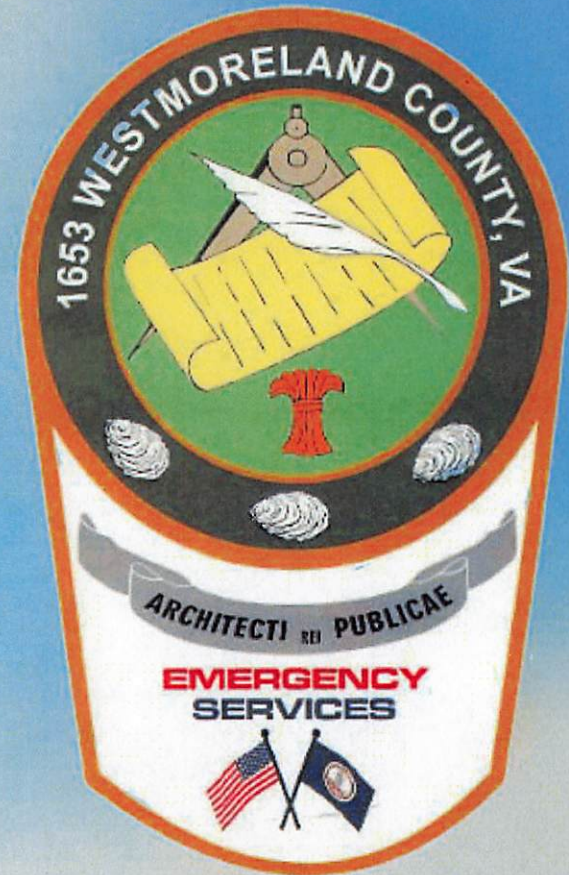
Community Emergency Response Teams (CERT) play a vital role in enhancing local disaster response capabilities. By empowering volunteers through training and engagement, we can bridge a gap in emergency management staffing and create a more resilient community. Join CERT and take an active part in making Westmoreland County safer for everyone.

Westmoreland County Emergency Services

Creating an

Auxillary EMS

Division

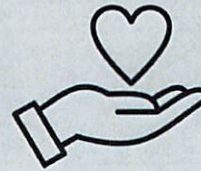


Purpose of the Auxiliary EMS Division



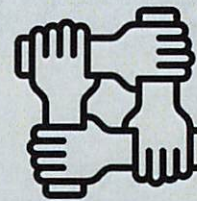
Preserve and Promote

Preserve and promote volunteerism with Westmoreland County



Allow

Allow residents to donate their time, experience, and skills to support emergency medical services



Provide

Provide additional support for community events, training, and response operations

Why an Auxiliary EMS Program?

1

Volunteerism has long been part of Westmoreland County's emergency response history

2

The Auxiliary EMS Division offers a structured, flexible way to contribute without fulltime commitments.

3

Bridges gaps between community services and EMS operations

Structure & Oversight

- Auxiliary EMS members will serve under the Westmoreland County Department of Emergency Services Division of EMS
- Members will be onboarded in the same manner as employees
- Members will follow all department policies, SOPs, and regulations, including:
 - County policies
 - Virginia Office of EMS regulations
 - OSHA and safety standards
 - Supervisors will provide direction, mentorship, and performance oversight

Member Roles & Responsibilities



Support public education and outreach events (CPR classes, Safe-A-Life Day, community fairs)



Response to incidents or disasters



Participate in trainings and drills alongside career staff



Maintain certifications and complete annual refresher requirements

Benefits of the Auxiliary EMS Division

Honors the spirit of volunteerism that built the
EMS system

Builds stronger community partnerships

Enhances department readiness and staffing
flexibility

Expands outreach and educational
opportunities

Encourages civic engagement and public
safety awareness

Next Steps

Finalize
policies and
onboarding
process

1

Develop a
training and
orientation
plan

2

Begin public
recruitment
campaign

3

Launch
program and
begin
onboarding in
early 2026

4

Westmoreland County FAPT Members as of 8/1/25

**Lacey Neitzey
Colonial Beach Schools
315 Douglas Ave.
Colonial Beach, VA 22443**

**Carl Blue
15th District Juvenile Court Services
PO Box 759
Warsaw, VA 22572**

**Julie Weicht
Westmoreland County Schools
141 Opal Lane
Montross, VA 22520**

**Susan Horne
MP/NN CBS
PO Box 40
Saluda, VA 23149**

**Pauline Toone
Westmoreland DSS
PO Box 302
Montross, VA 22520**

**Melissa MacNamara- Parent representative
Colonial Beach, VA 22443
melissamacnam@gmail.com**

**CSA Coordinator:
Bobby Duke
Westmoreland County
PO Box 302
Montross, VA 22520**

**Approved by CPMT: 8/26/24
Approved by CPMT: 8/28/23
Approved by CPMT: 8/23/21
Approved by CPMT: 8/26/19**

Westmoreland County CPMT Members as of 8/1/25

Donna Cogswell – Chair Assistant County Administrator Westmoreland County PO Box 1000 Montross, VA 22520	New Member
Keri Cusick, CPMT Vice-Chair Director Westmoreland DSS PO Box 302 Montross, VA 22520	2.5 years tenure
Kathryn Knoeller, parent representative, PO Box 722 Montross, VA 22520 <u>ksknoeller@gmail.com</u>	29 years of CSA experience
Sandra Gutridge, Supervisor Court Services-Unit 15 PO Box 759 Warsaw, VA 22572	3 years tenure
Dr. Addo, Superintendent Colonial Beach High School 100 First St Colonial Beach, VA 22443	1 year tenure
Alicia Dillon MP/NN CSB PO Box 40 Saluda, VA 23149	1 year tenure
Jennifer Filoski Westmoreland Health Dept PO Box 700 Warsaw, VA 22572	3 years tenure

**Karen Foxwell, fiscal agent
Westmoreland County Finance
PO Box 1000
Montross, VA 22550**

28 years tenure

**Carole Washington,
Director of Student Services
Westmoreland County Schools
141 Opal Lane
Montross, VA 22520**

2 years

**CSA Coordinator:
Bobby Duke
Westmoreland County
PO Box 302
Montross, VA 22520**



Westmoreland County, Virginia
LAND USE ADMINISTRATION
PO Box 1000
Montross, VA 22520
804-493-0120

Building Official
Zoning Official
Planning Commission
Board of Zoning Appeals
Board of Building Appeals
Wetlands Board

County Code Amendment
Staff Report

Date: October 31, 2025
From: Richard Stuart Jr, *Interim Director*
Case #: 2406-CA-02
Site Location: County-wide, excluding Town of Colonial Beach
Project Description: Proposed amendments to Chapter 54 and 55 in the County Code, consolidating the Erosion & Sediment Control and Stormwater Management Ordinances in accordance with amended state regulations
PC Work Session: Monday, May 20, 2024 (3:00 pm, English Building)
BOS Work Session: Wednesday, May 29, 2024 (5:30 pm, English Building)
Planning Commission: Monday, June 3, 2024 (1:30 pm, English Building)
Board of Supervisors: Monday, June 10, 2024 (6:00 pm, English building)
Board of Supervisors: Wednesday, November 12, 2025 (6:00 pm, English building)

Background:

Case # 2406-CA-02 was brought before the Board at their June 10, 2024 meeting, see attached minutes. The case was approved by the Board; however, the Ordinances were not replaced in the County Code as the package submitted to the Board did not include a Resolution to adopt the Ordinance. The materials presented are the same as previously approved with the exception of a Resolution.

Previous Background

The Generally speaking, the Erosion & Sediment Control program governs properties during construction, to prevent soil erosion and the discharge of sediment off-site. Stormwater management regulations are more concerned with permanent measures of post-construction run-off control. Both sets of regulations deal with the issue of rushing rainwater and where it flows, how fast it flows, and what it might be carrying along with it. The end goal of both regulations is to prevent damage to the subject property, down-slope properties, and the overall environment.

Chapter 54 of the Westmoreland County Code, entitled Erosion and Sediment Control, was last updated in 2008. Chapter 55 of the County Code was adopted in 2014 and is officially titled Chesapeake Bay Preservation Area Land Disturbances but can be more commonly referred to as

the County's stormwater management ordinance. Both County regulations are heavily based upon and directly reference their respective state codes.

In 2016, the state legislature directed the Virginia Department of Environmental Quality (DEQ) to consolidate these two separate sets of state codes [contained in 9VAC25-840, 9VAC25-850, and 9VAC25-870]] into a merged, integrated single ordinance. The intent was to reduce confusion, redundancy, and conflicts between two closely associated sets of regulations. After some delay in this process at the state level, the consolidated state regulations [9VAC25-875] were approved by the State Water Control Board in 2023 and will take effect on July 1, 2024.

This newly consolidated state ordinance language creates little substantial change to the existing minimum standards, procedures, and technical criteria. Likewise, the attached draft of the County ordinance currently doesn't propose any drastic alterations, although staff has taken the opportunity to fine-tune the existing language in the steep slope subsection. This subsection is not part of the model ordinance but is an additional standard that was implemented in the County's 2008 Erosion & Sediment Control ordinance. It applies in certain cases where construction is proposed close to or on steep slopes (greater than 25% or 4:1 slope) and includes additional requirements to ensure that the work doesn't unduly damage the slope and that the structure will be supported if the slope degrades.

Need for Board Action:

DEQ has provided all localities with a model ordinance and instructed them to update their ordinances in accordance with the newly consolidated state regulations. Accordingly, staff has drafted an ordinance amendment consistent with the model ordinance and also incorporated several more stringent standards that are already part of our current ordinances. These more stringent standards are: 1) the language related to steep slopes discussed above and 2) a threshold of 833 square feet of impervious cover in addition to the state-required threshold of 2,500 square feet of land disturbance; those thresholds are the trigger for the requirement of a land disturbing permit.

Any changes to County codes need to be reviewed and approved by means of a public hearing process before the Planning Commission and Board of Supervisors. **The relevant state codes take effect on July 1, 2024; the County ordinance should also become effective on that date.**

Necessary next steps:

There are currently references in Zoning Ordinance Article 3-1, the Chesapeake Bay Preservation Area Overlay District (CB-OD), to the unconsolidated Erosion and Sediment Control Ordinance and Chesapeake Bay Preservation Act Land-Disturbing Activity Ordinance. For clarity, these references will need to be amended to refer to the consolidated Erosion and Stormwater Management Program.

Possible additional next steps:

In the future, Land Use staff would like to initiate a discussion to explore the possibility of further code amendments to address stormwater management concerns primarily on older small lots in areas/subdivisions without a comprehensive stormwater management plan.

Attachments:

June 10, 2024 Meeting Minutes

June 10, 2024 Board Action Letter

DRAFT amended ordinance (Previously Approved)

election is held. Therefore, the County Attorney has drafted a petition that needs to go to the Court to be endorsed by the judge that the election can be ordered at the November general election which will save the County money not to need a special election. Upon motion by Mr. McCormack to approve the Petition for Order for Writ of Election, second, by Mr. Ingram, with no further discussion, Mr. McCormack, Mr. Fisher, Mr. Ingram, Mr. Trivett and Chairman voted "aye", the Board approves the petition.

- d) Motion to Consider Order for writ of Election. (Commonwealth Attorney position):
County Attorney stated this Order goes along with the prior Petition. The first was the petition for Order and this is the Order for election. Upon motion by Mr. McCormack to approve the Order for Writ of Election, second by Mr. Fisher, with no further discussion, Mr. McCormack, Mr. Fisher, Mr. Ingram, Mr. Trivett and Chairman voted "aye", the Board approves the Order. Mr. Trivett asked to have the Commonwealth Attorney come forward to congratulate her on her accomplishments.

5. ACTION ITEMS

- a) Motion to Consider Bevans Pump and Haul Agreement:

Mr. Minner and Ms. DeJesus presented information again on this matter. Noted that the agreement has been review and approved by both the county attorney and attorney for Bevans. Chairman asked for a motion to approve the Bevans Pump and Haul Agreement; motion by Mr. Fisher; second by Mr. McCormack; with no further discussion, Mr. McCormack, Mr. Ingram, Mr. Trivett and the Chairman voted "aye" and the Board approves the Bevans Pump and Haul Agreement, as presented.

- b) Motion to Consider Amendments to Chapter 54 and 55 in the County Code, consolidating the Erosion & Sediment Control and Stormwater Management Ordinances in Accordance with Amended State Regulations:

Ms. McDowell was present to review this Ordinance. She noted the Ordinance is ready to be adopted and our code needs to be updated by July 1. The updates eliminate redundancies and If adopted the changes will appear in the zoning ordinances also.



Case # 2406 - CA-02

WESTMORELAND COUNTY BOARD OF
SUPERVISORS

November 12, 2025

Case Number 2406 - CA-02

- Proposed amendments to Chapter 54 and 55 in the County Code, consolidating the Erosion & Sediment Control and Stormwater Management Ordinances in accordance with amended state regulations.
- WCPC held a public hearing on June 3, 2024, the Case was forwarded with a recordation of approval.
- This Case was brought before the Board at your June 10, 2024 meeting. A public hearing was held and the case was approved as submitted.
- The case is back before you as an action item to include a Resolution to repeal and replace the proposed amendments to Chapter 54 and 55 in the County Code.
- There have been no changes made since previous approval on June 10, 2024.



Recommendation

- The Westmorland County Land Use Staff and Westmoreland Planning Commission recommend that the Westmoreland County Board of Supervisors approve Case Number 2406-CA-02. Proposed amendments to Chapter 54 and 55 in the County Code, consolidating the Erosion & Sediment Control and Stormwater Management Ordinances in accordance with amended state regulations.





QUESTIONS?

Board of Supervisors

Protocol for Response to Trees Down

November 12, 2025



Background



- Removing fallen trees from state roads is the responsibility of VDOT
 - Requires two people to respond
 - May be able to go directly to scene
 - For larger trees they may need to retrieve other equipment
 - Estimated response times can range from 30 minutes to 2 hours or more
- Currently the Volunteer Fire Departments in the County are dispatched to clear trees from roadways - this is uncommon in the Northern Neck
- Unclear if there is a written policy on this but it has been the practice for many years

Proposed Protocol

Westmoreland County telecommunications will contact Virginia Department of Transportation when a call for a tree down in the roadway is received from the public.

The volunteer fire departments will be dispatched for the following:

- Tree into a power line
- Tree blocking a roadway that dead ends (there is only one way in and out of the area)
- When the tree is blocking a major roadway in the county such as Routes 3, 202, 203, 205
- When special requested by law enforcement
- When special requested by the Virginia Department of Transportation (VDOT)
- The Volunteer Fire Departments will assist in tree removal during severe weather emergencies such as hurricanes, and tropical storms. The communications center shall contact the appropriate fire chief.

Discussion



Precedent for County Administrator to make recommendation to the Board of Supervisors regarding changes to dispatch protocols

- Does the Board of Supervisors wish to continue to be involved in these decisions?
- Are there some decisions that are the responsibility of the public safety leaders?

DARRYL E. FISHER, CHAIRMAN
ELECTION DISTRICT NO. 1
HAGUE, VIRGINIA 22469

TIMOTHY J. TRIVETT, VICE CHAIRMAN
ELECTION DISTRICT NO. 5
COLONIAL BEACH, VIRGINIA 22443

JEFFREY A. MCCORMACK
ELECTION DISTRICT NO. 2
MONTROSS, VIRGINIA 22520

MATTHEW D. INGRAM
ELECTION DISTRICT NO. 3
MONTROSS, VIRGINIA 22520

W. W. HYNSON
ELECTION DISTRICT NO. 4
COLONIAL BEACH, VIRGINIA 22443



WESTMORELAND COUNTY, VIRGINIA

Board of Supervisors

MONTROSS, VIRGINIA 22520-1000

JAMES P. TAYLOR
County Administrator
P. O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX: 804/493-0134
E-mail: jmtaylor@westmoreland-county.org
Web Page: www.westmoreland-county.org

DONNA L. COGSWELL
Assistant County Administrator
P.O. BOX 1000
MONTROSS, VIRGINIA 22520-1000
PHONE: 804/493-0130
FAX : 804/493-0134
E-mail: dcogswell@westmoreland-county.org
Web Page: www.westmoreland-county.org

RESOLUTION SUPPORTING AND ENDORSING THE NORTHERN NECK NATIONAL HERITAGE AREA

Whereas, the Northern Neck of Virginia is a place where natural, cultural, historic and recreational resources combine to form a cohesive, nationally distinctive landscape arising from patterns of human activity shaped by geography , and

Whereas, the Northern Neck Planning District Commission, and the Counties of King George, Lancaster, Northumberland, Richmond and Westmoreland have all supported this designation, and

Whereas, the Federal Legislators serving the Northern Neck have supported legislation that led to the adoption and approval of the Northern Neck National Heritage Area Study included in the Omnibus Public Land Management Act of 2009, and the Northern Neck National Heritage Area Act of 2022, Public Law 117-339, which officially designated the Northern Neck National Heritage Area in Virginia, establishing it as a designated component of the national system, and

Whereas, the Northern Neck Planning District Commission/Northern Neck Tourism Commission serves as the "Local Coordinating Entity" for the Northern Neck National Heritage Area, and

Whereas, it would be beneficial to the local and regional economy and to the protection of natural, cultural, historical and recreational resources to realize activities associated with this designation.

Therefore Be It Resolved, that the Counties of King George, Lancaster, Northumberland, Richmond and Westmoreland confirm the support and endorsement of the Northern Neck National Heritage Area and to the implementation of the Northern Neck National Heritage Area Management Plan.

Adopted this 12th day of November, 2025.

Darryl E. Fisher, Chairman
Westmoreland County Board of Supervisors

**MEMORANDUM OF UNDERSTANDING
BETWEEN
WESTMORELAND COUNTY DEPARTMENT OF EMERGENCY SERVICES
AND
COLONIAL BEACH VOLUNTEER RESCUE SQUAD**

This Agreement is made this 13th day of May, 2024, by and between the Westmoreland County Department of Emergency Services and the Colonial Beach Volunteer Rescue Squad

WHEREAS, the Westmoreland County Department of Emergency Services, hereinafter "Westmoreland," has agreed to hold a singular EMS license and incorporate EMS certified volunteer members from the Colonial Beach Volunteer Rescue Squad, hereinafter "Rescue Squad," and the rescue squad is desirous of participating with Westmoreland, it is hereby agreed:

WESTMORELAND EMS WILL:

- 1.) Ensure compliance with all Virginia Office of EMS requirements for new member onboarding (drug testing/background checks). The closest facility for such testing/evaluation will be used as a primary location so long as they remain a viable option. In the event that the closest location does not remain an option the next closest will be utilized.
- 2.) Provide all scope of practice updates set forth by the Virginia Office of EMS.
- 3.) Provide a patient care reporting platform for data entry of all EMS related incidents.
- 4.) Furnish all necessary medical equipment set forth by Virginia Office of EMS regulation: 12VAC5-31-800.
- 5.) Provide continuing education related to the appropriate service level of the volunteer member.
- 6.) Provide uniforms for new volunteers that wish to participate in an operational role.
- 7.) Provide applicable items for rendering 24/7 staffing within the rescue squads quarters.

COLONIAL BEACH VOLUNTEER RESCUE SQUAD WILL:

- 1.) Provide all EMS related certifications applicable to those that wish to transition to an operational role with Westmoreland.
- 2.) Transfer ownership of all related items (ambulances, diagnostic equipment, etc.) for the provision of patient care to Westmoreland ownership pursuant to Virginia Code.

- 3.) Provide reasonable and suitable accommodations through renovations mutually agreed upon by squad and county leadership for providing 24/7 EMS coverage at the Colonial Beach facility at Colonial Beach Rescue Squad's expense.
- 4.) Restructure the 501c3 status to reflect the mission of the rescue squad outside of their former healthcare operational role.
- 5.) Continue all fundraising efforts for completion of the new EMS Station #1. All such activities that are currently underway in the realm of fundraising are to continue and expand in an effort to reach the goal of station construction.
- 6.) Adherence to Westmoreland EMS policies and procedures. Further, the rescue squad agrees to provide representation for development of volunteer specific policies and procedures for inclusion into Westmoreland EMS's policies and procedures manual.

IN WITNESS WHEREOF: The parties have caused this Agreement to be duly executed with their affixed signatures.

WESTMORELAND COUNTY:

NAME: 
W.W. Hynson, Chairman, Board of Supervisors

DATE: 5-13-24

COLONIAL BEACH VOLUNTEER RESCUE SQUAD:

NAME: 
Donna Shelar, CBVRS President

DATE: 5-13-24

APPROVED AS TO FORM:



MEMORANDUM OF UNDERSTANDING (SUPPLEMENTAL AGREEMENT)

BETWEEN

WESTMORELAND COUNTY BOARD OF SUPERVISORS

AND

COLONIAL BEACH VOLUNTEER RESCUE SQUAD

This Agreement, dated this 8th day of July 2024, by and between the Board of Supervisors of Westmoreland County (the "County"), Colonial Beach Volunteer Rescue Squad, Inc., a Virginia Corporation ("CBVRS") recites and provides:

WITNESSETH

In consideration of the mutual covenants and agreement contained herein, the receipt and sufficiency are hereby acknowledged; the parties hereto agree as follows:

- 1.) The County will provide EMS coverage through one (1) 24/7 ambulance to be housed at the CBVRS Station to provide coverage to the Town of Colonial Beach and surrounding areas in the previously established dispatched district.**
- 2.) The Westmoreland EMS Chief and a representative from CBVRS will determine the occupancy SOPs/SOGs.**
- 3.) The County will provide ancillaries such as cleaning supplies, vehicle maintenance items, etc. for use by personnel staffing the CBVRS station.**
- 4.) The County will evaluate the station's expenditures before the DES occupancy to determine a spending baseline. Any expenditure increases due to the placement of county personnel within the station will be adjusted to account for such increases.**

- 5.) The County will reimburse the CBVRS for additional utility costs above the average previously established for the station due to the 24-hour crew(s) occupancy of the crew.
- 6.) CBVRS will maintain insurance coverage on the building and its associated property until both parties determine otherwise.

IN WITNESS WHEREOF: The parties have caused this Agreement to be duly executed with their affixed signatures.

WESTMORELAND COUNTY:

NAME: Darryl E. Fisher
Chairman, Westmoreland County Board of Supervisors

DATE: July 8, 2024

COLONIAL BEACH VOLUNTEER RESCUE SQUAD:

NAME: Janey L. Preston
CBVRS President

DATE: August 23, 2024

APPROVED AS TO FORM:



Board of Supervisors

Well Abandonment

November 12, 2025



Background



- County was contacted by the Virginia Department of Environmental Quality (DEQ) in August 2025 regarding a well replacement
- Working with our Project Engineer at ARM Group, we clarified information regarding the well and were advised that the Scovill Plant Well (#196-00017) must be abandoned
- The Scovill Plant well is at the water tower behind the park and ride next to O'Gara

Background



Under the Special Conditions in the DEQ Existing User Permit GW00179EU October 17, 2017

Pursuant to 9VAC25-610-140.B and C, the following Special Conditions apply to this permit in order to protect the public welfare, safety, and health or conserve, protect and help ensure the beneficial use of groundwater.

Well Abandonment

Within 8 years of the effective date of this permit (October 1, 2025; 120 day extension), the Permittee shall permanently Abandon Scovill Plant (Cosmetic Container Div) DEQ Well #196-00017 in accordance with the Virginia Department of Health's Regulations and submit documentation to the Department of Environmental Quality within 30 days of abandonment. At least two weeks prior to scheduled abandonment, the Permittee shall notify the Department of the scheduled abandonment date.

Requested Action



Motion to abandon the Scovill Plant Well as required by the Virginia Department of Environmental Quality (DEQ) and to award the project to the low bidder, Sydnor Hydro, Inc.